

## Academic Regulations [VR24]

(Note: Vaageswari College of Engineering Academic Regulations VR24 is same as existing JNTUH R22 Academic Regulations)

**MCA-Regular Two Year Post Graduate Programme for the students admitted from the Academic Year 2024-25**

- 1.0 Post-Graduate Degree Programme in Computer Applications (PGP in Computer Applications)** Vaageswari College of Engineering offers **TWO** Years (**FOUR** Semesters) full-time Master of Computer Applications (**MCA**) Degree programme, under CBCS.
- 2.0 Eligibility for Admissions**
  - 2.1** Admission to the MCA programme shall be made subject to eligibility, qualification prescribed by the College from time to time.
  - 2.2** Admission to the post graduate programme shall be made on the basis of either the merit rank or Percentile obtained by the qualified student in the relevant qualifying Examination/ the merit rank obtained by the qualified student in an entrance test conducted by Telangana State Government (ICET-Integrated Common Entrance Test) for MCA programme, subject to reservations as laid down by the Govt. from time to time.
  - 2.3** The medium of instructions for MCA Programme will be **ENGLISH** only.
- 3.0 MCA Programme (Post-graduate Programme in Computer Applications) Structure.**
  - 3.1** The MCA Programme is of Semester pattern, with **FOUR** Semesters consisting of **TWO** academic years, each academic year having **TWO** Semesters (First/ Odd and Second/ Even Semesters). Each Semester shall be of 22 weeks duration (inclusive of Examinations), with a minimum of 90 instructional days per Semester.
  - 3.2** "The two-year MCA program consists of 80 compulsory credits and the Student has to register for all 80 credits and earn all 80 credits for the award of MCA degree. There is **NO** exemption of credits in any case. The student shall not take more than **FOUR** academic years to fulfill all the Academic requirements for the award of MCA degree from the date of

commencement of first year first semester, failing which the student shall forfeit the seat in MCA programme."

**3.3 UGC/AICTE** specified definitions/descriptions are adopted appropriately for various terms and abbreviations used in these PG academic regulations, as listed below:

**3.3.1 Semester Scheme:** Each Semester shall have 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) are taken as 'references' for the present set of Regulations. The terms 'SUBJECT' and 'COURSE' imply the same meaning here and refer to 'Theory Subject', or 'Lab Course', or 'Seminar', or 'Project' as the case may be.

**3.3.2 Credit Courses:** All subjects/courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/course in an L: T: P: C (Lecture Periods: Tutorial Periods: Practical Periods: Credits) structure based on the following general pattern:

- One credit for one hour per week for theory courses/lecture (L) or tutorial (T)
- One credit for two hours per week for laboratory courses/practical (P)

Other student activities like study tour, guest lecture, conference/workshop participations, technical paper presentations, and identified mandatory courses, if any, will not carry credits.

### 3.3.3 Subject Course Classification

All subjects/courses offered for the MCA Degree Programme is broadly classified as follows. The college has followed in general the guidelines issued by AICTE/UGC.

| S.No | Broad Course Classification | Course Group/Category       | Course Description                                                                                                          |
|------|-----------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| 1    | CC-Core Courses (CoC)       | CC- Core Courses            | Includes subjects related to the parent discipline/department                                                               |
|      |                             | Project Work                | MCA Project or PG Project or Major Project                                                                                  |
|      |                             | Seminar                     | Seminar based on core contents related to the discipline                                                                    |
| 2    | Elective Courses (EIE)      | PE - Professional Electives | Includes elective subjects related to the parent discipline/department                                                      |
|      |                             | OE - Open Electives         | Elective subjects which include inter-disciplinary subjects or subjects in an area outside the parent discipline/department |

## 4.0 Course Registration:

**4.1** A 'Faculty Advisor or Counsellor' shall be assigned to each specialization, who will advise on the MCA, its Course Structure and Curriculum,

Choice/Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.

- 4.2** The Academic Section of the College invites 'Registration Forms' from students within 15 days from the commencement of class work through 'ON-LINE SUBMISSIONS', ensuring 'DATE and TIME Stamping'. The ON-LINE Registration Requests for any 'CURRENT SEMESTER' shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the 'PRECEDING SEMESTER'.
- 4.3** A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it being retained with Head of Department, Faculty Advisor and the Student).
- 4.4** If the Student submits ambiguous choices or multiple options or erroneous entries during ON-LINE Registration for the Subject(s) / Course(s) under a given/ specified Course Group/ Category as listed in the Course Structure, only the first mentioned Subject/ Course in that Category will be taken into consideration.
- 4.5** Subject/ Course Options exercised through ON-LINE Registration are final and CANNOT be changed, nor can they be inter-changed; further, alternate choices also will not be considered. However, if the Subject/ Course that has already been listed for Registration by the University in a Semester could not be offered due to unforeseen or unexpected reasons, then the Student will be allowed to have alternate choice either for a new Subject, if it is offered, or for another existing Subject (subject to availability of seats). Such alternate arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the FIRST WEEK from the commencement of Class-work for that Semester.

## **5.0 Attendance Requirements**

The programmes are offered on the basis of a unit system with each subject being considered a unit. Attendance is calculated separately for each subject.

- 5.1** Attendance in all classes (Lectures/Laboratories) is compulsory. The minimum required attendance in each theory including the attendance of mid-term examination / Laboratory etc. is 75%. Two periods of attendance for each theory subject shall be considered, if the student appears for the mid-term examination of that subject. A student shall not be permitted to

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appear for the Semester End Examinations (SEE), if his attendance is less than 75%.

**5.2 Condoning of shortage of attendance** (between 65% and 75%) up to a maximum of 10% (considering the days of attendance in sports, games, NCC, NSS activities and Medical grounds) in each subject of a semester shall be granted by the College Academic Committee on genuine reasons.

**5.3** Shortage of Attendance below 65% in any subject shall in **no case be condoned.**

**5.4** A Student, whose shortage of attendance **is not condoned** in any subject(s) in any semester, is considered detained in that subject(s) and is not eligible to write Semester End Examination(s) of such subject(s) in that semester, and he has to seek re-registration for those subject(s) in subsequent semesters, and attend the same as and when offered.

**5.5** A student fulfills the attendance requirement in the present semester, shall not be eligible for readmission into the same class.

**5.6** A prescribed fee per subject shall be payable for condoning shortage of attendance after getting the Approval of College Academic Committee for the same. The College Academic Committee shall maintain Relevant documents along with the request from the student.

**5.7** A Student shall maintain minimum required attendance in at least **three** theory subjects in each Semester for promotion to next Semester.

#### **6.0 Academic Requirements**

"The following academic requirements have to be satisfied, in addition to the attendance requirements Mentioned in item no. 5. The performance of the student in each semester shall be evaluated subject wise, with a maximum of 100 marks per subject / course (theory / laboratory), on the basis of Continuous Internal Evaluation and Semester End Examination.

**6.1** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/course, if he secures not less than:

- 40% of Marks (24 out of 60 marks) in the Semester End Examination (SEE);
- 40% of Marks in the internal examinations (16 out of 40 marks allotted for CIE); and
- A minimum of 50% of marks in the sum total of CIE (Continuous Internal

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Evaluation) and SEE (Semester End Examination) taken together; in terms of Letter Grades this implies securing 'B' Grade or above in a subject."

- 6.2** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/course including seminar, if he secures not less than 50% of the total marks. The student is deemed to have failed, if he does not submit a report on seminar or does not make a presentation of the same before the evaluation committee as per schedule, in such a case, he has to reappear for the same during the supplementary examination as and when the notification is issued, subject to item 3.2
- 6.3** A student shall register for all subjects for total of 80 credits as specified and listed in the course structure, put in the required attendance and fulfill the academic requirements for securing 80 credits obtaining a minimum of 'B' Grade or above in each subject, and all 80 credits securing Semester Grade Point Average (SGPA)  $\geq 6.0$  (in each semester) and final Cumulative Grade Point Average (CGPA) (i.e., CGPA at the end of PGP)  $\geq 6.0$ , to complete the PGP successfully. **There is NO reduction/ exemption of credits from the specified 80 credits in any case.**

**Note:**

1. The SGPA will be computed and printed on the marks memo only if the student passes in all the Subjects offered and gets minimum 'B' grade in all the subjects.
  2. CGPA is calculated only when the student passes in all the subjects offered in all the semesters.
- 6.4** Marks and Letter Grades obtained in all those subjects covering the above specified **80** credits alone shall be considered for the calculation of final CGPA, which will be indicated in the Grade Card /Marks Memo of second year second semester.
- 6.5** If a student registers for extra subject(s) other than those listed subjects totaling to **80** credits as specified in the course structure, the performance in extra subject(s) (although evaluated and graded using the same procedure as that of the required **80** credits) will not be considered while calculating the SGPA and CGPA. For such extra subject(s) registered, percentage of marks and Letter Grade alone will be indicated in the Grade Card/Marks Memo, as a performance measure, subject to completion of the attendance and academic requirements as stated in items 5 and 6.1 to 6.3

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**6.6** When a student is detained due to shortage of attendance in any subject(s) in any semester, no Grade allotment will be made for such subject(s). However, he is eligible for re-registration of such subject(s) in the subsequent semester(s), as and when next offered, with the academic regulations of the batch into which he is re-registered, by paying the prescribed fees per subject. In all these re-registration cases, the student shall have to secure a fresh set of internal marks and Semester End Examination marks for performance evaluation in such subject(s), and SGPA/CGPA calculations.

**6.7** A student eligible to appear for the Semester End Examination in any subject, but absent from it or failed (failing to secure 'B' Grade or above), may reappear for that subject at the supplementary examination as and when conducted. In such cases, his Internal Marks assessed earlier for that subject will be carried over, and added to the marks secured in the supplementary examination, for the purpose of evaluating his performance in that subject.

**6.8** A Student who fails to earn **80** credits as per the specified course structure, and as indicated above, within Four academic years from the date of commencement of his first year first semester, shall forfeit his seat in MCA programme and his admission shall stand cancelled.

**7.0 Evaluation – Distribution and Weightage of Marks**

The performance of a student in each semester shall be evaluated subject-wise (irrespective of credits assigned) for a maximum of 100 marks. The MCA Project Work (Project Work Review – III & Project Viva-Voce) will also be evaluated for 100 marks.

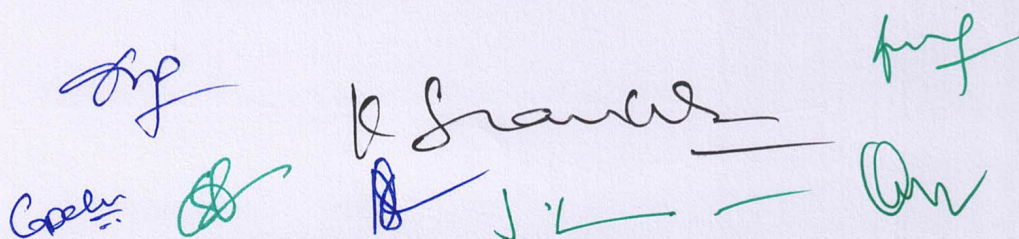
**7.1** For the theory subjects 60 marks shall be awarded for the performance in the Semester End Examination and 40 marks shall be awarded for Continuous Internal Evaluation (CIE). In CIE, during a semester, there shall be two mid-term examinations. Each Mid-Term examination consists of two parts i) Part – A for 10 marks, ii) Part – B for 20 marks with a total duration of 2 hours as follows:

1. Mid Term Examination for 30 marks:

a. Part – A: Objective/quiz paper for 10 marks.

b. Part – B: Descriptive paper for 20 marks.

The objective/quiz paper is set with multiple choice, fill-in the blanks and match the following type of questions for a total of 10 marks. The descriptive paper shall contain 6 full questions out of which,



the student has to answer 4 questions, each carrying 5 marks. **Average marks** of two Mid-Term examinations is considered as **final Mid Term marks**. While the first mid-term examination shall be conducted on 50% of the syllabus, the second mid-term examination shall be conducted on the remaining 50% of the syllabus.

The remaining 10 marks of Continuous Internal Assessment (out of 40) are distributed as:

2. Assignment for 5 marks. (Average of 2 Assignments each for 5 marks)
3. Subject Viva-Voce/PPT/Poster Presentation/ Case Study on a topic in the concerned subject for 5 marks.

Five (5) marks are allocated for assignments (as specified by the subject teacher concerned). The first assignment should be submitted before the conduct of the first mid-term examination, and the second assignment should be submitted before the conduct of the second mid-term examination. The average of the two assignments shall be taken as the final marks for assignment (for 5 marks).

Subject Viva-Voce/PPT/Poster Presentation/ Case Study on a topic in the subject concerned for 5 marks before II Mid-Term Examination.

- The Student in each subject, shall have to earn 40% of marks (i.e. 16 marks out of 40 marks) in CIE, 40% of marks (i.e. 24 marks out of 60) in SEE and over all 50% of marks (i.e. 50 marks out of 100 marks) both CIE and SEE marks taken together.

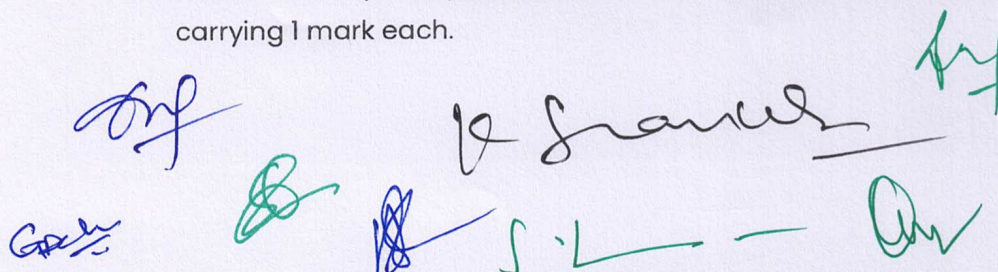
*The student is eligible to write Semester End Examination of the concerned subject, if the student scores  $\geq 40\%$  (16 marks) of 40 Continuous Internal Examination (CIE) marks*

*In case, the student appears for Semester End Examination (SEE) of the concerned subject but not scored minimum 40% of CIE marks (16 marks out of 40 internal marks), his performance in that subject in SEE shall stand cancelled in spite of appearing the SEE*

**7.2** The details of the Question Paper pattern for Semester End Examination (Theory) are given below:

- The Semester End Examination will be conducted for 60 marks. It consists of two parts.
  - i). Part-A for 10 marks, ii) Part-B for 50 marks.

**Part-A** is compulsory and consists of 10 questions, two from each unit and carrying 1 mark each.

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**Part-B** consists of 5 questions carrying 10 marks each. There will be two questions from each unit and the student should answer either of the two questions and each question may contain sub questions.

- The duration of Semester End Examination is 3 Hours.

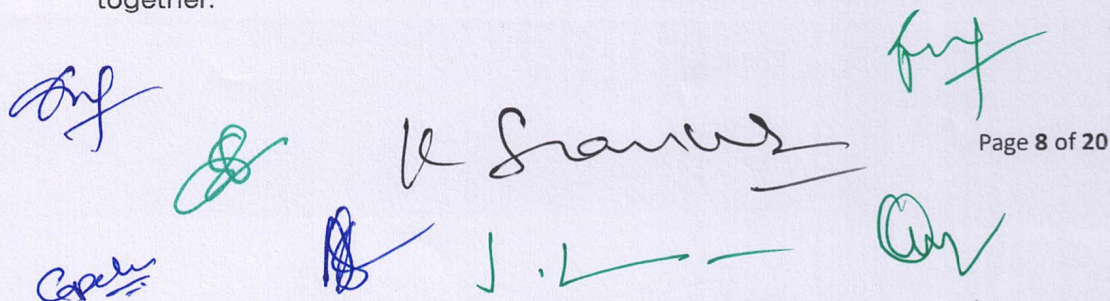
**7.3** For practical subjects there shall be a Continuous Internal Evaluation (CIE) during the semester for 40 marks and 60 marks for semester end examination. Out of the 40 marks for internal evaluation:

1. A write-up on day-to-day experiment in the laboratory (in terms of aim, components/procedure, expected outcome) which shall be evaluated for 10 marks
2. 10 marks for viva-voce (or) tutorial (or) case study (or) application (or) poster presentation of the course concerned.
3. Internal practical examination conducted by the laboratory teacher concerned shall be evaluated for 10 marks.
4. The remaining 10 marks are for Laboratory Project, which consists of the Design (or) Software / Hardware Model Presentation (or) App Development (or) Prototype Presentation submission which shall be evaluated after completion of laboratory course and before semester end practical examination.

The Semester End Examination shall be conducted with an external examiner and the laboratory teacher. The external examiner shall be appointed from other colleges which will be decided by Head of the Department

In the Semester End Examination held for 3 hours, total 60 marks are divided and allocated as shown below:

1. 10 marks for write-up
  2. 15 for experiment/program
  3. 15 for evaluation of results
  4. 10 marks for presentation on another experiment/ program in the same laboratory course and
  5. 10 marks for viva-voce on concerned laboratory course
- The Student in each subject, shall have to earn 40% of marks (i.e. 16 marks out of 40 marks) in CIE, 40% of marks (i.e. 24 marks out of 60) in SEE and over all 50% of marks (i.e. 50 marks out of 100 marks) both CIE and SEE marks taking together.

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*The student is eligible to write Semester End Examination of the concerned subject, if the student scores  $\geq 40\%$  (16 marks) of 40 Continuous Internal Examination (CIE) marks*

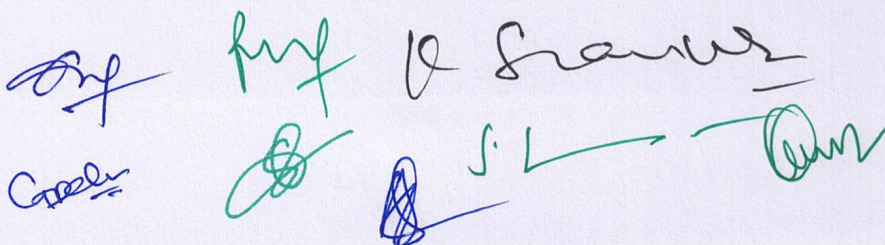
*In case, the student appears for Semester End Examination (SEE) of the concerned subject but not scored minimum 40% of CIE marks (16 marks out of 40 internal marks), his performance in that subject in SEE shall stand cancelled in spite of appearing the SEE.*

- 7.4** For conducting laboratory end examinations, one internal examiner and one external examiner are to be appointed by the Principal of the College on recommendation of Head of the department.
- 7.5** There shall be a Seminar during second year II semester. For Seminar, a student shall collect the literature on the advanced topic in relevant fields and critically review the literature and submit it to the department in the form of report and shall make an oral presentation before the Head of the Department, Seminar coordinator and two other senior faculty members of the department. For Seminar, there will be only internal evaluation for 100 marks. A student has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the Seminar during the supplementary examination as and when the notification is issued, subject to item 3.2.
- 7.6** A Project Review Committee (PRC) shall be constituted with the Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Department offering the MCA programme.
- 7.7** Registration of Project Work: A student is permitted to register for the project work at the beginning of II Year I Semester after satisfying the attendance requirement in all the subjects, both theory and laboratories up to I Year II Semester. The duration of the project work is two semesters.
- 7.8** Every student shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.
- 7.9** After registration for Project Work, a student, in consultation with his Project Supervisor, has to present the title, problem definition, objectives, scope of work, Literature Survey in the same domain of his project work during Project Work Review - I to the Project Review Committee (PRC) for approval within four weeks from the commencement of II Year I Semester. The student can initiate the Project Work only after obtaining the approval of the PRC. If a student fails to register for project work or did not get the PRC approval to

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initiate the Project Work, he has to register for Project Work or get the PRC approval during Project Work Review – III in II Year II Semester.

- 7.10 If a student wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC within **six weeks** from the commencement of **II Year I Semester**. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal.
- 7.11 **The project work review – II** shall be scheduled within one month from the commencement of II Year II Semester. During this review the PRC will examine the progress of the proposed project work in project work review – I.
- 7.12 **The Project Work Review – III** carries 100 Internal Marks. The Project Supervisor will evaluate for **40Marks** and PRC will evaluate for remaining **60 marks**. The Project Work Review – III evaluation will be done after four months from the commencement of II Year II Semester. The PRC will examine the overall progress of the Project Work. The student shall make an oral presentation before the PRC. A student has to secure minimum of 50% marks to be declared successful in Project Work Review – III and then only permitted to submit project thesis. A draft copy of thesis should be submitted to the Head of the Department.
- 7.13 If a student fails to obtain the minimum required 50% marks in the project work review – III, he has to reappear for the same during Project Work Review – I in next academic year. If a student also fails in this attempt then he has to reappear for the same during Project Work Review – III in the next semester.
- 7.14 After approval from the PRC, a soft copy of the thesis shall be submitted for ANTI-PLAGIARISM check and the plagiarism report should be submitted to the Institution. The thesis can be accepted for submission, if the similarity index is less than 30%. If the similarity index is more than the required percentage, the student is advised to modify accordingly and re-submit the soft copy of the thesis after 15 days. The maximum number of re-submissions of thesis after plagiarism check is limited to TWO.
- 7.15 It is mandatory to submit a research paper related to the Project Work in one of the UGC/AICTE/SCOPUS/WEB OF SCIENCE approved/Peer reviewed journals. Three copies of the project thesis certified by the supervisor shall be submitted to the College/Institute, after submission of a research paper related to the project work in a UGC approved journal. A copy of the submitted research paper shall be attached to thesis.

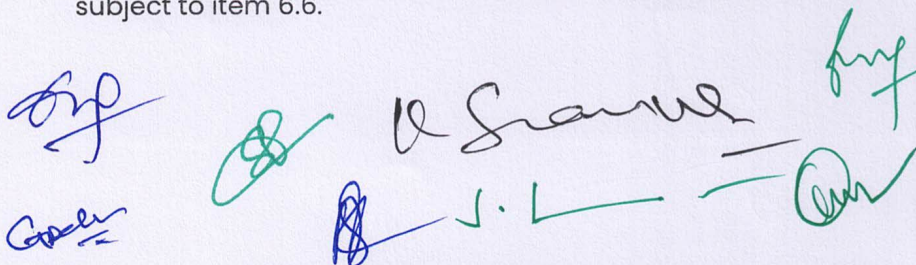
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- 7.16** The thesis shall be adjudicated by an external examiner selected by the Head of the Department. For this, a panel of three examiners from among the list of experts in the relevant specialization as submitted by the Head of the Department.
- 7.17** The Project Viva-Voce in II Year II Semester carries 100 marks and evaluation shall be done by external examiner. The student has to secure a minimum of 50% marks in Project Viva-Voce examination. The project viva-voce examination may be conducted after successful completion of project work review – III.
- 7.18** If the report of the external examiner is unsatisfactory, the candidate shall revise and resubmit the Thesis. If the report of the examiner is unsatisfactory again, the thesis shall be summarily rejected.  
Subsequent actions for such dissertations may be considered, only on the specific recommendations of the external examiner and /or Project Review Committee. No further correspondence in this matter will be entertained, if there is no specific recommendation for resubmission.
- 7.19** If the report of the external examiner is satisfactory, the Head of the Department shall coordinate and make arrangements for the conduct of Project Viva-Voce examination. The Project Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis.
- 7.20** If a student fails to fulfill the requirements as specified in 7.16, he has to reappear for the Project Viva- Voce examination only after three months. In the reappeared examination also, if he fails to fulfill the requirements, he will not be eligible for the award of the degree, unless he is asked to revise and resubmit his project work by the PRC within a specified time period (within four years from the date of commencement of his first year first semester).
- 7.21** The Project Viva-Voce External examination marks must be submitted to the Examination Branch on the day of the examination

**8.0 Re-Admission/Re-Registration**

**8.1 Re-Admission for Discontinued Student**

A student, who has discontinued the MCA degree programme due to any reason whatsoever, may be considered for 'readmission' into the same degree programme with the academic regulations of the batch into which he gets readmitted, with prior permission from the authorities concerned, subject to item 6.6.



**8.2** If a student is detained in a subject(s) due to shortage of attendance in any semester, he may be permitted to **re-register** for the same subject(s) in the same category (core or elective group) or equivalent subject, if the same subject is not available, as suggested by the Board of Studies of that department, as and when offered in the subsequent semester(s), with the academic regulations of the batch into which he seeks re-registration, with prior permission from the authorities concerned, subject to item 3.2.

**8.3** **A student shall be given one chance to re-register and attend the classes for a maximum of two subjects in a semester**, if the internal marks secured by a student are less than 40% and failed in those subjects but fulfilled the attendance requirement. A student must re-register for failed subjects within four weeks of commencement of the class work and secure the required minimum attendance. In the event of the student taking this chance, his Continuous Internal Evaluation (internal) marks and Semester End Examination marks obtained in the previous attempt stand cancelled.

#### **9.0 Examinations and Assessment – The Grading System**

**9.1** Grades will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, seminar or Project, etc., based on the % of marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 7 above, and a corresponding Letter Grade shall be given.

**9.2** As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:

| % of Marks Secured in a subject/Course (Class Intervals)   | Letter Grade (UGC Guidelines) | Grade Points |
|------------------------------------------------------------|-------------------------------|--------------|
| 90% and above<br>( $\geq 90\%$ , $\leq 100\%$ )            | O<br>(Outstanding)            | 10           |
| Below 90% but not less than 80% ( $\geq 80\%$ , $< 90\%$ ) | A+ (Excellent)                | 9            |
| Below 80% but not less than 70% ( $\geq 70\%$ , $< 80\%$ ) | A (Very Good)                 | 8            |
| Below 70% but not less than 60% ( $\geq 60\%$ , $< 70\%$ ) | B+ (Good)                     | 7            |
| Below 60% but not less than 50% ( $\geq 50\%$ , $< 60\%$ ) | B (above Average)             | 6            |

|                   |          |   |
|-------------------|----------|---|
| Below 50% (< 50%) | F (Fail) | 0 |
| Absent            | Ab       | 0 |

- 9.3 A student obtaining 'F' Grade in any Subject is deemed to have 'failed' and is required to reappear as 'Supplementary Student' for the Semester End Examination (SEE), as and when conducted. In such cases, his Internal Marks (CIE Marks) in those subjects will remain as obtained earlier.
- 9.4 If a student has not appeared for the examinations, 'Ab' Grade will be allotted to him for any subject and shall be considered 'failed' and will be required to reappear as 'Supplementary Student' for the Semester End Examination (SEE), as and when conducted.
- 9.5 A Letter Grade does not imply any specific marks percentage; it is only the range of percentage of marks.
- 9.6 In general, a student shall not be permitted to repeat any Subject/ Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.
- 9.7 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

**Credit Points (CP) = Grade Point (GP) x Credits .... For a Course**

- 9.8 The student passes the Subject/ Course only when he gets **GP ≥ 6 (B Grade or above)**.
- 9.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\Sigma CP$ ) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

$$SGPA = \frac{\sum_{i=1}^N C_i G_i}{\sum_{i=1}^N C_i} \text{ for each Semester,}$$

where 'i' is the Subject indicator index (taking into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i$ th Subject, and  $G_i$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i$ th Subject.

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**9.10** The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the I Year Second Semester onwards, at the end of each Semester, as per the formula

$$\text{CGPA} = \frac{\sum_{j=1}^M C_j G_j}{\sum_{j=1}^M C_j} \text{ for all } S \text{ Semesters registered,}$$

(ie., upto and inclusive of S Semesters,  $S \geq 2$ ),

where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' for from the 1st Semester onwards upto and inclusive of the Semester S ( obviously  $M > N$  ), 'j' is the Subject indicator index (taking into account all Subjects from 1 to S Semesters),  $C_j$  is the no. of Credits allotted to the jth Subject, and  $G_j$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that jth Subject. After registration and completion of I Year I Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.

| Course/Subject | Credits | Letter Grade | Grade points | Credit Points<br>(No. of Credits * Credit points) |
|----------------|---------|--------------|--------------|---------------------------------------------------|
| Course 1       | 4       | A            | 8            | 32                                                |
| Course 2       | 4       | O            | 10           | 40                                                |
| Course 3       | 4       | B            | 6            | 24                                                |
| Course 4       | 3       | B            | 6            | 18                                                |
| Course 5       | 3       | A+           | 9            | 27                                                |
| Course 6       | 3       | B            | 6            | 18                                                |
|                | 21      |              |              | 159                                               |

$$\text{SGPA} = 159/21 = 7.57$$

| Illustration of calculation of CGPA |         |      |                |
|-------------------------------------|---------|------|----------------|
| Semester                            | Credits | SGPA | Credits * SGPA |
| Semester I                          | 24      | 7    | 168            |
| Semester II                         | 24      | 6    | 144            |
| Semester III                        | 24      | 6.5  | 156            |
| Semester IV                         | 24      | 6    | 144            |
|                                     | 96      |      | 612            |
| CGPA = 612/96 = 6.37                |         |      |                |

## 10.0 Award of Degree and Class

**10.1** If a student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secures the required number of **80 Credits** (with  $\text{CGPA} \geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the MCA Degree that he was admitted into.

## 10.2 Award of Class

After a student has earned the requirements prescribed for the completion of the programme and is eligible for the award of MCA Degree, he shall be placed in one of the following three classes based on the CGPA:

| Class Awarded                | CGPA                           |
|------------------------------|--------------------------------|
| First Class with Distinction | $\geq 7.75$                    |
| First Class                  | $6.75 \leq \text{CGPA} < 7.75$ |
| Second Class                 | $6.00 \leq \text{CGPA} < 6.75$ |

A Student with final CGPA (at the end of the PGP)  $< 6.00$  shall not be eligible for the Award of Degree.

## 11.0 Withholding of Results

If the student has not paid the dues, if any, to the Institution or if any case of indiscipline is pending against him, the result and degree of the student will be withheld and he will not be allowed into the next semester.

## 12.0 General

**12.1 Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

**12.2 Credit Point:** It is the product of grade point and number of credits for a course.

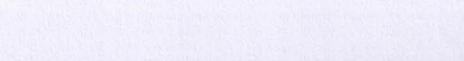
**12.3** Wherever the words "he", "him", "his", occur in the regulations, they shall include "she", "her".

**12.4** The academic regulation should be read as a whole for the purpose of any interpretation.

**12.5** In case of any ambiguity in the academic regulations and course structure and/or syllabus, students may contact, the chairperson Board of Studies and Principal for clarification.

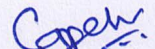
**12.6** The College may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the Institute.



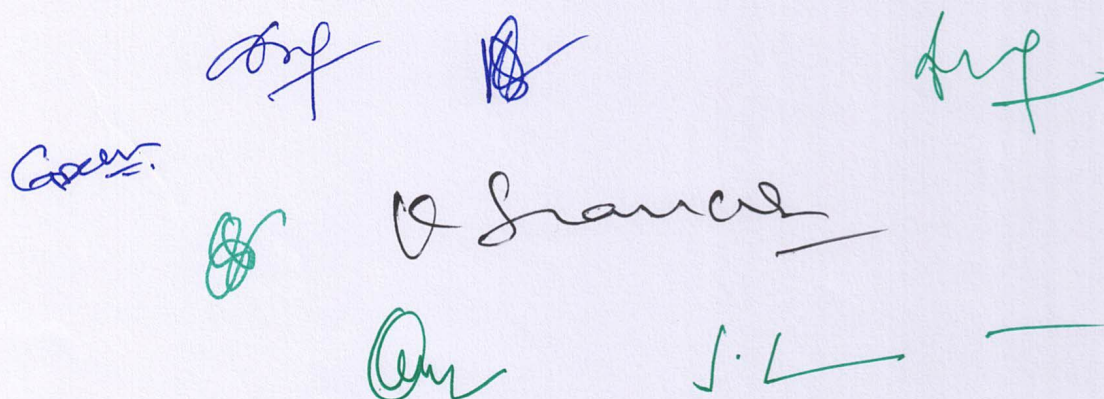




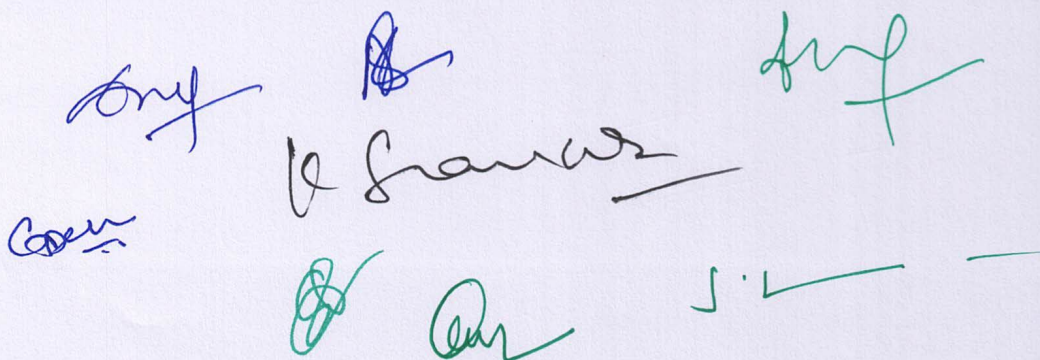


| MALPRACTICES RULES<br>DISCIPLINARY ACTION FOR IMPROPER CONDUCT IN EXAMINATIONS |                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| S.No                                                                           | Nature of Malpractices/Improper conduct                                                                                                                                                                                                                                                                                                                                                                                             | Punishment                                                                                                                                                                                                                                                                                                                                                      |
|                                                                                | If the student:                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                 |
| 1.(a)                                                                          | Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject to the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the student which can be used as an aid in the subject of the examination). | Expulsion from the examination hall and cancellation of the performance in that subject only.                                                                                                                                                                                                                                                                   |
| (b)                                                                            | Gives assistance or guidance or receives it from any other student orally or by any other body language methods or communicates through cell phones with any student or persons in or outside the exam hall in respect of any matter.                                                                                                                                                                                               | Expulsion from the examination hall and cancellation of the performance in that subject only of all the students involved. Incase of an outsider, he will be handed over to the police and a case is registered against him.                                                                                                                                    |
| 2                                                                              | Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject to the examination (theory or practical) in which the student is appearing.                                                                                                                                                                                                 | Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the student is to be cancelled. |



|   |                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3 | Impersonates any other student in connection with the examination.                                                                                                                                  | The student who has impersonated shall be expelled from examination hall. The student is also debarred and forfeits the seat. The performance of the original student, who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him. |
| 4 | Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination. | Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.                                                                                                                                                                                                                                   |
| 5 | Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.                                  | Cancellation of the performance in that subject                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |



|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6 | Refuses to obey the orders of the Chief Superintendent or Assistant Superintendent or any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in- charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination. | In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the student(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The students also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.                                        |
| 7 | Leaves the exam hall taking away answer script or intentionally tears of the script or any par there of inside or outside the examination hall.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat |
| 8 | Possess any lethal weapon or firearm in the examination hall.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat.                                                                                                                                                                         |

|    |                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9  | If student of the college, who is not a student for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8. | Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them |
| 10 | Comes in a drunken condition to the examination hall.                                                                                                                                                   | Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.                                                                                                                                                                                                         |
| 11 | Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny                                                                                                | Cancellation of the performance in that subject and all other subjects the student has appeared including practical examinations and project work of that semester/year examinations.                                                                                                                                                                                                                                                                                                                      |
| 12 | If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the Institution for further action to award suitable punishment.                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

#### Malpractices identified by squad or special invigilators

1. Punishments to the students as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - I. A show cause notice shall be issued to the college.
  - II. Impose a suitable fine on the college.
  - III. Shifting the examination centre from the college to another college for a specific period of not less than one year.

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