



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Act No.30 of 2008)  
Kukatpally, Hyderabad-500085, Telangana State, India.

**Academic Regulations of MCA (Regular/Full Time) Programme  
Under Choice Based Credit System (CBCS) 2020-21 (R20)**

**(Effective for the students admitted into 1 year from the Academic Year 2020-21 and onwards)**

**1.0 Post-Graduate Degree Programme in Computer Applications (PGP in Computer Applications)**  
Jawaharlal Nehru Technological University Hyderabad (JNTUH) offers **Two Years (Four Semesters)** full-time Master of Computer Applications (MCA) Degree programme, under CBCS at its affiliated colleges.

**2.0 Eligibility for Admissions**

**2.1** Admission to the MCA programme shall be made subject to eligibility, qualification prescribed by the University from time to time.

**2.2** Admission to the post graduate programme shall be made on the basis of either the merit rank or Percentile obtained by the qualified student in the relevant qualifying Examination/the merit rank obtained by the qualified student in Integrated Common Entrance Test (ICET) conducted by Telangana State Government for MCA programme /an entrance test conducted by JNTUH/on the basis of any other exams approved by the University, subject to reservations as laid down by the Govt. from time to time.

**2.3** The medium of instructions for MCA Programme will be **ENGLISH** only.

**3.0 MCA Programme (PGP in Computer Applications) Structure**

**3.1** The MCA Programme of JNTUH is of Semester pattern, with **Four Semesters** consisting of **Two** academic years, each academic year having **Two Semesters** (First/Odd and Second/Even Semesters). Each Semester shall be of 22 weeks duration (inclusive of Examinations), with a minimum of 90 instructional days per Semester.

**3.2** The student shall not take more than **Four** academic years to fulfill all the academic requirements for the award of MCA degree from the date of commencement of first year first semester, failing which the student shall forfeit the seat in MCA programme.

**3.3** UGC/AICTE specified definitions/descriptions are adopted appropriately for various terms and abbreviations used in these PG academic regulations, as listed below:

**3.3.1 Semester Scheme**

Each Semester shall have 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) are taken as 'references' for the present set of Regulations. The terms 'SUBJECT' and 'COURSE' imply the same meaning here and refer to 'Theory Subject', or 'Lab Course', or 'Seminar', or 'Project' as the case may be.

**3.3.2 Credit Courses**

All subjects/courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/course in an L: T: P: C (Lecture Periods: Tutorial Periods: Practical Periods:



Credits) structure based on the following general pattern:

- One credit for one hour per week for theory courses/lecture (L) or tutorial (T)
- One credit for two hours per week for laboratory courses/practical (P)

Other student activities like study tour, guest lecture, conference/workshop participations, technical paper presentations, and identified mandatory courses, if any, will not carry credits.

### 3.3.3 Subject Course Classification

All subjects/courses offered for the MCA Degree Programme is broadly classified as follows. The University has followed in general the guidelines issued by AICTE/UGC.

S.No.	Broad Course Classification	Course Group/Category	Course Description
1	Core Courses (CoC)	CC- Core Courses	Includes subjects related to the parent discipline/department
		Project Work	MCA Project or PG Project or Major Project
		Seminar	Seminar based on core contents related to the discipline
2	Elective Courses (EiE)	PE - Professional Electives	Includes elective subjects related to the parent discipline/department
		OE - Open Electives	Elective subjects which include inter-disciplinary subjects or subjects in an area outside the parent discipline/department

### 4.0 Course Registration

4.1 A 'Faculty Advisor or Counselor' shall be assigned to each specialization, who will advise on the MCA, its Course Structure and Curriculum, Choice/Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.

4.2 The Academic Section of the College invites 'Registration Forms' from students within 15 days from the commencement of class work through 'ON-LINE SUBMISSIONS', ensuring 'DATE and TIME Stamping'. The ON-LINE Registration Requests for any 'CURRENT SEMESTER' shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the 'PRECEDING SEMESTER'.

4.3 A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it being retained with Head of Department, Faculty Advisor and the Student).

4.4 If the Student submits ambiguous choices or multiple options or erroneous entries during ON-LINE Registration for the Subject(s) / Course(s) under a given/ specified Course Group/ Category as listed in the Course Structure, only the first mentioned Subject/ Course in that Category will be taken into consideration.

4.5 Subject/ Course Options exercised through ON-LINE Registration are final and CANNOT be changed, nor can they be inter-changed; further, alternate choices also will not be considered. However, if the Subject/ Course that has already been listed for Registration by the University in a Semester could not be offered due to unforeseen or unexpected reasons, then the Student will be allowed to have alternate



choice either for a new Subject, if it is offered, or for another existing Subject (subject to availability of seats). Such alternate arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the FIRST WEEK from the commencement of Class-work for that Semester.

#### 5.0 Attendance Requirements

The programmes are offered on the basis of a unit system with each subject being considered a unit. Attendance is calculated separately for each subject.

- 5.1 Attendance in all classes (Lectures/Laboratories) is compulsory. The minimum required attendance in each theory including the attendance of mid-term examination / Laboratory etc. is 75%. Two periods of attendance for each theory subject shall be considered, if the student appears for the mid-term examination of that subject. A student shall not be permitted to appear for the Semester End Examinations (SEE), if his attendance is less than 75%.
- 5.2 **Condoning of shortage of attendance** (between 65% and 75%) up to a maximum of 10% (considering the days of attendance in sports, games, NCC, NSS activities and Medical grounds) in each subject of a semester shall be granted by the College Academic Committee on genuine reasons.
- 5.3 Shortage of Attendance below 65% in any subject shall in **no case be condoned**.
- 5.4 A Student, whose shortage of attendance is **not condoned** in any subject(s) in any semester, is considered detained in that subject(s) and is not eligible to write Semester End Examination(s) of such subject(s) in that semester, and he has to seek re-registration for those subject(s) in subsequent semesters, and attend the same as and when offered.
- 5.5 A student fulfills the attendance requirement in the present semester, shall not be eligible for readmission into the same class.
- 5.6 A prescribed fee per subject shall be payable for condoning shortage of attendance after getting the approval of College Academic Committee for the same. The College Academic Committee shall maintain relevant documents along with the request from the student.
- 5.7 A Student shall maintain minimum required attendance in at least **Three** theory subjects in each semester for promotion to next Semester.

#### 6.0 Academic Requirements

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in item no. 5. The performance of the student in each semester shall be evaluated subject-wise, with a maximum of 100 marks per subject / course (theory / laboratory), on the basis of Continuous Internal Evaluation and Semester End Examination.

- 6.1 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/course, if he secures not less than 40% of marks (30 out of 75 marks) in the Semester End Examination, and a minimum of 50% of marks in the sum total of CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of Letter Grades this implies securing 'B' Grade or above in a subject.
- 6.2 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to a subject/ course, if he secures not less than 50% of the total marks. The student is deemed to have failed, if he does not submit a report on seminar or does not make a presentation of the same before the evaluation committee as per schedule, in such a case, he has to reappear for the same during the



supplementary examination as and when the notification is issued, subject to item 3.2.

**6.3** A student shall register for all subjects for total of **80** credits as specified and listed in the course structure, put in required the attendance and fulfill the academic requirements for securing **80** credits obtaining a minimum of 'B' Grade or above in each subject, and all **80** credits securing Semester Grade Point Average (**SGPA**)  $\geq 6.0$  (in each semester) and final Cumulative Grade Point Average (**CGPA**) (i.e., CGPA at the end of PGP)  $\geq 6.0$ , to complete the PGP successfully.

**Note:**

1. The SGPA will be computed and printed on the marks memo only if the student passes in all the subjects offered and gets minimum 'B' grade in all the subjects.
2. CGPA is calculated only when the student passes in all the subjects offered in all the semesters.

**6.4** Marks and Letter Grades obtained in all those subjects covering the above specified **80** credits alone shall be considered for the calculation of final CGPA, which will be indicated in the Grade Card /Marks Memo of second year second semester.

**6.5** If a student registers for extra subject(s) other than those listed subjects totaling to **80** credits as specified in the course structure, the performance in extra subject(s) (although evaluated and graded using the same procedure as that of the required **80** credits) will not be considered while calculating the SGPA and CGPA. For such extra subject(s) registered, percentage of marks and Letter Grade alone will be indicated in the Grade Card/Marks Memo, as a performance measure, subject to completion of the attendance and academic requirements as stated in items 5 and 6.1 - 6.3.

**6.6** When a student is detained due to shortage of attendance in any subject(s) in any semester, no Grade allotment will be made for such subject(s). However, he is eligible for re-registration of such subject(s) in the subsequent semester(s), as and when next offered, with the academic regulations of the batch into which he is re-registered, by paying the prescribed fees per subject. In all these re-registration cases, the student shall have to secure a fresh set of internal marks and Semester End Examination marks for performance evaluation in such subject(s), and SGPA/CGPA calculations.

**6.7** A student eligible to appear for the Semester End Examination in any subject, but absent from it or failed (failing to secure 'B' Grade or above), may reappear for that subject at the supplementary examination as and when conducted. In such cases, his Internal Marks assessed earlier for that subject will be carried over, and added to the marks secured in the supplementary examination, for the purpose of evaluating his performance in that subject.

**6.8** A Student who fails to earn **80** credits as per the specified course structure, and as indicated above, within **Four** academic years from the date of commencement of his first year first semester, shall forfeit his seat in MCA programme and his admission **shall stand cancelled**.

**7.0 Evaluation - Distribution and Weightage of Marks**

The performance of a student in each semester shall be evaluated subject- wise (irrespective of credits assigned) for a maximum of 100 marks. The MCA Project Work (Project Work Review – II & Project Viva-Voce) will also be evaluated for 100 marks.

**7.1** For the theory subjects 75 marks shall be awarded for the performance in the Semester End Examination and 25 marks shall be awarded for Continuous Internal Evaluation (CIE). The Continuous Internal Evaluation shall be made based on the average of the marks secured in the two Mid-Term Examinations conducted, first Mid-Term examinations in the middle of the Semester and second Mid-Term examinations during the last week of instruction. Each Mid-Term Examination shall be conducted for a total duration of 120 minutes with Part 'A' as compulsory consisting of 5 questions carrying 2 marks



each (10 marks), and Part 'B' with 3 questions to be answered out of 5 questions, each question carrying 5 marks (15 marks). The details of the Question Paper pattern for Semester End Examination (Theory) are given below:

- The Semester End Examination will be conducted for 75 marks. It consists of two parts.
  - i) Part A for 25 marks, ii) Part B for 50 marks.
- Part A is compulsory and consists of 5 questions, one from each unit and carrying 5 marks each.
- Part-B consists of 5 questions carrying 10 marks each. There will be two questions from each unit and the student should answer either of the two questions and each question may contain sub-questions.

7.2 For practical subjects, 75 marks shall be awarded for performance in the Semester End Examinations and 25 marks shall be awarded for day-to-day performance as Internal Marks.

7.3 For conducting laboratory end examinations, one internal examiner and one external examiner are to be appointed by the Principal of the College and this is to be informed to the Director of Evaluation of JNTUH before two weeks of commencement of the lab end examinations. The external examiner should be selected from outside the College concerned. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management.

7.4 There shall be a Seminar during second year II semester. For Seminar, a student shall collect the literature on the advanced topic in relevant fields and critically review the literature and submit it to the department in the form of report and shall make an oral presentation before the Department Academic Committee consisting of Head of the Department, Seminar coordinator and two other senior faculty members of the department. For Seminar, there will be only internal evaluation for 100 marks. A student has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the Seminar during the supplementary examination as and when the notification is issued, subject to item 3.2.

7.5 Every student shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.

7.6 A Project Review Committee (PRC) shall be constituted with the Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Department offering the MCA programme.

7.7 Registration of Project Work: A student is permitted to register for the project work at the beginning of II Year I Semester after satisfying the attendance requirement in all the subjects, both theory and laboratories up to I Year II Semester. The duration of the project work is two semesters.

7.8 After registration for Project Work, a student, in consultation with his Project Supervisor, has to present the title, problem definition, objectives, scope of work, Literature Survey in the same domain of his project work during Project Work Review - I to the Project Review Committee (PRC) for approval within four weeks from the commencement of II Year I Semester. The student can initiate the Project Work only after obtaining the approval of the PRC. If a student fails to register for project work or did not get the PRC approval to initiate the Project Work, he has to register for Project Work or get the PRC approval during Project Work Review – III in II Year II Semester.

7.9 If a student wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC within six weeks from the commencement of II Year I Semester. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal.



7.10 The project work review – II shall be scheduled within one month from the commencement of II Year II Semester. During this review the PRC will examine the progress of the proposed project work in project work review - I.

7.11 The Project Work Review – III carries 100 Internal Marks. The Project Supervisor will evaluate for 30 Marks and PRC will evaluate for remaining 70 marks. The Project Work Review – III evaluation will be done after four months from the commencement of II Year II Semester. The PRC will examine the overall progress of the Project Work. The student shall make an oral presentation before the PRC. A student has to secure minimum of 50% marks to be declared successful in Project Work Review – III and then only permitted to submit project thesis. A draft copy of thesis should be submitted to the Head of the Department.

7.12 If a student fails to obtain the minimum required 50% marks in the project work review – III, he has to reappear for the same during Project Work Review – I in next academic year. If a student also fails in this attempt then he has to reappear for the same during Project Work Review – III in the next semester.

7.13 After approval from the PRC, a soft copy of the thesis shall be submitted for ANTI-PLAGIARISM check and the plagiarism report should be submitted to the University and be included in the final thesis. The thesis can be accepted for submission, if the similarity index is less than 30%. If the similarity index is more than the required percentage, the student is advised to modify accordingly and re-submit the soft copy of the thesis after one month. The maximum number of re-submissions of thesis after plagiarism check is limited to TWO. After three attempts, the admission is liable to be cancelled. The college authorities are advised to make plagiarism check of every soft copy of theses before submissions.

7.14 It is mandatory to submit a research paper related to the Project Work in one of the UGC approved/Peer reviewed journals. Three copies of the project thesis certified by the supervisor shall be submitted to the College/School/ Institute, after submission of a research paper related to the project work in a UGC approved journal. A copy of the submitted research paper shall be attached to thesis.

7.15 The thesis shall be adjudicated by an external examiner selected by the University. For this, the Principal of the College/School/Institute shall submit a panel of **three** examiners from among the list of experts in the relevant specialization as submitted by the supervisor concerned and Head of the Department.

7.16 The Project Viva-Voce in II Year II Semester carries 100 marks and evaluation shall be done by external examiner. The student has to secure a minimum of 50% marks in Project Viva-Voce examination. The project viva-voce examination may be conducted after successful completion of project work review – III.

7.17 If the report of the external examiner is unsatisfactory, the candidate shall revise and resubmit the Thesis. If the report of the examiner is unsatisfactory again, the thesis shall be summarily rejected. Subsequent actions for such dissertations may be considered, only on the specific recommendations of the external examiner and /or Project Review Committee. No further correspondence in this matter will be entertained, if there is no specific recommendation for resubmission.

7.18 If the report of the external examiner is satisfactory, the Head of the Department shall coordinate and make arrangements for the conduct of Project Viva-Voce examination. The Project Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis.

7.19 If a student fails to fulfill the requirements as specified in 7.16, he has to reappear for the Project Viva-Voce examination only after three months. In the reappeared examination also, if he fails to fulfill the requirements, he will not be eligible for the award of the degree, unless he is asked to revise and resubmit his project work by the PRC within a specified time period (within **four** years from the date of



commencement of his first year first semester).

**7.20** The Project Viva-Voce External examination marks must be submitted to the University on the day of the examination.

**8.0 Re-Admission/Re-Registration**

**8.1 Re-Admission for Discontinued Student**

A student, who has discontinued the MCA degree programme due to any reason whatsoever, may be considered for 'readmission' into the same degree programme with the academic regulations of the batch into which he gets readmitted, with prior permission from the authorities concerned, subject to item 6.6.

**8.2** If a student is detained in a subject(s) due to shortage of attendance in any semester, he may be permitted to **re-register** for the same subject(s) in the same category (core or elective group) or equivalent subject, if the same subject is not available, as suggested by the Board of Studies of that department, as and when offered in the subsequent semester(s), with the academic regulations of the batch into which he seeks re-registration, with prior permission from the authorities concerned, subject to item 3.2.

**8.3** A student shall be given one chance to re-register and attend the classes for a maximum of two subjects, if the internal marks secured by a student are less than 50% and failed in those subjects but fulfilled the attendance requirement. A student must re-register for failed subjects within four weeks of commencement of the class work and secure the required minimum attendance. In the event of the student taking this chance, his Continuous Internal Evaluation (internal) marks and Semester End Examination marks obtained in the previous attempt stand cancelled.

**9.0 Examinations and Assessment - The Grading System**

**9.1** Grades will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, seminar or Project, etc., based on the % of marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 7 above, and a corresponding Letter Grade shall be given.

**9.2** As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:

% of Marks Secured in a subject/Course (Class Intervals)	Letter Grade (UGC Guidelines)	Grade Points
90% and above ( $\geq 90\%, \leq 100\%$ )	O (Outstanding)	10
Below 90% but not less than 80% ( $\geq 80\%, < 90\%$ )	A <sup>+</sup> (Excellent)	9
Below 80% but not less than 70% ( $\geq 70\%, < 80\%$ )	A (Very Good)	8
Below 70% but not less than 60% ( $\geq 60\%, < 70\%$ )	B <sup>+</sup> (Good)	7
Below 60% but not less than 50% ( $\geq 50\%, < 60\%$ )	B (above Average)	6
Below 50% ( $< 50\%$ )	F (FAIL)	0
Absent	Ab	0

**9.3** A student obtaining 'F' Grade in any Subject is deemed to have 'failed' and is required to reappear as 'Supplementary Student' for the Semester End Examination (SEE), as and when conducted. In such cases, his Internal Marks (CIE Marks) in those subjects will remain as obtained earlier.



9.4 If a student has not appeared for the examinations, 'Ab' Grade will be allotted to him for any subject and shall be considered 'failed' and will be required to reappear as 'Supplementary Student' for the Semester End Examination (SEE), as and when conducted.

9.5 A Letter Grade does not imply any specific marks percentage; it is only the range of percentage of marks.

9.6 In general, a student shall not be permitted to repeat any Subject/ Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.

9.7 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

$$\text{Credit Points (CP)} = \text{Grade Point (GP)} \times \text{Credits} \dots \text{For a Course}$$

9.8 The student passes the Subject/ Course only when he gets  $\text{GP} \geq 6$  (B Grade or above).

9.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\Sigma \text{CP}$ ) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

$$\text{SGPA} = \frac{\sum_{i=1}^N C_i G_i}{\sum_{i=1}^N C_i} \text{ for each Semester,}$$

where 'i' is the Subject indicator index (taking into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i^{\text{th}}$  Subject, and  $G_i$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i^{\text{th}}$  Subject.

9.10 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the I Year Second Semester onwards, at the end of each Semester, as per the formula

$$\text{CGPA} = \frac{\sum_{j=1}^M C_j G_j}{\sum_{j=1}^M C_j} \text{ for all S Semesters registered,}$$

(ie., upto and inclusive of S Semesters,  $S \geq 2$ ),

where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' for from the 1<sup>st</sup> Semester onwards upto and inclusive of the Semester S ( obviously  $M > N$  ), 'j' is the Subject indicator index (taking into account all Subjects from 1 to S Semesters),  $C_j$  is the no. of Credits allotted to the  $j^{\text{th}}$  Subject, and  $G_j$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $j^{\text{th}}$  Subject. After registration and completion of I Year I Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.

**Illustration of calculation of SGPA**

Course/Subject	Credits	Letter Grade	Grade points	Credit Points
Course 1	4	A	8	$4*8 = 32$
Course 2	4	O	10	$4*10 = 40$
Course 3	4	B	6	$4*6 = 24$
Course 4	3	B	6	$3*6 = 18$
Course 5	3	A+	9	$3*9 = 27$
Course 6	3	B	6	$3*6 = 18$
	21			159

$$\text{SGPA} = 159/21 = 7.57$$

**Illustration of calculation of CGPA**

Semester	Credits	SGPA	Credits * SGPA
Semester I	24	7	$24*7 = 168$
Semester II	24	6	$24*6 = 144$
Semester III	24	6.5	$24*6.5 = 156$
Semester IV	24	6	$24*6 = 144$
	96		612

$$\text{CGPA} = 612/96 = 6.37$$

**10.0 Award of Degree and Class**

**10.1** If a student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secures the required number of **80** Credits (with CGPA  $\geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the MCA Degree that he was admitted into.

**10.2 Award of Class**

After a student has earned the requirements prescribed for the completion of the programme and is eligible for the award of MCA Degree, he shall be placed in one of the following three classes based on the CGPA:

Class Awarded	CGPA
First Class with Distinction	$\geq 7.75$
First Class	$6.75 \leq \text{CGPA} < 7.75$
Second Class	$6.00 \leq \text{CGPA} < 6.75$

A student with final CGPA (at the end of the PGP)  $< 6.00$  shall not be eligible for the Award of Degree.

**11.0 Withholding of Results**

If the student has not paid the dues, if any, to the University or if any case of indiscipline is pending against him, the result and degree of the student will be withheld and he will not be allowed into the next semester.

**12.0 General**

**12.1 Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.



- 12.2 **Credit Point:** It is the product of grade point and number of credits for a course.
- 12.3 Wherever the words "he", "him", "his", occur in the regulations, they shall include "she", "her".
- 12.4 The academic regulation should be read as a whole for the purpose of any interpretation.
- 12.5 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the University is final.
- 12.6 The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.



**MALPRACTICES RULES**  
**DISCIPLINARY ACTION FOR IMPROPER CONDUCT IN EXAMINATIONS**

S.No	Nature of Malpractices/Improper conduct	Punishment
	If the student:	
1.(a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject to the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the student which can be used as an aid in the subject of the examination).	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other student orally or by any other body language methods or communicates through cell phones with any student or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the students involved. Incase of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject to the examination (theory or practical) in which the student is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year.  The Hall Ticket of the student is to be cancelled and sent to the University.
3.	Impersonates any other student in connection with the examination.	The student who has impersonated shall be expelled from examination hall. The student is also debarred and forfeits the seat. The performance of the original student, who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the	Expulsion from the examination hall and cancellation of performance in that subject and



	question paper during the examination or answer book or additional sheet, during or after the examination.	all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent/ any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in- charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	Incase of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the student(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The students also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject



		and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat.
9.	If student of the college, who is not a student for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the college's expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the student has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

**Malpractices identified by squad or special invigilators**

1. Punishments to the students as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - I. A show cause notice shall be issued to the college.
  - II. Impose a suitable fine on the college.
  - III. Shifting the examination centre from the college to another college for a specific period of not less than one year.

**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

(Established by Act No.30 of 2008)

Kukatpally, Hyderabad-500085, Telangana State (India)

**Academic Regulations of M.Tech (Regular/Full Time) Programmes, 2019-20 (R19)**  
(CBCS)**(Effective for the students admitted into I year from the Academic Year 2019-20 and onwards)**

**1.0 Post-Graduate Degree Programmes in Engineering & Technology (PGP in E & T)** Jawaharlal Nehru Technological University Hyderabad (JNTUH) offers Two Years (Four Semesters) full-time Master of Technology (M. Tech.) Degree programmes, under Choice Based Credit System (CBCS) at its constituent (non-autonomous) and affiliated colleges in different branches of Engineering and Technology with different specializations.

**2.0 Eligibility for Admissions**

**2.1** Admission to the PGPs shall be made subject to eligibility, qualification and specializations prescribed by the University from time to time, for each specialization under each M.Tech programme.

**2.2** Admission to the post graduate programme shall be made on the basis of either the merit rank or Percentile obtained by the qualified student in the relevant qualifying GATE Examination/ the merit rank obtained by the qualified student in an entrance test conducted by Telangana State Government (PGECET) for M.Tech. programmes / an entrance test conducted by JNTUH/ on the basis of any other exams approved by the University, subject to reservations as laid down by the Govt. from time to time.

**2.3** The medium of instructions for all PG Programmes will be **ENGLISH** only.

**3.0 M.Tech. Programme (PGP in E & T) Structure**

**3.1** The M.Tech Programmes in E & T of JNTUH are of Semester pattern, with **Four Semesters** consisting of **Two** academic years, each academic year having **Two Semesters** (First/Odd and Second/Even Semesters). Each Semester shall be of 22 weeks duration (inclusive of Examinations), with a minimum of 90 instructional days per Semester.

**3.2** The student shall not take more than four academic years to fulfill all the academic requirements for the award of M.Tech. degree from the date of commencement of first year first semester, failing which the student shall forfeit the seat in M.Tech. programme.

**3.3** UGC/AICTE specified definitions/descriptions are adopted appropriately for various terms and abbreviations used in these PG academic regulations, as listed below:

**3.3.1 Semester Scheme**

Each Semester shall have 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) are taken as 'references' for the present set of Regulations. The terms 'SUBJECT' and 'COURSE' imply the same meaning here and refer to 'Theory Subject', or 'Lab Course', or 'Design/Drawing Subject', or 'Mini Project with Seminar', or 'Dissertation', as the case may be.

**3.3.2 Credit Courses**

All subjects/courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/course in an L: T: P: C (Lecture Periods: Tutorial Periods: Practical Periods:



Credits) structure based on the following general pattern:

- One credit for one hour/week/semester for theory/lecture (L) courses
- One credit for two hours/ week/semester for laboratory/ practical (P) courses or tutorials (T)

Other student activities like study tour, guest lecture, conference/workshop participations, technical paper presentations and mandatory courses (**Audit Courses**) will not carry any credits.

### 3.3.3 Subject Course Classification

All subjects/courses offered for the Post-Graduate Programme in E & T (M.Tech Degree Programme) are broadly classified as follows. The University has followed in general the guidelines issued by AICTE/UGC.

S.No.	Broad Course Classification	Course Group/Category	Course Description
1	Core Courses (CoC)	PC- Professional Core	Includes subjects related to the parent discipline/department/ branch of Engineering
		Dissertation	M.Tech Project or PG Project or Major Project
		Mini Project with Seminar	Seminar based on core contents related to Parent Discipline/ Department/ Branch of Engineering
2	Elective Courses (EIE)	PE Professional Electives	Includes elective subjects related to the parent discipline/department/branch of Engineering
		OE - Open Electives	Elective subjects which include inter-disciplinary subjects or subjects in an area outside the parent discipline/department/ branch of Engineering
3	<b>Mandatory Courses</b>	--	<b>Non-Credit Audit Courses</b>

### 4.0 Course Registration

- 4.1 A 'Faculty Advisor or Counselor' shall be assigned to each specialization, who will advise on the Post Graduate Programme (PGP), its Course Structure and Curriculum, Choice/Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.
- 4.2 The Academic Section of the College invites 'Registration Forms' from students within 15 days from the commencement of class work through 'ON-LINE SUBMISSIONS', ensuring 'DATE and TIME Stamping'. The ON-LINE Registration Requests for any 'CURRENT SEMESTER' shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the 'PRECEDING SEMESTER'.
- 4.3 A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it being retained with Head of Department, Faculty Advisor and the Student).
- 4.4 If the Student submits ambiguous choices or multiple options or erroneous entries during ON-LINE Registration for the Subject(s) / Course(s) under a given/ specified Course Group/ Category as listed



in the Course Structure, only the first mentioned Subject/ Course in that Category will be taken into consideration.

**4.5** Subject/ Course Options exercised through ON-LINE Registration are final and CANNOT be changed, nor can they be inter-changed; further, alternate choices also will not be considered. However, if the Subject/ Course that has already been listed for Registration by the University in a Semester could not be offered due to unforeseen or unexpected reasons, then the Student will be allowed to have alternate choice either for a new Subject, if it is offered, or for another existing Subject (subject to availability of seats). Such alternate arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the FIRST WEEK from the commencement of Class-work for that Semester.

#### **5.0 Attendance Requirements**

The programmes are offered based on a unit system with each subject being considered a unit. Attendance is calculated separately for each subject.

**5.1** Attendance in all classes (Lectures/Laboratories) is compulsory. The minimum required attendance in each theory subject (*also mandatory(audit) courses*) including the attendance of mid-term examination / Laboratory etc. is 75%. Two periods of attendance for each theory subject shall be considered, if the student appears for the mid-term examination of that subject. ***This attendance should also be included in the fortnightly upload of attendance to the University. The attendance of mandatory(audit) courses should be uploaded separately to the University.*** A student shall not be permitted to appear for the Semester End Examinations (SEE), if his attendance is less than 75%.

**5.2** A student's Seminar report and presentation on Mini Project shall be eligible for evaluation, only if he ensures a minimum of 75% of his attendance in Seminar presentation classes on Mini Project during that Semester.

**5.3** **Condoning of shortage of attendance** (between 65% and 75%) up to a maximum of 10% (considering the days of attendance in sports, games, NCC, NSS activities and Medical grounds) in each subject (Theory/Lab/Mini Project with Seminar) of a semester shall be granted by the College Academic Committee on genuine reasons.

**5.4** A prescribed fee per subject shall be payable for condoning shortage of attendance after getting the approval of College Academic Committee for the same. The College Academic Committee shall maintain relevant documents along with the request from the student.

**5.5** Shortage of Attendance below 65% in any subject shall in **no case be condoned**.

**5.6** A Student, whose shortage of attendance is not condoned in any Subject(s) (Theory/Lab/Mini Project with Seminar) in any Semester, is considered as 'Detained in that Subject(s), and is not eligible to write Semester End Examination(s) of such Subject(s), (in case of Mini Project with Seminar, his/her Mini Project with Seminar Report or Presentation are not eligible for evaluation) in that Semester; and he/she has to seek re-registration for those Subject(s) in subsequent Semesters, and attend the same as and when offered.

**5.7** A student fulfills the attendance requirement in the present semester, shall not be eligible for readmission into the same class.

**5.8** a) A student shall put in a minimum required attendance in at least **three theory subjects (excluding mandatory(audit) course)** in first Year I semester for promotion to first Year II



Semester.

b) A student shall put in a minimum required attendance in at least **three theory subjects (excluding mandatory(audit) course)** in first Year II semester for promotion to second Year I Semester.

#### 6.0 Academic Requirements

The following academic requirements must be satisfied, in addition to the attendance requirements mentioned in item no. 5. The performance of the candidate in each semester shall be evaluated subject-wise, with a maximum of 100 marks per subject / course (theory / practical), based on Internal Evaluation and Semester End Examination.

6.1 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/course, if he secures not less than 40% of marks (30 out of 75 marks) in the End Semester Examination, and a minimum of 50% of marks in the sum total of CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of Letter Grades and this implies securing 'B' Grade or above in a subject.

6.2 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to Mini Project with seminar, if student secures not less than 50% marks (i.e. 50 out of 100 allotted marks). The student would be treated as failed, if student (i) does not submit a seminar report on Mini Project or does not make a presentation of the same before the evaluation committee as per schedule or (ii) secures less than 50% marks in Mini Project with seminar evaluation. The failed student shall reappear for the above evaluation when the notification for supplementary examination is issued.

6.3 A student shall register for all subjects for total of **68** credits as specified and listed in the course structure for the chosen specialization, put in the required attendance and fulfill the academic requirements for securing **68** credits obtaining a minimum of 'B' Grade or above in each subject, and all **68** credits securing Semester Grade Point Average (**SGPA**)  $\geq 6.0$  (in each semester) and final Cumulative Grade Point Average (**CGPA**) (i.e., CGPA at the end of PGP)  $\geq 6.0$ , and shall **pass all the mandatory(audit) courses** to complete the PGP successfully.

Note: (1) The SGPA will be computed and printed on the marks memo only if the candidate passes in all the subjects offered and gets minimum B grade in all the subjects.

(2) CGPA is calculated only when the candidate passes in all the subjects offered in all the semesters

6.4 Marks and Letter Grades obtained in all those subjects covering the above specified **68** credits alone shall be considered for the calculation of final CGPA, which will be indicated in the Grade Card /Marks Memo of second year second semester.

6.5 If a student registers for extra subject(s) (in the parent department or other departments/ branches of Engineering) other than those listed subjects totaling to **68** credits as specified in the course structure, the performance in extra subject(s) (although evaluated and graded using the same procedure as that of the required **68** credits) will not be considered while calculating the SGPA and CGPA. For such extra subject(s) registered, percentage of marks and Letter Grade alone will be indicated in the Grade Card/Marks Memo, as a performance measure, subject to completion of the attendance and academic requirements as stated in items 5 and 6.1 - 6.3.

6.6 When a student is detained due to shortage of attendance in any subject(s) in any semester, no



Grade allotment will be made for such subject(s). However, he is eligible for re-registration of such subject(s) in the subsequent semester(s), as and when next offered, with the academic regulations of the batch into which he is re-registered, by paying the prescribed fees per subject. In all these re-registration cases, the student shall have to secure a fresh set of internal marks and Semester End Examination marks for performance evaluation in such subject(s), and SGPA/CGPA calculations.

**6.7** A student eligible to appear for the Semester End Examination in any subject, but absent from it or failed (failing to secure 'B' Grade or above), may reappear for that subject at the supplementary examination as and when conducted. In such cases, his Internal Marks assessed earlier for that subject will be carried over, and added to the marks secured in the supplementary examination, for the purpose of evaluating his performance in that subject.

**6.8** A Student who fails to earn **68** credits as per the specified course structure, and as indicated above, within **four** academic years from the date of commencement of his first year first semester, shall forfeit his seat in M.Tech. programme and his admission **shall stand cancelled**.

**7.0 Evaluation - Distribution and Weightage of Marks**

The performance of a student in each semester shall be evaluated subject- wise (irrespective of credits assigned) for a maximum of 100 marks.

**7.1** For the theory subjects 75 marks shall be awarded for the performance in the Semester End Examination and 25 marks shall be awarded for Continuous Internal Evaluation (CIE). The Continuous Internal Evaluation shall be made based on the average of the marks secured in the two Mid-Term Examinations conducted, first Mid-Term examinations in the middle of the Semester and second Mid-Term examinations during the last week of instruction. Each Mid-Term Examination shall be conducted for a total duration of 120 minutes with Part 'A' as compulsory consisting of 5 questions carrying 2 marks each (10 marks), and Part 'B' with 3 questions to be answered out of 5 questions, each question carrying 5 marks (15 marks). The details of the Question Paper pattern for Semester End Examination (Theory) are given below:

- The Semester End Examination will be conducted for 75 marks. It consists of two parts.
  - i) Part A for 25 marks, ii) Part B for 50 marks.
- Part A is compulsory and consists of 5 questions, one from each unit and carrying 5 marks each.
- Part B consists of 5 questions carrying 10 marks each. There will be two questions from each unit and only one should be answered.

**7.2** For practical subjects, 75 marks shall be awarded for performance in the Semester End Examinations and 25 marks shall be awarded for day-to-day performance as Internal Marks.

**7.3** For conducting laboratory end examinations of all PG Programmes, one internal examiner and one external examiner are to be appointed by the Principal of the College and this is to be informed to the Director of Evaluation within two weeks, before commencement of the lab end examinations. The external examiner should be selected from outside the College concerned but within the cluster. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management.

**7.4** There shall be Mini Project with Seminar during I year II semester for internal evaluation of 100 marks. The Departmental Academic Committee (DAC) will review the progress of the mini project during the seminar presentations and evaluate the same for 50 marks. Mini Project Viva Voce will be evaluated by the DAC for another 50 marks before the semester end examinations. Student shall



carryout the mini project in consultation with the mini project supervisor which may include critically reviewing the literature, project implementation and submit it to the department in the form of a report and shall make an oral presentation before the DAC consisting of Head of the Department, Mini Project supervisor and two other senior faculty members of the department. The student has to secure a minimum of 50% of marks in i) seminar presentation and ii) mini project viva voce, to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same as and when scheduled.

- 7.5 Every candidate shall be required to submit a dissertation on a topic approved by the Dissertation Review Committee.
- 7.6 A Dissertation Review Committee (DRC) shall be constituted with the Head of the Department as Chairperson, Dissertation Supervisor and one senior faculty member of the Department offering the M. Tech. programme.
- 7.7 Registration of Dissertation Work: A candidate is permitted to register for the Dissertation Work after satisfying the attendance requirement in all the subjects, both theory and laboratory.
- 7.8 After satisfying 7.7, a candidate must present in Dissertation Work Review - I, in consultation with his Dissertation Supervisor, the title, objective and plan of action of his Dissertation work to the Dissertation Review Committee (DRC) for approval within four weeks from the commencement of Second year First Semester. Only after obtaining the approval of the DRC can the student initiate the Dissertation work.
- 7.9 If a candidate wishes to change his supervisor or topic of the Dissertation, he can do so with the approval of the DRC. However, the DRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of Dissertation proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.
- 7.10 A candidate shall submit his Dissertation progress report in two stages at least with a gap of **three** months between them.
- 7.11 The work on the Dissertation shall be initiated at the beginning of the II year and the duration of the Dissertation is two semesters. A candidate is permitted to submit Dissertation Thesis only after successful completion of all theory and practical courses with the approval of DRC not earlier than 40 weeks from the date of approval of the Dissertation work. For the approval of DRC the candidate shall submit the draft copy of thesis to the Head of the Department and make an oral presentation before the DRC.
- 7.12 The Dissertation Work Review - II in II Year I Sem. carries internal marks of 100. Evaluation should be done by the DRC for 50 marks and the Supervisor will evaluate the work for the other 50 marks. The Supervisor and DRC will examine the Problem Definition, Objectives, Scope of Work, Literature Survey in the same domain and progress of the Dissertation Work. A candidate has to secure a minimum of 50% of marks to be declared successful in Dissertation Work Review - II. If he fails to obtain the minimum required marks, he has to reappear for Dissertation Work Review - II as and when conducted.
- 7.13 The Dissertation Work Review - III in II Year II Sem. carries 100 internal marks. Evaluation should be done by the DRC for 50 marks and the Supervisor will evaluate it for the other 50 marks. The DRC will examine the overall progress of the Dissertation Work and decide whether or not the Dissertation is eligible for final submission. A candidate has to secure a minimum of 50% of marks to be declared successful in Dissertation Work Review - III. If he fails to obtain the required minimum marks, he has to reappear for Dissertation Work Review - III as and when conducted. For Dissertation Evaluation



(Viva Voce) in II Year II Sem. there are external marks of 100 and it is evaluated by the external examiner. The candidate has to secure a minimum of 50% marks in Dissertation Evaluation (Viva-Voce) examination.

7.14 Dissertation Work Reviews - II and III shall be conducted in phase I (Regular) and Phase II (Supplementary). Phase II will be conducted only for unsuccessful students in Phase I. The unsuccessful students in Dissertation Work Review - II (Phase II) shall reappear for it at the time of Dissertation Work Review - III (Phase I). These students shall reappear for Dissertation Work Review - III in the next academic year at the time of Dissertation Work Review - II only after completion of Dissertation Work Review - II, and then Dissertation Work Review - III follows. The unsuccessful students in Dissertation Work Review - III (Phase II) shall reappear for Dissertation Work Review - III in the next academic year only at the time of Dissertation Work Review - II (Phase I).

7.15 After approval from the DRC, a soft copy of the thesis should be submitted for ANTI-PLAGIARISM check and the plagiarism report should be submitted to the University and be included in the final thesis. The Thesis will be accepted for submission, if the similarity index is less than 30%. If the similarity index has more than the required\_percentage, the student is advised to modify accordingly and re-submit the soft copy of the thesis after one month. The maximum number of re-submissions of thesis after plagiarism check is limited to TWO. The candidate has to register for the Dissertation work and work for two semesters. After three attempts, the admission is liable to be cancelled. The college authorities are advised to make plagiarism check of every soft copy of theses before submissions.

7.16 Three copies of the Dissertation Thesis certified by the supervisor shall be submitted to the College/School/Institute, after submission of a research paper related to the Dissertation work in a UGC approved journal. A copy of the submitted research paper shall be attached to thesis.

7.17 The thesis shall be adjudicated by an external examiner selected by the University. For this, the Principal of the College/School/Institute shall submit a panel of **three** examiners from among the list of experts in the relevant specialization as submitted by the supervisor concerned and Head of the Department.

7.18 If the report of the external examiner is unsatisfactory, the candidate shall revise and resubmit the Thesis. If the report of the examiner is unsatisfactory again, the thesis shall be summarily rejected. Subsequent actions for such dissertations may be considered, only on the specific recommendations of the external examiner and /or Dissertation Review Committee. No further correspondence in this matter will be entertained, if there is no specific recommendation for resubmission.

7.19 If the report of the examiner is satisfactory, the Head of the Department shall coordinate and make arrangements for the conduct of Dissertation Viva-Voce examination. The Dissertation Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis. The candidate has to secure a minimum of 50% of marks in Dissertation Evaluation (Viva-Voce) examination.

7.20 If he fails to fulfill the requirements as specified in 7.19, he will reappear for the Dissertation Viva-Voce examination only after three months. In the reappeared examination also, if he fails to fulfill the requirements, he will not be eligible for the award of the degree, unless he is asked to revise and resubmit his Dissertation Work by the board within a specified time period (within **four** years from the date of commencement of his first year first semester).

7.21 The Dissertation Viva-Voce External examination marks must be submitted to the University on the **day of the examination**.



**7.22** For mandatory(audit) courses, a student has to secure 40 marks out of 100 marks (i.e. 40% of the marks allotted) in the continuous internal evaluation for passing the subject/course. These marks should also be uploaded along with the internal marks of other subjects.

**7.23** No marks or letter grades shall be allotted for mandatory(audit) courses. Only Pass/Fail shall be indicated in Grade Card.

## **8.0 Re-Admission/Re-Registration**

### **8.1 Re-Admission for Discontinued Student**

A student, who has discontinued the M.Tech. degree programme due to any reason whatsoever, may be considered for 'readmission' into the same degree programme (with the same specialization) with the academic regulations of the batch into which he gets readmitted, with prior permission from the authorities concerned, subject to item 6.6.

**8.2** If a student is detained in a subject (s) due to shortage of attendance in any semester, he may be permitted to re-register for the same subject(s) in the same category (core or elective group) or equivalent subject, if the same subject is not available, as suggested by the Board of Studies of that department, as and when offered in the subsequent semester(s), with the academic regulations of the batch into which he seeks re-registration, with prior permission from the authorities concerned, subject to item 3.2

**8.3** A candidate shall be given one chance to re-register and attend the classes for a maximum of two subjects, if the internal marks secured by a candidate are less than 50% and failed in those subjects but fulfilled the attendance requirement. A candidate must re-register for failed subjects within four weeks of commencement of the class work and secure the required minimum attendance. In the event of the student taking this chance, his Continuous Internal Evaluation (internal) marks and Semester End Examination marks obtained in the previous attempt stand cancelled.

## **9.0 Examinations and Assessment - The Grading System**

**9.1** Grades will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, or Mini Project with Seminar, Dissertation, etc., based on the percentage of marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 7 above, and a corresponding Letter Grade shall be given.

**9.2** As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:

<b>% of Marks Secured in a subject/Course (Class Intervals)</b>	<b>Letter Grade (UGC Guidelines)</b>	<b>Grade Points</b>
90% and above ( $\geq 90\%, \leq 100\%$ )	O (Outstanding)	10
Below 90% but not less than 80% ( $\geq 80\%, <90\%$ )	A <sup>+</sup> (Excellent)	9
Below 80% but not less than 70% ( $\geq 70\%, <80\%$ )	A (Very Good)	8
Below 70% but not less than 60% ( $\geq 60\%, <70\%$ )	B <sup>+</sup> (Good)	7
Below 60% but not less than 50% ( $\geq 50\%, <60\%$ )	B (above Average)	6
Below 50% ( $< 50\%$ )	F (FAIL)	0
<b>Absent</b>	<b>Ab</b>	<b>0</b>



9.3 A student obtaining F Grade in any Subject is deemed to have 'failed' and is required to reappear as 'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted. In such cases, his Internal Marks (CIE Marks) in those subjects will remain as obtained earlier.

9.4 If a student has not appeared for the examinations, 'Ab' Grade will be allocated to him for any subject and shall be considered 'failed' and will be required to reappear as 'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted.

9.5 A Letter Grade does not imply any specific marks percentage; it is only the range of percentage of marks.

9.6 In general, a student shall not be permitted to repeat any Subject/ Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.

9.7 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

$$\text{Credit Points (CP)} = \text{Grade Point (GP)} \times \text{Credits} \dots \text{For a Course}$$

9.8 The student passes the Subject/ Course only when he gets  $\text{GP} \geq 6$  (B Grade or above).

9.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\Sigma \text{CP}$ ) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

$$\text{SGPA} = \left\{ \sum_{i=1}^N C_i G_i \right\} / \left\{ \sum_{i=1}^N C_i \right\} \dots \text{For each Semester,}$$

where 'i' is the Subject indicator index (taking into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i^{\text{th}}$  Subject, and  $G_i$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i^{\text{th}}$  Subject.

9.10 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the 1 Year Second Semester onwards, at the end of each Semester, as per the formula

$$\text{CGPA} = \left\{ \sum_{i=1}^M C_i G_i \right\} / \left\{ \sum_{i=1}^M C_i \right\} \dots \text{for all S Semesters registered}$$

(ie., upto and inclusive of S Semesters,  $S \geq 2$ ),

where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' for from the 1<sup>st</sup> Semester onwards upto and inclusive of the Semester S ( obviously  $M > N$  ), 'j' is the Subject indicator index (taking into account all Subjects from 1 to S Semesters),  $C_j$  is the no. of Credits allotted to the  $j^{\text{th}}$  Subject, and  $G_j$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $j^{\text{th}}$  Subject. After



registration and completion of I Year I Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.

#### Illustration of calculation of SGPA

Course/Subject	Credits	Letter Grade	Grade points	Credit Points
Course 1	4	A	8	$4*8 = 32$
Course 2	4	O	10	$4*10 = 40$
Course 3	4	B	6	$4*6 = 24$
Course 4	3	B	6	$3*6 = 18$
Course 5	3	A+	9	$3*9 = 27$
Course 6	3	B	6	$3*6 = 18$
	21			159

$$\text{SGPA} = 159/21 = 7.57$$

#### Illustration of calculation of CGPA

Semester	Credits	SGPA	Credits * SGPA
Semester I	24	7	$24*7 = 168$
Semester II	24	6	$24*6 = 144$
Semester III	24	6.5	$24*6.5 = 156$
Semester IV	24	6	$24*6 = 144$
	96		612

$$\text{CGPA} = 612/96 = 6.37$$

#### 10.0 Award of Degree and Class

**10.1** If a student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secures the required number of **68** Credits (with CGPA  $\geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the M.Tech. Degree in the chosen Branch of Engineering and Technology with the specialization that he was admitted into.

#### 10.2 Award of Class

After a student has earned the requirements prescribed for the completion of the programme and is eligible for the award of M.Tech. Degree, he shall be placed in one of the following three classes based on the CGPA:

Class Awarded	CGPA
First Class with Distinction	$\geq 7.75$
First Class	$6.75 \leq \text{CGPA} < 7.75$
Second Class	$6.00 \leq \text{CGPA} < 6.75$

A student with final CGPA (at the end of the PGP)  $< 6.00$  shall not be eligible for the Award of Degree.

#### 11.0 Withholding of Results

Principal  
Vaageshwari College of Engineering  
KARIMNAGAR



If the student has not paid the dues, if any, to the University or if any case of indiscipline is pending against him, the result and degree of the student will be withheld and he will not be allowed into the next semester.

**12.0 General**

- 12.1 Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
- 12.2 Credit Point:** It is the product of grade point and number of credits for a course.
- 12.3** Wherever the words "he", "him", "his", occur in the regulations, they shall include "she", "her".
- 12.4** The academic regulation should be read as a whole for the purpose of any interpretation.
- 12.5** In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the University is final.
- 12.6** The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.

**MALPRACTICES RULES****DISCIPLINARY ACTION FOR IMPROPER CONDUCT IN EXAMINATIONS**

S.No	Nature of Malpractices/Improper conduct	Punishment
If the candidate:		
1.(a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject to the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination).	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. Incase of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject to the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already



	answer book or additional sheet, during or after the examination.	appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent/ any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in- charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	Incase of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the



		remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the college's expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

**Malpractices identified by squad or special invigilators**

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

(Established by Act No.30 of 2008)

Kukatpally, Hyderabad-500085, Telangana State (India)

**Academic Regulations of MBA (Regular/Full Time) Programme  
Under Choice Based Credit System (CBCS) 2019-20 (R19)**

**(Effective for the students admitted into I year from the Academic Year 2019-20 and onwards)**

**1.0** Jawaharlal Nehru Technological University Hyderabad (JNTUH) offers **Two Years (Four Semesters)** full-time Master of Business Administration (**MBA**) Degree programme, under CBCS at its constituent (non-autonomous) unit and affiliated colleges.

**2.0 Eligibility for Admissions**

**2.1** Admission to the MBA programme shall be made subject to eligibility, qualification prescribed by the University from time to time.

**2.2** Admission to the MBA programme shall be made on the basis of either the merit rank or Percentile obtained by the qualified student in the relevant qualifying Examination/ the merit rank obtained by the qualified student in an entrance test conducted by Telangana State Government (ICET) for MBA programme / an entrance test conducted by JNTUH/ on the basis of any other exams approved by the University, subject to reservations as laid down by the Govt. from time to time.

**2.3** The medium of instructions for MBA Programme will be **ENGLISH** only.

**3.0 MBA Programme Structure**

**3.1** The MBA Programme of JNTUH is in Semester pattern, with **Four Semesters** consisting of **Two** academic years, each academic year having **Two Semesters** (First/Odd and Second/Even Semesters). Each Semester shall be of 22 weeks duration (inclusive of Examinations), with a minimum of 90 instructional days per Semester.

**3.2** The student shall not take more than four academic years to fulfill all the academic requirements for the award of MBA degree from the date of commencement of first year first semester, failing which the student shall forfeit the seat in MBA programme.

**3.3** UGC/AICTE specified definitions/descriptions are adopted appropriately for various terms and abbreviations used in these PG academic regulations, as listed below:

**3.3.1 Semester Scheme**

Each Semester shall have 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) are taken as 'references' for the present set of Regulations. The terms 'SUBJECT' and 'COURSE' imply the same meaning here and refer to 'Theory Subject', or 'Lab Course', or 'Seminar', or 'Internship', or 'Project' as the case may be.

**3.3.2 Credit Courses**

All subjects/courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/course in an L: T: P: C (Lecture Periods: Tutorial Periods: Practical Periods: Credits) structure based on the following general pattern:

- One credit for one hour/week/semester for theory/lecture (L) courses
- One credit for two hours/ week/semester for laboratory/ practical (P) courses or tutorials (T)



Other student activities like study tour, guest lecture, conference/workshop participations, technical paper presentations, and identified mandatory courses, if any, will not carry credits.

### 3.3.3 Subject Course Classification

All subjects/courses offered for the MBA Degree Programme is broadly classified as follows. The University has followed in general the guidelines issued by AICTE/UGC.

S.No.	Broad Course Classification	Course Group/Category	Course Description
1	Core Courses (CoC)	CC - Core Courses	Includes subjects related to the management
		Project Work	MBA Project or PG Project or Major Project
		Seminar /Pre-Submission Project Seminar / Summer Internship	Seminar based on core contents related to management
2	Elective Courses (EIE)	PE Professional Electives	Includes elective subjects related to the specialization
		OE - Open Electives	Elective subjects which include inter-disciplinary subjects

### 4.0 Course Registration

4.1 A 'Faculty Advisor or Counselor' shall be assigned to each specialization, who will advise on the MBA, its Course Structure and Curriculum, Choice/Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.

4.2 The Academic Section of the College invites 'Registration Forms' from students within 15 days from the commencement of class work through 'ON-LINE SUBMISSIONS', ensuring 'DATE and TIME Stamping'. The ON-LINE Registration Requests for any 'CURRENT SEMESTER' shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the 'PRECEDING SEMESTER'.

4.3 A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it being retained with Head of Department, Faculty Advisor and the Student).

4.4 If the Student submits ambiguous choices or multiple options or erroneous entries during ON-LINE Registration for the Subject(s) / Course(s) under a given/ specified Course Group/ Category as listed in the Course Structure, only the first mentioned Subject/ Course in that Category will be taken into consideration.

4.5 Subject/ Course Options exercised through ON-LINE Registration are final and CANNOT be changed, nor can they be inter-changed; further, alternate choices also will not be considered. However, if the Subject/ Course that has already been listed for Registration by the University in a Semester could not be offered due to unforeseen or unexpected reasons, then the Student will be allowed to have alternate choice either for a new Subject, if it is offered, or for another existing Subject (subject to availability of seats). Such alternate arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the FIRST WEEK from the commencement of Class-work for that Semester.

### 5.0 Attendance Requirements

The programmes are offered on the basis of a unit system with each subject being considered a unit. Attendance is calculated separately for each subject.



- 5.1 Attendance in all classes (Lectures/Laboratories) is compulsory. The minimum required attendance in each theory including the attendance of mid-term examination / Laboratory etc. is 75%. Two periods of attendance for each theory subject shall be considered, if the student appears for the mid-term examination of that subject. A student shall not be permitted to appear for the Semester End Examinations (SEE), if his attendance is less than 75%.
- 5.2 **Condoning of shortage of attendance** (between 65% and 75%) up to a maximum of 10% (considering the days of attendance in sports, games, NCC, NSS activities and Medical grounds) in each subject of a semester shall be granted by the College Academic Committee on genuine reasons.
- 5.3 Shortage of Attendance below 65% in any subject shall in **no case be condoned**.
- 5.4 A Student, whose shortage of attendance is **not condoned** in any subject(s) in any semester, is considered detained in that subject(s) and is not eligible to write Semester End Examination(s) of such subject(s) in that semester, and he has to seek re-registration for those subject(s) in subsequent semesters, and attend the same as and when offered.
- 5.5 A student fulfills the attendance requirement in the present semester, shall not be eligible for readmission into the same class.
- 5.6 A prescribed fee per subject shall be payable for condoning shortage of attendance after getting the approval of College Academic Committee for the same. The College Academic Committee shall maintain relevant documents along with the request from the student.
- 5.7 A Candidate shall acquire minimum required attendance subject-wise in at least THREE theory subjects in each semester for promoting to next Semester.

#### 6.0 Academic Requirements

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in item no. 5. The performance of the candidate in each semester shall be evaluated subject-wise, with a maximum of 100 marks per subject / course (theory / laboratory), on the basis of Internal Evaluation and Semester End Examination.

- 6.1 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/course, if he secures not less than 40% of marks (30 out of 75 marks) in the End Semester Examination, and a minimum of 50% of marks in the sum total of CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of Letter Grades and this implies securing 'B' Grade or above in a subject.
- 6.2 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to a subject/ course, if he secures not less than 50% of the total marks. The student is deemed to have failed, if he does not submit a report on summer internship or does not make a presentation of the same before the evaluation committee as per schedule, in such a case, he has to reappear for the same during the supplementary examinations as and when the notification is issued, subject to item 3.2.
- 6.3 A student shall register for all subjects for total of **102** credits as specified and listed in the course structure for the chosen specialization, put in the required attendance and fulfill the academic requirements for securing **102** credits obtaining a minimum of 'B' Grade or above in each subject, and all **102** credits securing Semester Grade Point Average (**SGPA**)  $\geq 6.0$  (in each semester) and final Cumulative Grade Point Average (**CGPA**) (i.e., CGPA at the end of MBA Programme)  $\geq 6.0$ , to complete the MBA Programme successfully.

**Note:** (1) The SGPA will be computed and printed on the marks memo only if the candidate passes in all the subjects offered and gets minimum B grade in all the subjects.

(2) CGPA is calculated only when the candidate passes in all the subjects offered in all the semesters



6.4 Marks and Letter Grades obtained in all those subjects covering the above specified **102** credits alone shall be considered for the calculation of final CGPA, which will be indicated in the Grade Card /Marks Memo of second year second semester.

6.5 If a student registers for extra subject(s) (in the parent specialization or other specializations of Management) other than those listed subjects totaling to **102** credits as specified in the course structure, the performance in extra subject(s) (although evaluated and graded using the same procedure as that of the required **102** credits) will not be considered while calculating the SGPA and CGPA. For such extra subject(s) registered, percentage of marks and Letter Grade alone will be indicated in the Grade Card/Marks Memo, as a performance measure, subject to completion of the attendance and academic requirements as stated in items 5 and 6.1 - 6.3.

6.6 When a student is detained due to shortage of attendance in any subject(s) in any semester, no Grade allotment will be made for such subject(s). However, he is eligible for re-registration of such subject(s) in the subsequent semester(s), as and when next offered, with the academic regulations of the batch into which he is re-registered, by paying the prescribed fees per subject. In all these re-registration cases, the student shall have to secure a fresh set of internal marks and Semester End Examination marks for performance evaluation in such subject(s), and SGPA/CGPA calculations.

6.7 A student eligible to appear for the Semester End Examination in any subject, but absent from it or failed (failing to secure 'B' Grade or above), may reappear for that subject at the supplementary examination as and when conducted. In such cases, his Internal Marks assessed earlier for that subject will be carried over, and added to the marks secured in the supplementary examination, for the purpose of evaluating his performance in that subject.

6.8 A Student who fails to earn **102** credits as per the specified course structure, and as indicated above, within **four** academic years from the date of commencement of his first year first semester, shall forfeit his seat in MBA programme and his admission **shall stand cancelled**.

#### 7.0 Evaluation - Distribution and Weightage of Marks

The performance of a student in each semester shall be evaluated subject- wise (irrespective of credits assigned) for a maximum of 100 marks. The MBA project work (main project viva voce) will also be evaluated for 100 marks.

7.1 For the theory subjects 75 marks shall be awarded for the performance in the Semester End Examination and 25 marks shall be awarded for Continuous Internal Evaluation (CIE). The Continuous Internal Evaluation shall be made based on the average of the marks secured in the two Mid-Term Examinations conducted, first Mid-Term examinations in the middle of the Semester and second Mid-Term examinations during the last week of instruction. Each Mid-Term Examination shall be conducted for a total duration of 120 minutes with Part 'A' as compulsory consisting of 5 questions carrying 2 marks each (10 marks), and Part 'B' with 3 questions to be answered out of 5 questions, each question carrying 5 marks (15 marks). The details of the Question Paper pattern for Semester End Examination (Theory) are given below:

- The Semester End Examination will be conducted for 75 marks. It consists of two parts.
  - i) Part A for 25 marks, ii) Part B for 50 marks.
- Part A is compulsory and consists of 5 questions, one from each unit and carrying 5 marks each.
- Part B consists of 5 questions carrying 10 marks each. There will be two questions from each unit and only one should be answered.

7.2 For practical subjects, 75 marks shall be awarded for performance in the Semester End Examinations and 25 marks shall be awarded for day-to-day performance as Internal Marks.

For conducting laboratory end examinations, one internal examiner and one external examiner are to be appointed by the Principal of the College and this is to be informed to the Director of Evaluation within two weeks, before commencement of the lab end examinations. The external examiner should



be selected from outside the College concerned but within the cluster. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same during the supplementary examinations as and when conducted, subject to item 3.2.

- 7.3 There shall be a summer internship during the summer vacation of I Year II Semester and the evaluation is done in II Year I Semester. Summer internship Report has to be submitted to the department after approval by the concerned supervisor/mentor and the Head of the department. Summer internship Report is evaluated for 100 marks. The report has to be evaluated by the Head, Supervisor/ mentor and a senior faculty of the department. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same during the supplementary examinations as and when conducted, subject to item 3.2.
- 7.4 Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.
- 7.5 A Project Review Committee (PRC) shall be constituted with the Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Departments offering the MBA programme.
- 7.6 Registration of Project Work: A candidate is permitted to register for the project work at the beginning of II Year II Semester after satisfying the attendance requirement in all the subjects, both theory and laboratories upto II Year I Semester. The duration of the project work is one semester.
- 7.7 After satisfying 7.6, a student, in consultation with his Project Supervisor, has to present the title, objective, and plan of action of his project work to the Project Review Committee (PRC) for approval within two weeks from the commencement of II Year II Semester. The student can initiate the Project work after obtaining the approval of the PRC. The Supervisor and PRC will examine the progress of the Project Work during pre-submission project seminar. For the subject 'pre-submission project seminar', there will be only internal evaluation for 100 marks. Evaluation shall be done by the PRC for 50 marks and the Supervisor shall evaluate the work for another 50 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same during the supplementary examination as and when notification is issued, subject to item 3.2. Pre-submission project seminar has to be conducted along with 1<sup>st</sup> and 2<sup>nd</sup> mid-term examinations.
- 7.8 If a candidate wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.
- 7.9 A candidate is permitted to submit project thesis with the approval of PRC not earlier than 16 weeks from the date of commencement of fourth semester. For the approval of PRC the candidate shall submit the draft copy of thesis to the Head of the Department and make an oral presentation before the PRC during the Pre-submission project seminar at 2<sup>nd</sup> mid-term examinations.
- 7.10 After approval from the PRC, a soft copy of the thesis should be submitted for ANTI-PLAGIARISM check and the plagiarism report should be submitted to the University and be included in the final thesis. The Thesis will be accepted for submission, if the similarity index is less than 30%. If the similarity index has more than the required\_percentage, the student is advised to modify accordingly and re-submit the soft copy of the thesis after one month. The maximum number of re-submissions of thesis after plagiarism check is limited to TWO. The candidate has to register for the Project work and work for one semester. After three attempts, the admission is liable to be cancelled. The college authorities are advised to make plagiarism check of every soft copy of theses before submissions.
- 7.11 Three copies of the Project Thesis certified by the supervisor shall be submitted to the College/School/Institute.
- 7.12 The thesis shall be adjudicated by an external examiner selected by the University. For this, the



Principal of the College/School/Institute shall submit a panel of **three** examiners from among the list of experts in the relevant specialization as submitted by the supervisor concerned and Head of the Department.

7.13 If the report of the external examiner is unsatisfactory, the candidate shall revise and resubmit the Thesis. If the report of the examiner is unsatisfactory again, the thesis shall be summarily rejected. Subsequent actions for such dissertations may be considered, only on the specific recommendations of the external examiner and /or Project Review Committee. No further correspondence in this matter will be entertained, if there is no specific recommendation for resubmission.

7.14 If the report of the external examiner is satisfactory, the Head of the Department shall coordinate and make arrangements for the conduct of Main Project Viva - Voce examination. The Main Project Viva-Voce examination will be evaluated for 100 marks. The Main Project Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis. The candidate has to secure a minimum of 50% of marks in Main Project Viva-Voce examination. *For Main Project Viva – Voce examination one external examiner shall be allotted for a group of 20 students. The Main Project Viva-Voce examination shall be conducted within one week after completion of the fourth semester end examinations.*

7.15 If he fails to fulfill the requirements as specified in 7.14, he will reappear for the Main Project Viva-Voce examination only after three months. In the reappeared examination also, if he fails to fulfill the requirements, he will not be eligible for the award of the degree, unless he is asked to revise and resubmit his project work by the board within a specified time period (within **four** years from the date of commencement of his first year first semester).

7.16 The Main Project Viva-Voce External examination marks must be submitted to the University on the day of the examination.

## 8.0 Re-Admission/Re-Registration

### 8.1 Re-Admission for Discontinued Student

A student, who has discontinued the MBA degree programme due to any reason whatsoever, may be considered for 'readmission' into the same degree programme (with the same specialization) with the academic regulations of the batch into which he gets readmitted, with prior permission from the authorities concerned, subject to item 6.6.

8.2 If a student is detained in a subject (s) due to shortage of attendance in any semester, he may be permitted to **re-register** for the same subject(s) in the same category (core or elective group) or equivalent subject, if the same subject is not available, as suggested by the Board of Studies of that department, as and when offered in the subsequent semester(s), with the academic regulations of the batch into which he seeks re-registration, with prior permission from the authorities concerned, subject to item 3.2.

8.3 A candidate shall be given one chance to re-register and attend the classes for a maximum of two subjects, if the internal marks secured by a candidate are less than 50% and failed in those subjects but fulfilled the attendance requirement. A candidate must re-register for failed subjects within four weeks of commencement of the class work and secure the required minimum attendance. In the event of the student taking this chance, his Continuous Internal Evaluation (internal) marks and Semester End Examination marks obtained in the previous attempt stand cancelled.

## 9.0 Examinations and Assessment - The Grading System

9.1 Grades will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, or Seminar, or Project, etc., based on the % of marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 7 above, and a corresponding Letter Grade shall be given.

9.2 As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:



% of Marks Secured in a subject/Course (Class Intervals)	Letter Grade (UGC Guidelines)	Grade Points
90% and above ( $\geq 90\%$ , $\leq 100\%$ )	O (Outstanding)	10
Below 90% but not less than 80% ( $\geq 80\%$ , $< 90\%$ )	A* (Excellent)	9
Below 80% but not less than 70% ( $\geq 70\%$ , $< 80\%$ )	A (Very Good)	8
Below 70% but not less than 60% ( $\geq 60\%$ , $< 70\%$ )	B* (Good)	7
Below 60% but not less than 50% ( $\geq 50\%$ , $< 60\%$ )	B (above Average)	6
Below 50% ( $< 50\%$ )	F (FAIL)	0
<b>Absent</b>	<b>Ab</b>	<b>0</b>

9.3 A student obtaining F Grade in any Subject is deemed to have 'failed' and is required to reappear as 'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted. In such cases, his Internal Marks (CIE Marks) in those subjects will remain as obtained earlier.

9.4 If a student has not appeared for the examinations, 'Ab' Grade will be allocated to him for any subject and shall be considered 'failed' and will be required to reappear as 'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted.

9.5 A Letter Grade does not imply any specific marks percentage; it is only the range of percentage of marks.

9.6 In general, a student shall not be permitted to repeat any Subject/ Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.

9.7 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

$$\text{Credit Points (CP)} = \text{Grade Point (GP)} \times \text{Credits} \dots \text{For a Course}$$

9.8 The student passes the Subject/ Course only when he gets  $\text{GP} \geq 6$  (B Grade or above).

9.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\Sigma \text{CP}$ ) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

$$\text{SGPA} = \left\{ \sum_{i=1}^N C_i G_i \right\} / \left\{ \sum_{i=1}^N C_i \right\} \dots \text{For each Semester,}$$

where 'i' is the Subject indicator index (taking into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i^{\text{th}}$  Subject, and  $G_i$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i^{\text{th}}$  Subject.

9.10 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the 1 Year Second Semester onwards, at the end of each Semester, as per the formula

$$\text{CGPA} = \left\{ \sum_{i=1}^M C_i G_i \right\} / \left\{ \sum_{i=1}^M C_i \right\} \dots \text{for all S Semesters registered (ie., upto and inclusive of S Semesters, } S \geq 2 \text{),}$$



where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' for from the 1<sup>st</sup> Semester onwards upto and inclusive of the Semester S ( obviously  $M > N$  ), 'j' is the Subject indicator index (taking into account all Subjects from 1 to S Semesters),  $C_j$  is the no. of Credits allotted to the  $j^{\text{th}}$  Subject, and  $G_j$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $j^{\text{th}}$  Subject. After registration and completion of 1 Year 1 Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.

#### Illustration of calculation of SGPA

Course/Subject	Credits	Letter Grade	Grade points	Credit Points
Course 1	4	A	8	$4*8 = 32$
Course 2	4	O	10	$4*10 = 40$
Course 3	4	B	6	$4*6 = 24$
Course 4	3	B	6	$3*6 = 18$
Course 5	3	A+	9	$3*9 = 27$
Course 6	3	B	6	$3*6 = 18$
	21			159

$$\text{SGPA} = 159/21 = 7.57$$

#### Illustration of calculation of CGPA

Semester	Credits	SGPA	Credits * SGPA
Semester I	24	7	$24*7 = 168$
Semester II	24	6	$24*6 = 144$
Semester III	24	6.5	$24*6.5 = 156$
Semester IV	24	6	$24*6 = 144$
	96		612

$$\text{CGPA} = 612/96 = 6.37$$

#### 10.0 Award of Degree and Class

10.1 If a student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire MBA Programme, and secures the required number of 102 Credits (with CGPA  $\geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the MBA Degree that he was admitted into.

#### 10.2 Award of Class

After a student has earned the requirements prescribed for the completion of the programme and is eligible for the award of MBA Degree, he shall be placed in one of the following three classes based on the CGPA:

Class Awarded	CGPA
First Class with Distinction	$\geq 7.75$
First Class	$6.75 \leq \text{CGPA} < 7.75$
Second Class	$6.00 \leq \text{CGPA} < 6.75$

A student with final CGPA (at the end of the MBA Programme)  $< 6.00$  shall not be eligible for the Award of Degree.

#### 11.0 Withholding of Results

If the student has not paid the dues, if any, to the University or if any case of indiscipline is pending against him, the result and degree of the student will be withheld and he will not be allowed into the next semester.



**12.0 General**

**12.1 Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

**12.2 Credit Point:** It is the product of grade point and number of credits for a course.

**12.3** Wherever the words "he", "him", "his", occur in the regulations, they shall include "she", "her".

**12.4** The academic regulation should be read as a whole for the purpose of any interpretation.

**12.5** In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the University is final.

**12.6** The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.



**MALPRACTICES RULES**  
**DISCIPLINARY ACTION FOR IMPROPER CONDUCT IN EXAMINATIONS**

S.No	Nature of Malpractices/Improper conduct	Punishment
	If the candidate:	
1.(a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject to the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination).	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. Incase of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject to the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year.  The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the



	after the examination.	remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent/ any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or	Student of the college's expulsion from the examination hall and cancellation of the



	any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/ year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

**Malpractices identified by squad or special invigilators**

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Act No.30 of 2008)  
Kukatpally, Hyderabad-500085, Telangana State (India)

**Academic Regulations of MCA (Regular/Full Time) Programme  
Under Choice Based Credit System (CBCS) 2019-20 (R19)**

**(Effective for the students admitted into I year from the Academic Year 2019-20 and onwards)**

**1.0 Post-Graduate Degree Programme in Computer Applications (PGP in Computer Applications)**  
Jawaharlal Nehru Technological University Hyderabad (JNTUH) offers **Three Years (Six Semesters)** full-time Master of Computer Applications (**MCA**) Degree programme, under CBCS at its affiliated colleges.

**2.0 Eligibility for Admissions**

**2.1** Admission to the MCA programme shall be made subject to eligibility, qualification prescribed by the University from time to time.

**2.2** Admission to the post graduate programme shall be made on the basis of either the merit rank or Percentile obtained by the qualified student in the relevant qualifying Examination/ the merit rank obtained by the qualified student in an entrance test conducted by Telangana State Government (ICET) for MCA programme / an entrance test conducted by JNTUH/ on the basis of any other exams approved by the University, subject to reservations as laid down by the Govt. from time to time.

**2.3** The medium of instructions for MCA Programme will be **ENGLISH** only.

**3.0 MCA Programme (PGP in Computer Applications) Structure**

**3.1** The MCA Programme of JNTUH is of Semester pattern, with **Six Semesters** consisting of **Three** academic years, each academic year having **Two Semesters** (First/Odd and Second/Even Semesters). Each Semester shall be of 22 weeks duration (inclusive of Examinations), with a minimum of 90 instructional days per Semester.

**3.2** The student shall not take more than **six** academic years to fulfill all the academic requirements for the award of MCA degree from the date of commencement of first year first semester, failing which the student shall forfeit the seat in MCA programme.

**3.3** UGC/AICTE specified definitions/descriptions are adopted appropriately for various terms and abbreviations used in these PG academic regulations, as listed below:

**3.3.1 Semester Scheme**

Each Semester shall have 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) are taken as 'references' for the present set of Regulations. The terms 'SUBJECT' and 'COURSE' imply the same meaning here and refer to 'Theory Subject', or 'Lab Course', or 'Seminar', or 'Project' as the case may be.

**3.3.2 Credit Courses**

All subjects/courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/course in an L: T: P: C (Lecture Periods: Tutorial Periods: Practical Periods: Credits) structure based on the following general pattern:



- One credit for one hour/week/semester for theory/lecture (L) courses
- One credit for two hours/ week/semester for laboratory/ practical (P) courses or tutorials (T)

Other student activities like study tour, guest lecture, conference/workshop participations, technical paper presentations, and identified mandatory courses, if any, will not carry credits.

### 3.3.3 Subject Course Classification

All subjects/courses offered for the MCA Degree Programme is broadly classified as follows. The University has followed in general the guidelines issued by AICTE/UGC.

S.No.	Broad Course Classification	Course Group/Category	Course Description
1	Core Courses (CoC)	CC- Core Courses	Includes subjects related to the parent discipline/department
		Project Work	MCA Project or PG Project or Major Project
		Seminar	Seminar based on core contents related to the discipline
2	Elective Courses (EIE)	PE Professional Electives	Includes elective subjects related to the parent discipline/department
		OE - Open Electives	Elective subjects which include interdisciplinary subjects or subjects in an area outside the parent discipline/department

### 4.0 Course Registration

4.1 A 'Faculty Advisor or Counselor' shall be assigned to each specialization, who will advise on the MCA, its Course Structure and Curriculum, Choice/Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.

4.2 The Academic Section of the College invites 'Registration Forms' from students within 15 days from the commencement of class work through 'ON-LINE SUBMISSIONS', ensuring 'DATE and TIME Stamping'. The ON-LINE Registration Requests for any 'CURRENT SEMESTER' shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the 'PRECEDING SEMESTER'.

4.3 A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it being retained with Head of Department, Faculty Advisor and the Student).

4.4 If the Student submits ambiguous choices or multiple options or erroneous entries during ON-LINE Registration for the Subject(s) / Course(s) under a given/ specified Course Group/ Category as listed in the Course Structure, only the first mentioned Subject/ Course in that Category will be taken into consideration.

4.5 Subject/ Course Options exercised through ON-LINE Registration are final and CANNOT be changed, nor can they be inter-changed; further, alternate choices also will not be considered. However, if the Subject/ Course that has already been listed for Registration by the University in a Semester could not be offered due to unforeseen or unexpected reasons, then the Student will be allowed to have



alternate choice either for a new Subject, if it is offered, or for another existing Subject (subject to availability of seats). Such alternate arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the FIRST WEEK from the commencement of Class-work for that Semester.

#### 5.0 Attendance Requirements

The programmes are offered on the basis of a unit system with each subject being considered a unit. Attendance is calculated separately for each subject.

5.1 Attendance in all classes (Lectures/Laboratories) is compulsory. The minimum required attendance in each theory including the attendance of mid-term examination / Laboratory etc. is 75%. Two periods of attendance for each theory subject shall be considered, if the student appears for the mid-term examination of that subject. A student shall not be permitted to appear for the Semester End Examinations (SEE), if his attendance is less than 75%.

5.2 **Condoning of shortage of attendance** (between 65% and 75%) up to a maximum of 10% (considering the days of attendance in sports, games, NCC, NSS activities and Medical grounds) in each subject of a semester shall be granted by the College Academic Committee on genuine reasons.

5.3 Shortage of Attendance below 65% in any subject shall in **no case be condoned**.

5.4 A Student, whose shortage of attendance **is not condoned** in any subject(s) in any semester, is considered detained in that subject(s) and is not eligible to write Semester End Examination(s) of such subject(s) in that semester, and he has to seek re-registration for those subject(s) in subsequent semesters, and attend the same as and when offered.

5.5 A student fulfills the attendance requirement in the present semester, shall not be eligible for readmission into the same class.

5.6 A prescribed fee per subject shall be payable for condoning shortage of attendance after getting the approval of College Academic Committee for the same. The College Academic Committee shall maintain relevant documents along with the request from the student.

5.7 A Candidate shall maintain minimum required attendance in at least THREE theory subjects in each semester for promoting to next Semester.

#### 6.0 Academic Requirements

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in item no. 5. The performance of the candidate in each semester shall be evaluated subject-wise, with a maximum of 100 marks per subject / course (theory / laboratory), on the basis of Internal Evaluation and Semester End Examination.

6.1 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/course, if he secures not less than 40% of marks (30 out of 75 marks) in the End Semester Examination, and a minimum of 50% of marks in the sum total of CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of Letter Grades and this implies securing 'B' Grade or above in a subject.

6.2 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to a subject/ course, if he secures not less than 50% of the total marks. The student is deemed to have failed, if he does not submit a report on seminar or does not make a presentation of the same before the evaluation committee as per schedule, in such a case, he has to reappear for



the same during the supplementary examination as and when the notification is issued, subject to item 3.2.

6.3 A student shall register for all subjects for total of 120 credits as specified and listed in the course structure, put in required the attendance and fulfill the academic requirements for securing 120 credits obtaining a minimum of 'B' Grade or above in each subject, and all 120 credits securing Semester Grade Point Average (**SGPA**)  $\geq 6.0$  (in each semester) and final Cumulative Grade Point Average (**CGPA**) (i.e., CGPA at the end of PGP)  $\geq 6.0$ , to complete the PGP successfully.

**Note:** (1) The SGPA will be computed and printed on the marks memo only if the candidate passes in all the subjects offered and gets minimum B grade in all the subjects.

(2) CGPA is calculated only when the candidate passes in all the subjects offered in all the semesters

6.4 Marks and Letter Grades obtained in all those subjects covering the above specified 120 credits alone shall be considered for the calculation of final CGPA, which will be indicated in the Grade Card /Marks Memo of second year second semester.

6.5 If a student registers for extra subject(s) other than those listed subjects totaling to 120 credits as specified in the course structure, the performance in extra subject(s) (although evaluated and graded using the same procedure as that of the required 120 credits) will not be considered while calculating the SGPA and CGPA. For such extra subject(s) registered, percentage of marks and Letter Grade alone will be indicated in the Grade Card/Marks Memo, as a performance measure, subject to completion of the attendance and academic requirements as stated in items 5 and 6.1 - 6.3.

6.6 When a student is detained due to shortage of attendance in any subject(s) in any semester, no Grade allotment will be made for such subject(s). However, he is eligible for re-registration of such subject(s) in the subsequent semester(s), as and when next offered, with the academic regulations of the batch into which he is re-registered, by paying the prescribed fees per subject. In all these re-registration cases, the student shall have to secure a fresh set of internal marks and Semester End Examination marks for performance evaluation in such subject(s), and SGPA/CGPA calculations.

6.7 A student eligible to appear for the Semester End Examination in any subject, but absent from it or failed (failing to secure 'B' Grade or above), may reappear for that subject at the supplementary examination as and when conducted. In such cases, his Internal Marks assessed earlier for that subject will be carried over, and added to the marks secured in the supplementary examination, for the purpose of evaluating his performance in that subject.

6.8 A Student who fails to earn 120 credits as per the specified course structure, and as indicated above, within six academic years from the date of commencement of his first year first semester, shall forfeit his seat in MCA programme and his admission **shall stand cancelled**.

#### 7.0 Evaluation - Distribution and Weightage of Marks

The performance of a student in each semester shall be evaluated subject- wise (irrespective of credits assigned) for a maximum of 100 marks. The MCA project work (major project) will also be evaluated for 100 marks.

7.1 For the theory subjects 75 marks shall be awarded for the performance in the Semester End Examination and 25 marks shall be awarded for Continuous Internal Evaluation (CIE). The Continuous Internal Evaluation shall be made based on the average of the marks secured in the two Mid-Term Examinations conducted, first Mid-Term examinations in the middle of the Semester and



second Mid-Term examinations during the last week of instruction. Each Mid-Term Examination shall be conducted for a total duration of 120 minutes with Part 'A' as compulsory consisting of 5 questions carrying 2 marks each (10 marks), and Part 'B' with 3 questions to be answered out of 5 questions, each question carrying 5 marks (15 marks). The details of the Question Paper pattern for Semester End Examination (Theory) are given below:

- The Semester End Examination will be conducted for 75 marks. It consists of two parts.
  - i) Part A for 25 marks, ii) Part B for 50 marks.
- Part A is compulsory and consists of 5 questions, one from each unit and carrying 5 marks each.
- Part B consists of 5 questions carrying 10 marks each. There will be two questions from each unit and only one should be answered.

7.2 For practical subjects, 75 marks shall be awarded for performance in the Semester End Examinations and 25 marks shall be awarded for day-to-day performance as Internal Marks.

7.3 For conducting laboratory end examinations, one internal examiner and one external examiner are to be appointed by the Principal of the College and this is to be informed to the Director of Evaluation of JNTUH within two weeks, before commencement of the lab end examinations. The external examiner should be selected from outside the College concerned but within the cluster. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management.

7.4 There shall be a Seminar during second year II semester. For Seminar, a student shall collect the literature on the advanced topic in relevant fields and critically review the literature and submit it to the department in the form of report and shall make an oral presentation before the Department Academic Committee consisting of Head of the Department, Seminar coordinator and two other senior faculty members of the department. For Seminar, there will be only internal evaluation for 100 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the Seminar during the supplementary examination as and when the notification is issued, subject to item 3.2.

7.5 Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.

7.6 A Project Review Committee (PRC) shall be constituted with the Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Departments offering the MCA programme.

7.7 Registration of Project Work: A candidate is permitted to register for the project work after satisfying the attendance requirement in all the subjects, both theory and practicals.

7.8 After satisfying 7.7, a candidate must present in Project Work Review - I, in consultation with his Project Supervisor, the title, objective and plan of action of his Project work to the Project Review Committee (PRC) for approval within four weeks from the commencement of Third year First Semester. Only after obtaining the approval of the PRC can the student initiate the Project Work.

7.9 If a candidate wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.



7.10 A candidate shall submit his project progress report in two stages at least with a gap of three months between them.

7.11 The work on the project shall be initiated at the beginning of the III Year and the duration of the project is two semesters. A candidate is permitted to submit Project Thesis only after successful completion of all theory and practical courses with the approval of PRC not earlier than 40 weeks from the date of approval of the project work. For the approval of PRC the candidate shall submit the draft copy of thesis to the Head of the Department and make an oral presentation before the PRC.

7.12 The Project Work Review - II in III Year I Semester carries internal marks of 100. Evaluation should be done by the PRC for 50 marks and the Supervisor will evaluate the work for the other 50 marks. The Supervisor and PRC will examine the Problem Definition, Objectives, Scope of Work, Literature Survey in the same domain and progress of the Project Work. A candidate has to secure a minimum of 50% of marks to be declared successful in Project Work Review - II. If he fails to obtain the minimum required marks, he has to reappear for Project Work Review - II as and when conducted.

7.13 The Project Work Review - III in III Year II Semester carries 100 internal marks. Evaluation should be done by the PRC for 50 marks and the Supervisor will evaluate it for the other 50 marks. The PRC will examine the overall progress of the Project Work and decide whether or not the Project is eligible for final submission. A candidate has to secure a minimum of 50% of marks to be declared successful in Project Work Review - III. If he fails to obtain the required minimum marks, he has to reappear for Project Work Review - III as and when conducted. For Project Evaluation (Viva Voce) in III Year II Semester there are external marks of 100 and it is evaluated by the external examiner. The candidate has to secure a minimum of 50% marks in Project Evaluation (Viva-Voce) examination.

7.14 Project Work Reviews - II and III shall be conducted in phase I (Regular) and Phase II (Supplementary). Phase II will be conducted only for unsuccessful students in Phase I. The unsuccessful students in Project Work Review - II (Phase II) shall reappear for it at the time of Project Work Review - III (Phase I). These students shall reappear for Project Work Review - III in the next academic year at the time of Project Work Review - II only after completion of Project Work Review - II, and then Project Work Review - III follows. The unsuccessful students in Project Work Review - III (Phase II) shall reappear for Project Work Review - III in the next academic year only at the time of Project Work Review - II (Phase I).

7.15 After approval from the PRC, a soft copy of the thesis should be submitted for **ANTI-PLAGIARISM** check and the plagiarism report should be submitted to the University and be included in the final thesis. The Thesis will be accepted for submission, if the similarity index is less than 30%. If the similarity index has more than the required percentage, the student is advised to modify accordingly and re-submit the soft copy of the thesis after one month. The maximum number of re-submissions of thesis after plagiarism check is limited to TWO. The candidate has to register for the Project work and work for two semesters. After three attempts, the admission is liable to be cancelled. The college authorities are advised to make plagiarism check of every soft copy of theses before submissions.

7.16 Three copies of the Project Thesis certified by the supervisor shall be submitted to the College/School/Institute, after submission of a research paper related to the project work in a UGC approved journal. A copy of the submitted research paper shall be attached to thesis.

7.17 The thesis shall be adjudicated by an external examiner selected by the University. For this, the Principal of the College/School/Institute shall submit a panel of **three** examiners from among the list of experts in the relevant specialization as submitted by the supervisor concerned and Head of the Department.

7.18 If the report of the external examiner is unsatisfactory, the candidate shall revise and resubmit the



Thesis. If the report of the examiner is unsatisfactory again, the thesis shall be summarily rejected. Subsequent actions for such dissertations may be considered, only on the specific recommendations of the external examiner and /or Project Review Committee. No further correspondence in this matter will be entertained, if there is no specific recommendation for resubmission.

- 7.19 If the report of the external examiner is satisfactory, the Head of the Department shall coordinate and make arrangements for the conduct of Project Viva- Voce examination. The Project Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis. The Project Viva Voce examination will be evaluated for 100 marks. The candidate has to secure a minimum of 50% of marks in Project Viva-Voce examination.
- 7.20 If he fails to fulfill the requirements as specified in 7.19, he will reappear for the Project Viva-Voce examination only after three months. In the reappeared examination also, if he fails to fulfill the requirements, he will not be eligible for the award of the degree, unless he is asked to revise and resubmit his project work by the board within a specified time period (within six years from the date of commencement of his first year first semester).

- 7.21 The Project Viva-Voce External examination marks must be submitted to the University on the day of the examination.

#### 8.0 Re-Admission/Re-Registration

##### 8.1 Re-Admission for Discontinued Student

A student, who has discontinued the MCA degree programme due to any reason whatsoever, may be considered for 'readmission' into the same degree programme with the academic regulations of the batch into which he gets readmitted, with prior permission from the authorities concerned, subject to item 6.6.

- 8.2 If a student is detained in a subject (s) due to shortage of attendance in any semester, he may be permitted to **re-register** for the same subject(s) in the same category (core or elective group) or equivalent subject, if the same subject is not available, as suggested by the Board of Studies of that department, as and when offered in the subsequent semester(s), with the academic regulations of the batch into which he seeks re-registration, with prior permission from the authorities concerned, subject to item 3.2.
- 8.3 A candidate shall be given one chance to re-register and attend the classes for a maximum of two subjects, if the internal marks secured by a candidate are less than 50% and failed in those subjects but fulfilled the attendance requirement. A candidate must re-register for failed subjects within four weeks of commencement of the class work and secure the required minimum attendance. In the event of the student taking this chance, his Continuous Internal Evaluation (internal) marks and Semester End Examination marks obtained in the previous attempt stand cancelled.

#### 9.0 Examinations and Assessment - The Grading System

- 9.1 Grades will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, or Project, etc., based on the % of marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 7 above, and a corresponding Letter Grade shall be given.
- 9.2 As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:



% of Marks Secured in a subject/Course (Class Intervals)	Letter Grade (UGC Guidelines)	Grade Points
90% and above ( $\geq 90\%, \leq 100\%$ )	O (Outstanding)	10
Below 90% but not less than 80% ( $\geq 80\%, < 90\%$ )	A* (Excellent)	9
Below 80% but not less than 70% ( $\geq 70\%, < 80\%$ )	A (Very Good)	8
Below 70% but not less than 60% ( $\geq 60\%, < 70\%$ )	B* (Good)	7
Below 60% but not less than 50% ( $\geq 50\%, < 60\%$ )	B (above Average)	6
Below 50% ( $< 50\%$ )	F (FAIL)	0
<b>Absent</b>	<b>Ab</b>	<b>0</b>

9.3 A student obtaining F Grade in any Subject is deemed to have 'failed' and is required to reappear as 'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted. In such cases, his Internal Marks (CIE Marks) in those subjects will remain as obtained earlier.

9.4 If a student has not appeared for the examinations, 'Ab' Grade will be allocated to him for any subject and shall be considered 'failed' and will be required to reappear as 'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted.

9.5 A Letter Grade does not imply any specific marks percentage; it is only the range of percentage of marks.

9.6 In general, a student shall not be permitted to repeat any Subject/ Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.

9.7 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

$$\text{Credit Points (CP)} = \text{Grade Point (GP)} \times \text{Credits} \dots \text{For a Course}$$

9.8 The student passes the Subject/ Course only when he gets  $GP \geq 6$  (B Grade or above).

9.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\Sigma CP$ ) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

$$SGPA = \left\{ \sum_{i=1}^N C_i G_i \right\} / \left\{ \sum_{i=1}^N C_i \right\} \dots \text{For each Semester},$$

where 'i' is the Subject indicator index (taking into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i^{\text{th}}$  Subject, and  $G_i$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i^{\text{th}}$  Subject.

9.10 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of



Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the 1 Year Second Semester onwards, at the end of each Semester, as per the formula

$$CGPA = \left\{ \sum_{i=1}^M C_i G_i \right\} / \left\{ \sum_{i=1}^M C_i \right\} \dots \text{for all } S \text{ Semesters registered}$$

(ie., upto and inclusive of S Semesters, } S \geq 2 \text{),

where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' for from the 1<sup>st</sup> Semester onwards upto and inclusive of the Semester S ( obviously M > N ), 'j' is the Subject indicator index (taking into account all Subjects from 1 to S Semesters),  $C_j$  is the no. of Credits allotted to the j<sup>th</sup> Subject, and  $G_j$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that j<sup>th</sup> Subject. After registration and completion of 1 Year 1 Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.

#### Illustration of calculation of SGPA

Course/Subject	Credits	Letter Grade	Grade points	Credit Points
Course 1	4	A	8	4*8 = 32
Course 2	4	O	10	4*10 = 40
Course 3	4	B	6	4*6 = 24
Course 4	3	B	6	3*6 = 18
Course 5	3	A+	9	3*9 = 27
Course 6	3	B	6	3*6 = 18
	21			159

$$SGPA = 159/21 = 7.57$$

#### Illustration of calculation of CGPA

Semester	Credits	SGPA	Credits * SGPA
Semester I	24	7	24*7 = 168
Semester II	24	6	24*6 = 144
Semester III	24	6.5	24*6.5 = 156
Semester IV	24	6	24*6 = 144
	96		612

$$CGPA = 612/96 = 6.37$$

#### 10.0 Award of Degree and Class

**10.1** If a student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secures the required number of 120 Credits (with CGPA  $\geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the MCA Degree that he was admitted into.

#### 10.2 Award of Class

After a student has earned the requirements prescribed for the completion of the programme and is eligible for the award of MCA Degree, he shall be placed in one of the following three classes based on the CGPA:

Principal  
Vaageshwari College of Engineering  
KARIMNAGAR



Class Awarded	CGPA
First Class with Distinction	$\geq 7.75$
First Class	$6.75 \leq \text{CGPA} < 7.75$
Second Class	$6.00 \leq \text{CGPA} < 6.75$

A student with final CGPA (at the end of the PGP)  $< 6.00$  shall not be eligible for the Award of Degree.

#### 11.0 Withholding of Results

If the student has not paid the dues, if any, to the University or if any case of indiscipline is pending against him, the result and degree of the student will be withheld and he will not be allowed into the next semester.

#### 12.0 General

- 12.1 **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
- 12.2 **Credit Point:** It is the product of grade point and number of credits for a course.
- 12.3 Wherever the words "he", "him", "his", occur in the regulations, they shall include "she", "her".
- 12.4 The academic regulation should be read as a whole for the purpose of any interpretation.
- 12.5 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the University is final.
- 12.6 The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.



**MALPRACTICES RULES**  
**DISCIPLINARY ACTION FOR IMPROPER CONDUCT IN EXAMINATIONS**

S.No	Nature of Malpractices/Improper conduct	Punishment
	If the candidate:	
1.(a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject to the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination).	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. Incase of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject to the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year.  The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.



4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent/ any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	Incase of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.



8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

#### Malpractices identified by squad or special invigilators

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year



## **JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

*(Established by State Act No. 30 of 2008)*

Kukatpally, Hyderabad, Telangana (India).

### **ACADEMIC REGULATIONS FOR B.TECH. REGULAR STUDENTS** **WITH EFFECT FROM ACADEMIC YEAR 2018-19 (R-18)**

#### **1.0 Under-Graduate Degree Programme in Engineering & Technology (UGP in E&T)**

Jawaharlal Nehru Technological University Hyderabad (JNTUH) offers a 4-year (8 semesters) **Bachelor of Technology** (B.Tech.) degree programme, under Choice Based Credit System (CBCS) at its non-autonomous constituent and affiliated colleges with effect from the academic year 2018-19.

#### **2.0 Eligibility for admission**

**2.1** Admission to the under graduate (UG) programme shall be made either on the basis of the merit rank obtained by the qualified student in entrance test conducted by the Telangana State Government (EAMCET) or the University or on the basis of any other order of merit approved by the University, subject to reservations as prescribed by the government from time to time.

**2.2** The medium of instructions for the entire under graduate programme in Engineering & Technology will be **English** only.

#### **3.0 B.Tech. Programme structure**

**3.1** A student after securing admission shall complete the B.Tech. programme in a minimum period of **four** academic years (8 semesters), and a maximum period of **eight** academic years (16 semesters) starting from the date of commencement of first year first semester, failing which student shall forfeit seat in B.Tech course. Each student shall secure 160 credits (with  $CGPA \geq 5$ ) required for the completion of the under graduate programme and award of the B.Tech. degree.

**3.2** **UGC/ AICTE** specified definitions/ descriptions are adopted appropriately for various terms and abbreviations used in these academic regulations/ norms, which are listed below.

#### **3.2.1 Semester scheme**

Each under graduate programme is of 4 academic years (8 semesters) with the academic year divided into two semesters of 22 weeks ( $\geq 90$  instructional days) each, each

semester having - 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)' under Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) indicated by UGC, and curriculum/course structure as suggested by AICTE are followed.

### 3.2.2 Credit courses

All subjects/ courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/ course in an L: T: P: C (lecture periods: tutorial periods: practical periods: credits) structure based on the following general pattern.

- One credit for one hour/ week/ semester for theory/ lecture (L) courses or Tutorials.
- One credit for two hours/ week/ semester for laboratory/ practical (P) courses.

Courses like Environmental Science, Constitution of India, Intellectual Property Rights, and Gender Sensitization lab are mandatory courses. These courses will not carry any credits.

### 3.2.3 Subject Course Classification

All subjects/ courses offered for the under graduate programme in E&T (B.Tech. degree programmes) are broadly classified as follows. The University has followed almost all the guidelines issued by AICTE/UGC.

S. No.	Broad Course Classification	Course Group/ Category	Course Description
1	Foundation Courses (FnC)	BS – Basic Sciences	Includes mathematics, physics and chemistry subjects
2		ES - Engineering Sciences	Includes fundamental engineering subjects
3		HS – Humanities and Social sciences	Includes subjects related to humanities, social sciences and management
4	Core Courses (CoC)	PC – Professional Core	Includes core subjects related to the parent discipline/ department/ branch of Engineering.
5		PE – Professional Electives	Includes elective subjects related to the parent discipline/ department/ branch of Engineering.
6	Elective Courses (ElC)	OE – Open Electives	Elective subjects which include interdisciplinary subjects or subjects in an area outside the parent discipline/ department/ branch of Engineering.
7	Core Courses	Project Work	B.Tech. project or UG project or UG major project or Project Stage I & II
8		Industrial training/ Mini- project	Industrial training/ Summer Internship/ Industrial Oriented Mini-project/ Mini-project

9		Seminar	Seminar/ Colloquium based on core contents related to parent discipline/ department/ branch of Engineering.
10	Minor courses	-	1 or 2 Credit courses (subset of HS)
11	Mandatory Courses (MC)	-	Mandatory courses (non-credit)

#### 4.0 Course registration

4.1 A ‘faculty advisor or counselor’ shall be assigned to a group of 20 students, who will advise the students about the under graduate programme, its course structure and curriculum, choice/option for subjects/ courses, based on their competence, progress, pre-requisites and interest.

4.2 The academic section of the college invites ‘registration forms’ from students before the beginning of the semester through ‘on-line registration’, ensuring ‘date and time stamping’. The on-line registration requests for any ‘current semester’ shall be completed before the commencement of SEEs (Semester End Examinations) of the ‘preceding semester’.

4.3 A student can apply for on-line registration, only after obtaining the ‘written approval’ from faculty advisor/counselor, which should be submitted to the college academic section through the Head of the Department. A copy of it shall be retained with Head of the Department, faculty advisor/ counselor and the student.

4.4 A student may be permitted to register for all the subjects/ courses in a semester as specified in the course structure with maximum additional subject(s)/course(s) limited to 4 credits, based on progress and SGPA/ CGPA, and completion of the ‘pre-requisites’ as indicated for various subjects/ courses, in the department course structure and syllabus contents.

4.5 Choice for ‘additional subjects/ courses’ must be clearly indicated, which needs the specific approval and signature of the faculty advisor/ counselor.

4.6 If the student submits ambiguous choices or multiple options or erroneous entries during on-line registration for the subject(s) / course(s) under a given/ specified course group/ category as listed in the course structure, only the first mentioned subject/ course in that category will be taken into consideration.

4.7 Subject/ course options exercised through on-line registration are final and cannot be changed or inter-changed; further, alternate choices also will not be considered. However, if the subject/ course that has already been listed for registration by the Head of the Department in a semester could not be offered due to any unforeseen or unexpected reasons, then the student shall be allowed to have alternate choice either for a new subject (subject to offering of such a subject), or for another existing subject (subject to availability of seats). Such alternate arrangements will be made by the head

of the department, with due notification and time-framed schedule, within the **first week** after the commencement of class-work for that semester.

- 4.8 Dropping of subjects/ courses may be permitted, only after obtaining prior approval from the faculty advisor/ counselor ‘within a period of 15 days’ from the beginning of the current semester.
- 4.9 **Open electives:** The students have to choose three open electives (OE-I, II & III) from the list of open electives given. However, the student cannot opt for an open elective subject offered by his own (parent) department, if it is already listed under any category of the subjects offered by parent department in any semester.
- 4.10 **Professional electives:** The students have to choose six professional electives (PE-I to VI) from the list of professional electives given.

#### **5.0 Subjects/ courses to be offered**

- 5.1 A typical section (or class) strength for each semester shall be 60.
- 5.2 A subject/ course may be offered to the students, **only if** a minimum of 20 students (1/3 of the section strength) opt for it. The maximum strength of a section is limited to 80 (60 + 1/3 of the section strength).
- 5.3 More than **one faculty member** may offer the **same subject** (lab/ practical may be included with the corresponding theory subject in the same semester) in any semester. However, selection of choice for students will be based on - ‘**first come first serve** basis and CGPA criterion’ (i.e. the first focus shall be on early **on-line entry** from the student for registration in that semester, and the second focus, if needed, will be on CGPA of the student).
- 5.4 If more entries for registration of a subject come into picture, then the Head of the Department concerned shall decide, whether or not to offer such a subject/ course for **two (or multiple) sections**.
- 5.5 In case of options coming from students of other departments/ branches/ disciplines (not considering **open electives**), **first priority** shall be given to the student of the ‘**parent department**’.

#### **6.0 Attendance requirements:**

- 6.1 A student shall be eligible to appear for the semester end examinations, if the student acquires a minimum of 75% of attendance in aggregate of all the subjects/ courses (excluding attendance in mandatory courses like Environmental Science, Constitution of India, Intellectual Property Rights, and Gender Sensitization lab) for that semester. Two periods of attendance for each theory subject shall be considered, if the student appears for the mid-term examination of that subject. **This attendance should also be included in the fortnightly upload of attendance to the University.**

**The attendance of Mandatory Non-Credit courses should be uploaded separately to the University.**



**6.2** Shortage of attendance in aggregate up to 10% (65% and above, and below 75%) in each semester may be condoned by the college academic committee on genuine and valid grounds, based on the student's representation with supporting evidence.

**6.3** A stipulated fee shall be payable for condoning of shortage of attendance.

**6.4** Shortage of attendance below 65% in aggregate shall in **no** case be condoned.

**6.5** **Students whose shortage of attendance is not condoned in any semester are not eligible to take their end examinations of that semester. They get detained and their registration for that semester shall stand cancelled. They will not be promoted to the next semester.** They may seek re-registration for all those subjects registered in that semester in which the student is detained, by seeking re-admission into that semester as and when offered; if there are any professional electives and/ or open electives, the same may also be re-registered if offered. However, if those electives are not offered in later semesters, then alternate electives may be chosen from the **same** set of elective subjects offered under that category.

**6.6** A student fulfilling the attendance requirement in the present semester shall not be eligible for readmission into the same class.

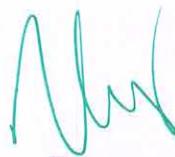
#### **7.0 Academic requirements**

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in item no.6.

**7.1** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/ course, if student secures not less than 35% (26 marks out of 75 marks) in the semester end examination, and a minimum of 40% (40 marks out of 100 marks) in the sum total of the CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of letter grades, this implies securing 'C' grade or above in that subject/ course.

**7.2** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to Industrial Oriented Mini Project/Summer Internship and seminar, if the student secures not less than 40% marks (i.e. 40 out of 100 allotted marks) in each of them. The student is deemed to have failed, if he (i) does not submit a report on Industrial Oriented Mini Project/Summer Internship, or does not make a presentation of the same before the evaluation committee as per schedule, or (ii) does not present the seminar as required in the IV year I Semester, or (iii) secures less than 40% marks in Industrial Oriented Mini Project/Summer Internship and seminar evaluations.

A student may reappear once for each of the above evaluations, when they are scheduled again; if the student fails in such 'one reappearance' evaluation also, the student has to reappear for the same in the next subsequent semester, as and when it is scheduled.



### 7.3 Promotion Rules

S. No.	Promotion	Conditions to be fulfilled
1	First year first semester to first year second semester	Regular course of study of first year first semester.
2	First year second semester to second year first semester	(i) Regular course of study of first year second semester.  (ii) Must have secured at least 18 credits out of 37 credits i.e., 50% credits up to first year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
3.	Second year first semester to second year second semester	Regular course of study of second year first semester.
4	Second year second semester to third year first semester	(i) Regular course of study of second year second semester.  (ii) Must have secured at least 47 credits out of 79 credits i.e., 60% credits up to second year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
5	Third year first semester to third year second semester	Regular course of study of third year first semester.
6	Third year second semester to fourth year first semester	(i) Regular course of study of third year second semester.  (ii) Must have secured at least 73 credits out of 123 credits i.e., 60% credits up to third year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
7	Fourth year first semester to fourth year second semester	Regular course of study of fourth year first semester.



7.4 A student (i) shall register for all courses/subjects covering 160 credits as specified and listed in the course structure, (ii) fulfills all the attendance and academic requirements for 160 credits, (iii) earn all 160 credits by securing SGPA  $\geq 5.0$  (in each semester), and CGPA (at the end of each successive semester)  $\geq 5.0$ , (iv) **passes all the mandatory courses**, to successfully complete the under graduate programme. The performance of the student in these 160 credits shall be taken into account for the calculation of 'the final CGPA (at the end of under graduate programme)', and shall be indicated in the grade card of IV year II semester.

7.5 If a student registers for 'extra subjects' (in the parent department or other departments/branches of Engg.) other than those listed subjects totaling to 160 credits as specified in the course structure of his department, the performances in those 'extra subjects' (although evaluated and graded using the same procedure as that of the required 160 credits) will not be taken into account while calculating the SGPA and CGPA. For such 'extra subjects' registered, percentage of marks and letter grade alone will be indicated in the grade card as a performance measure, subject to completion of the attendance and academic requirements as stated in regulations 6 and 7.1 – 7.4 above.

7.6 A student eligible to appear in the semester end examination for any subject/ course, but absent from it or failed (thereby failing to secure 'C' grade or above) may reappear for that subject/ course in the supplementary examination as and when conducted. In such cases, internal marks (CIE) assessed earlier for that subject/ course will be carried over, and added to the marks to be obtained in the SEE supplementary examination for evaluating performance in that subject.

7.7 A student **detained in a semester due to shortage of attendance may be readmitted in the same semester in the next academic year for fulfillment of academic requirements**. The academic regulations under which a student has been readmitted shall be applicable. However, no grade allotments or SGPA/ CGPA calculations will be done for the entire semester in which the student has been detained.

7.8 A student detained **due to lack of credits, shall be promoted to the next academic year only after acquiring the required academic credits**. The academic regulations under which the student has been readmitted shall be applicable to him.

8.0 **Evaluation - Distribution and Weightage of marks**

8.1 The performance of a student in every subject/course (including practicals and Project Stage – I & II) will be evaluated for 100 marks each, with 25 marks allotted for CIE (Continuous Internal Evaluation) and 75 marks for SEE (Semester End-Examination).

8.2 For theory subjects, during a semester, there shall be two mid-term examinations. Each mid-term examination consists of one objective paper, one descriptive paper and one assignment. The objective paper and the descriptive paper shall be for 10 marks each with a total duration of 1 hour 20 minutes (20 minutes for objective and 60 minutes for descriptive paper). The objective paper is set with 20 multiple choice, fill-

in the blanks and matching type of questions for a total of 10 marks. The descriptive paper shall contain 4 full questions out of which, the student has to answer 2 questions, each carrying 5 marks. While the first mid-term examination shall be conducted on 50% of the syllabus, the second mid-term examination shall be conducted on the remaining 50% of the syllabus. Five marks are allocated for assignments (as specified by the subject teacher concerned). The first assignment should be submitted before the conduct of the first mid-term examination, and the second assignment should be submitted before the conduct of the second mid-term examination. The total marks secured by the student in each mid-term examination are evaluated for 25 marks, and the average of the two mid-term examinations shall be taken as the final marks secured by each student in Continuous Internal Evaluation. If any student is absent from any subject of a mid-term examination, an on-line test will be conducted for him by the University. The details of the end semester question paper pattern are as follows:

**8.2.1** The semester end examinations (SEE) will be conducted for 75 marks consisting of two parts viz. i) **Part - A** for 25 marks, ii) **Part - B** for 50 marks.

- Part-A is a compulsory question consisting of ten sub-questions. The first five sub-questions are from each unit and carry 2 marks each. The next five sub-questions are one from each unit and carry 3 marks each.
- Part-B consists of five questions (numbered from 2 to 6) carrying 10 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there will be an “either” “or” choice, which means that there will be two questions from each unit and the student should answer either of the two questions.

**8.2.2** For subjects like **Engineering Graphics/Engineering Drawing**, the SEE shall consist of five questions. For each question there will be an “either” “or” choice, which means that there will be two questions from each unit and the student should answer either of the two questions. There shall be no Part – A, and Part – B system.

**8.2.3** For subjects like **Machine Drawing Practice/Machine Drawing**, the SEE shall be conducted for 75 marks consisting of two parts viz. (i) Part – A for 30 marks. 3 out of 4 questions must be answered, (ii) Part – B for 45 marks. Part – B is compulsory.

**8.2.4** For the Subject **Estimation, Costing and Project Management**, the SEE paper should consist of Part- A, Part-B and Part C. (i) Part – A – 1 out of 2 questions from Unit – I for 30 Marks, (ii) Part – B – 1 out of 2 questions from Unit – II for 15 Marks, (iii) Part – C – 3 out of 5 questions from Units – III, IV, V for 30 Marks.

**8.2.5** For subjects **Structural Engineering – I & II (RCC & STEEL)**, the SEE will be conducted for 75 marks consisting of 2 parts viz. (i) Part – A for 15 marks and, (i) Part – B for 60 marks. Part – A is a compulsory question consisting of ten sub-questions. The first five sub-questions are from each unit relating to design theory and codal provisions and carry 2 marks each. The next five sub-questions are from each unit and carry 1 mark each. Part – B consists of 5 questions (numbered 2 to 6)

carrying 12 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there is either or choice, which means that there will be two questions from each unit and the student should answer either of the two questions.

8.3 For practical subjects there shall be a continuous internal evaluation during the semester for 25 marks and 75 marks for semester end examination. Out of the 25 marks for internal evaluation, day-to-day work in the laboratory shall be evaluated for 15 marks and internal practical examination shall be evaluated for 10 marks conducted by the laboratory teacher concerned. The semester end examination shall be conducted with an external examiner and the laboratory teacher. The external examiner shall be appointed from the clusters of colleges which are decided by the examination branch of the University.

8.4 For the subject having design and/or drawing, (such as engineering graphics, engineering drawing, machine drawing, machine drawing practice and estimation), the distribution shall be 25 marks for continuous internal evaluation (15 marks for day-to-day work and 10 marks for internal tests) and 75 marks for semester end examination. There shall be two internal tests in a semester and the average of the two shall be considered for the award of marks for internal tests.

8.5 There shall be an Industrial Oriented Mini Project/Summer Internship, in collaboration with an industry of their specialization. Students will register for this immediately after III year II semester examinations and pursue it during summer vacation. Industrial Oriented Mini Project/Summer Internship shall be submitted in a report form and presented before the committee in IV year I semester. It shall be evaluated for 100 external marks. The committee consists of an external examiner, Head of the Department, supervisor of the Industrial Oriented mini project/Summer Internship and a senior faculty member of the department. There shall be no internal marks for Industrial Oriented Mini Project/Summer Internship.

8.6 There shall be a seminar presentation in IV year I semester. For the seminar, the student shall collect the information on a specialized topic, prepare a technical report, and submit it to the department. It shall be evaluated by the departmental committee consisting of Head of the Department, seminar supervisor and a senior faculty member. The seminar report shall be evaluated for 100 internal marks. There shall be no semester end examination for the seminar.

8.7 UG project work shall be carried out in two stages: Project Stage – I during IV Year I Semester, Project Stage – II during IV Year II Semester. Each stage will be evaluated for 100 marks. Student has to submit project work report at the end of each semester. First report includes project work carried out in IV Year I semester and second report includes project work carried out in IV Year I & II Semesters. SEE for both project stages shall be completed before the commencement of SEE Theory examinations.

8.8 For Project Stage – I, the departmental committee consisting of Head of the Department, project supervisor and a senior faculty member shall evaluate the project

work for 75 marks and project supervisor shall evaluate for 25 marks. The student is deemed to have failed, if he (i) does not submit a report on Project Stage - I or does not make a presentation of the same before the evaluation committee as per schedule, or (ii) secures less than 40% marks in the sum total of the CIE and SEE taken together.

A student who has failed may reappear once for the above evaluation, when it is scheduled again; if he fails in such 'one reappearance' evaluation also, he has to reappear for the same in the next subsequent semester, as and when it is scheduled.

**8.9** For Project Stage – II, the external examiner shall evaluate the project work for 75 marks and the project supervisor shall evaluate it for 25 marks. The topics for industrial oriented mini project, seminar and Project Stage – I shall be different from one another. The student is deemed to have failed, if he (i) does not submit a report on Project Stage - II, or does not make a presentation of the same before the external examiner as per schedule, or (ii) secures less than 40% marks in the sum total of the CIE and SEE taken together.

For conducting viva-voce of project stage – II, University selects an external examiner from the list of experts in the relevant branch submitted by the Principal of the College.

A student who has failed may reappear once for the above evaluation, when it is scheduled again; if student fails in such 'one reappearance' evaluation also, he has to reappear for the same in the next subsequent semester, as and when it is scheduled.

**8.10** The laboratory marks and the internal marks awarded by the college are subject to scrutiny and scaling by the University wherever necessary. In such cases, the internal and laboratory marks awarded by the college will be referred to a committee. The committee will arrive at a scaling factor and the marks will be scaled accordingly. The recommendations of the committee are final and binding. The laboratory records and internal test papers shall be preserved in the respective institutions as per the University rules and produced before the committees of the University as and when asked for.

**8.11** For mandatory courses of Environmental Science, Constitution of India, Intellectual Property Rights, and Gender Sensitization lab, a student has to secure 40 marks out of 100 marks (i.e. 40% of the marks allotted) in the continuous internal evaluation for passing the subject/course. **These marks should also be uploaded along with the internal marks of other subjects.**

**8.12** No marks or letter grades shall be allotted for mandatory/non-credit courses. Only Pass/Fail shall be indicated in Grade Card.

#### **9.0 Grading procedure**

**9.1** Grades will be awarded to indicate the performance of students in each theory subject, laboratory / practicals, seminar, Industry Oriented Mini Project, and project Stage - I & II. Based on the percentage of marks obtained (Continuous Internal Evaluation plus

Semester End Examination, both taken together) as specified in item 8 above, a corresponding letter grade shall be given.

9.2 As a measure of the performance of a student, a 10-point absolute grading system using the following letter grades (as per UGC/AICTE guidelines) and corresponding percentage of marks shall be followed:

% of Marks Secured in a Subject/Course (Class Intervals)	Letter Grade (UGC Guidelines)	Grade Points
Greater than or equal to 90%	O (Outstanding)	10
80 and less than 90%	A <sup>+</sup> (Excellent)	9
70 and less than 80%	A (Very Good)	8
60 and less than 70%	B <sup>+</sup> (Good)	7
50 and less than 60%	B (Average)	6
40 and less than 50%	C (Pass)	5
Below 40%	F (FAIL)	0
Absent	Ab	0

9.3 A student who has obtained an 'F' grade in any subject shall be deemed to have 'failed' and is required to reappear as a 'supplementary student' in the semester end examination, as and when offered. In such cases, internal marks in those subjects will remain the same as those obtained earlier.

9.4 To a student who has not appeared for an examination in any subject, 'Ab' grade will be allocated in that subject, and he is deemed to have 'failed'. A student will be required to reappear as a 'supplementary student' in the semester end examination, as and when offered next. In this case also, the internal marks in those subjects will remain the same as those obtained earlier.

9.5 A letter grade does not indicate any specific percentage of marks secured by the student, but it indicates only the range of percentage of marks.

9.6 A student earns grade point (GP) in each subject/ course, on the basis of the letter grade secured in that subject/ course. The corresponding 'credit points' (CP) are computed by multiplying the grade point with credits for that particular subject/ course.

**Credit points (CP) = grade point (GP) x credits .... For a course**

9.7 A student passes the subject/ course only when  $GP \geq 5$  ('C' grade or above)

9.8 The Semester Grade Point Average (SGPA) is calculated by dividing the sum of credit points ( $\Sigma CP$ ) secured from all subjects/ courses registered in a semester, by the total number of credits registered during that semester. SGPA is rounded off to **two** decimal places. SGPA is thus computed as

$$SGPA = \{ \sum_{i=1}^N C_i G_i \} / \{ \sum_{i=1}^N C_i \} \dots \text{For each semester,}$$

where 'i' is the subject indicator index (takes into account all subjects in a semester), 'N' is the no. of subjects '**registered**' for the semester (as specifically required and listed under the course structure of the parent department),  $C_i$  is the no. of credits allotted to the  $i^{\text{th}}$  subject, and  $G_i$  represents the grade points (GP) corresponding to the letter grade awarded for that  $i^{\text{th}}$  subject.

9.9 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student in all semesters considered for registration. The CGPA is the ratio of the total credit points secured by a student in **all** registered courses in **all** semesters, and the total number of credits registered in **all** the semesters. CGPA is rounded off to **two** decimal places. CGPA is thus computed from the I year II semester onwards at the end of each semester as per the formula

$$CGPA = \{ \sum_{j=1}^M C_j G_j \} / \{ \sum_{j=1}^M C_j \} \dots \text{for all S semesters registered}$$

(i.e., up to and inclusive of S semesters,  $S \geq 2$ ),

where 'M' is the **total** no. of subjects (as specifically required and listed under the course structure of the parent department) the student has '**registered**' i.e., from the 1<sup>st</sup> semester onwards up to and inclusive of the 8<sup>th</sup> semester, 'j' is the subject indicator index (takes into account all subjects from 1 to 8 semesters),  $C_j$  is the no. of credits allotted to the  $j^{\text{th}}$  subject, and  $G_j$  represents the grade points (GP) corresponding to the letter grade awarded for that  $j^{\text{th}}$  subject. After registration and completion of I year I semester, the SGPA of that semester itself may be taken as the CGPA, as there are no cumulative effects.

#### Illustration of calculation of SGPA:

Course/Subject	Credits	Letter Grade	Grade Points	Credit Points
Course 1	4	A	8	$4 \times 8 = 32$
Course 2	4	O	10	$4 \times 10 = 40$
Course 3	4	C	5	$4 \times 5 = 20$
Course 4	3	B	6	$3 \times 6 = 18$
Course 5	3	A+	9	$3 \times 9 = 27$
Course 6	3	C	5	$3 \times 5 = 15$
	21			152

$$SGPA = 152/21 = 7.24$$

**Illustration of calculation of CGPA up to 3<sup>rd</sup> semester:**

Semester	Course/Subject Title	Credits Allotted	Letter Grade Secured	Corresponding Grade Point (GP)	Credit Points (CP)
I	Course 1	3	A	8	24
I	Course 2	3	O	10	30
I	Course 3	3	B	6	18
I	Course 4	4	A	8	32
I	Course 5	3	A+	9	27
I	Course 6	4	C	5	20
II	Course 7	4	B	6	24
II	Course 8	4	A	8	32
II	Course 9	3	C	5	15
II	Course 10	3	O	10	30
II	Course 11	3	B+	7	21
II	Course 12	4	B	6	24
II	Course 13	4	A	8	32
II	Course 14	3	O	10	30
III	Course 15	2	A	8	16
III	Course 16	1	C	5	5
III	Course 17	4	O	10	40
III	Course 18	3	B+	7	21
III	Course 19	4	B	6	24
III	Course 20	4	A	8	32
III	Course 21	3	B+	7	21
	<b>Total Credits</b>	<b>69</b>		<b>Total Credit Points</b>	<b>518</b>

$$\text{CGPA} = 518/69 = 7.51$$

The above illustrated calculation process of CGPA will be followed for each subsequent semester until 8<sup>th</sup> semester. The CGPA obtained at the end of 8th semester will become the final CGPA secured for entire B.Tech. Programme.

- 9.10 For merit ranking or comparison purposes or any other listing, **only the 'rounded off' values of the CGPAs will be used.**
- 9.11 SGPA and CGPA of a semester will be mentioned in the semester Memorandum of Grades if all subjects of that semester are passed in first attempt. Otherwise the SGPA and CGPA shall be mentioned only on the Memorandum of Grades in which sitting he passed his last exam in that semester. However, mandatory courses will not be taken into consideration.

**12.4** Students with final CGPA (at the end of the under graduate programme)  $\geq 6.50$  but  $< 8.00$  shall be placed in 'first class'.

**12.5** Students with final CGPA (at the end of the under graduate programme)  $\geq 5.50$  but  $< 6.50$ , shall be placed in 'second class'.

**12.6** All other students who qualify for the award of the degree (as per item 12.1), with final CGPA (at the end of the under graduate programme)  $\geq 5.00$  but  $< 5.50$ , shall be placed in 'pass class'.

**12.7** A student with final CGPA (at the end of the under graduate programme)  $< 5.00$  will not be eligible for the award of the degree.

**12.8** Students fulfilling the conditions listed under item 12.3 alone will be eligible for award of 'Gold Medal'.

**13.0** **Withholding of results**

**13.1** If the student has not paid the fees to the University at any stage, or has dues pending due to any reason whatsoever, or if any case of indiscipline is pending, the result of the student may be withheld, and the student will not be allowed to go into the next higher semester. The award or issue of the degree may also be withheld in such cases.

**14.0** **Student transfers**

**14.1** There shall be no branch transfers after the completion of admission process.

**14.2** There shall be no transfers from one college/stream to another within the constituent colleges and units of Jawaharlal Nehru Technological University Hyderabad.

**14.3** The students seeking transfer to colleges affiliated to JNTUH from various other Universities/institutions have to pass the failed subjects which are equivalent to the subjects of JNTUH, and also pass the subjects of JNTUH which the students have not studied at the earlier institution. Further, though the students have passed some of the subjects at the earlier institutions, if the same subjects are prescribed in different semesters of JNTUH, the students have to study those subjects in JNTUH in spite of the fact that those subjects are repeated.

**14.4** The transferred students from other Universities/institutions to JNTUH affiliated colleges who are on rolls are to be provided one chance to write the CBT (internal marks) in the **equivalent subject(s)** as per the clearance letter issued by the University.

**14.5** The autonomous affiliated colleges have to provide one chance to write the internal examinations in the **equivalent subject(s)** to the students transferred from other universities/institutions to JNTUH autonomous affiliated colleges who are on rolls, as per the clearance (equivalence) letter issued by the University.

**15.0** **Scope**

**15.1** The academic regulations should be read as a whole, for the purpose of any interpretation.

## **10.0 Passing standards**

**10.1** A student shall be declared successful or 'passed' in a semester, if he secures a GP  $\geq 5$  ('C' grade or above) in every subject/course in that semester (i.e. when the student gets an SGPA  $\geq 5.00$  at the end of that particular semester); and he shall be declared successful or 'passed' in the entire under graduate programme, only when gets a CGPA  $\geq 5.00$  for the award of the degree as required.

**10.2** After the completion of each semester, a grade card or grade sheet shall be issued to all the registered students of that semester, indicating the letter grades and credits earned. It will show the details of the courses registered (course code, title, no. of credits, grade earned, etc.), credits earned.

## **11.0 Declaration of results**

**11.1** Computation of SGPA and CGPA are done using the procedure listed in 9.6 to 9.9.

**11.2** For final percentage of marks equivalent to the computed final CGPA, the following formula may be used.

$$\text{% of Marks} = (\text{final CGPA} - 0.5) \times 10$$

## **12.0 Award of degree**

**12.1** A student who registers for all the specified subjects/ courses as listed in the course structure and secures the required number of 160 credits (with CGPA  $\geq 5.0$ ), within 8 academic years from the date of commencement of the first academic year, shall be declared to have '**qualified**' for the award of B.Tech. degree in the chosen branch of Engineering selected at the time of admission.

**12.2** A student who qualifies for the award of the degree as listed in item 12.1 shall be placed in the following classes.

**12.3** A student with final CGPA (at the end of the under graduate programme)  $\geq 8.00$ , and fulfilling the following conditions - shall be placed in '**first class with distinction**'. However, he

- (i) Should have passed all the subjects/courses in '**first appearance**' within the first 4 academic years (or 8 sequential semesters) from the date of commencement of first year first semester.
- (ii) Should have secured a CGPA  $\geq 8.00$ , at the end of each of the 8 sequential semesters, starting from I year I semester onwards.
- (iii) Should not have been detained or prevented from writing the semester end examinations in any semester due to shortage of attendance or any other reason.

A student not fulfilling any of the above conditions with final CGPA  $> 8$  shall be placed in '**first class**'.

**15.2** In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.

**15.3** The University may change or amend the academic regulations, course structure or syllabi at any time, and the changes or amendments made shall be applicable to all students with effect from the dates notified by the University authorities.

**15.4** Where the words "he", "him", "his", occur in the regulations, they include "she", "her", "hers".



## JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by State Act No. 30 of 2008)

Kukatpally, Hyderabad, Telangana (India).

### ACADEMIC REGULATIONS FOR B.TECH. (LATERAL ENTRY SCHEME) FROM THE AY 2019-20

#### 1. Eligibility for award of B. Tech. Degree (LES)

The LES students after securing admission shall pursue a course of study for not less than three academic years and not more than six academic years.

2. The student shall register for 123 credits and secure 123 credits with CGPA  $\geq 5$  from II year to IV year B.Tech. programme (LES) for the award of B.Tech. degree.
3. The students, who fail to fulfil the requirement for the award of the degree in six academic years from the year of admission, shall forfeit their seat in B.Tech.
4. The attendance requirements of B. Tech. (Regular) shall be applicable to B.Tech. (LES).

#### 5. Promotion rule

S. No	Promotion	Conditions to be fulfilled
1	Second year first semester to second year second semester	Regular course of study of second year first semester.
2	Second year second semester to third year first semester	(i) Regular course of study of second year second semester. (ii) Must have secured at least 25 credits out of 42 credits i.e., 60% credits up to second year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
3	Third year first semester to third year second semester	Regular course of study of third year first semester.
4	Third year second semester to fourth year first semester	(i) Regular course of study of third year second semester.

		(ii) Must have secured at least 51 credits out of 86 credits i.e., 60% credits up to third year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
5	Fourth year first semester to fourth year second semester	Regular course of study of fourth year first semester.

6. All the other regulations as applicable to B. Tech. 4-year degree course (Regular) will hold good for B. Tech. (Lateral Entry Scheme).

#### MALPRACTICES RULES

#### DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS

	Nature of Malpractices/Improper conduct	Punishment
	If the student:	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which student is appearing but has not made use of (material shall include any marks on the body of the student which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other student orally or by any other body language methods or communicates through cell phones with any student or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the students involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted to

	practical) in which the student is appearing.	appear for the remaining examinations of the subjects of that semester/year. The hall ticket of the student is to be cancelled and sent to the University.
3.	Impersonates any other student in connection with the examination.	The student who has impersonated shall be expelled from examination hall. The student is also debarred and forfeits the seat. The performance of the original student who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the chief superintendent/assistant – superintendent / any officer on duty or	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that

	<p>misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the college campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.</p>	<p>subject and all other subjects the student(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The students also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.</p>
7.	<p>Leaves the exam hall taking away answer script or intentionally tears off the script or any part thereof inside or outside the examination hall.</p>	<p>Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.</p>
8.	<p>Possesses any lethal weapon or firearm in the examination hall.</p>	<p>Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat.</p>

9.	<p>If student of the college, who is not a student for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.</p>	<p>Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat.</p> <p>Person(s) who do not belong to the college will be handed over to the police and, a police case will be registered against them.</p>
10.	<p>Comes in a drunken condition to the examination hall.</p>	<p>Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared for including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.</p>
11.	<p>Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.</p>	<p>Cancellation of the performance in that subject and all other subjects the student has appeared for including practical examinations and project work of that semester/year examinations.</p>
12.	<p>If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award a suitable punishment.</p>	

#### **Malpractices identified by squad or special invigilators**

1. Punishments to the students as per the above guidelines.
2. Punishment for institutions : (if the squad reports that the college is also involved in encouraging malpractices)
  - a. A show cause notice shall be issued to the college.
  - b. Impose a suitable fine on the college.
  - c. Shifting the examination centre from one college to another college for a specific period of not less than one year.

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## **JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

*(Established by State Act No. 30 of 2008)*

Kukatpally, Hyderabad, Telangana (India).

### **ACADEMIC REGULATIONS FOR B.TECH. REGULAR STUDENTS**

### **WITH EFFECT FROM ACADEMIC YEAR 2018-19 (R-18)**

#### **1.0 Under-Graduate Degree Programme in Engineering & Technology (UGP in E&T)**

Jawaharlal Nehru Technological University Hyderabad (JNTUH) offers a 4-year (8 semesters) **Bachelor of Technology** (B.Tech.) degree programme, under Choice Based Credit System (CBCS) at its non-autonomous constituent and affiliated colleges with effect from the academic year 2018-19.

#### **2.0 Eligibility for admission**

2.1 Admission to the under graduate (UG) programme shall be made either on the basis of the merit rank obtained by the qualified student in entrance test conducted by the Telangana State Government (EAMCET) or the University or on the basis of any other order of merit approved by the University, subject to reservations as prescribed by the government from time to time.

2.2 The medium of instructions for the entire under graduate programme in Engineering & Technology will be **English** only.

#### **3.0 B.Tech. Programme structure**

3.1 A student after securing admission shall complete the B.Tech. programme in a minimum period of **four** academic years (8 semesters), and a maximum period of **eight** academic years (16 semesters) starting from the date of commencement of first year first semester, failing which student shall forfeit seat in B.Tech course. Each student shall secure 160 credits (with  $CGPA \geq 5$ ) required for the completion of the under graduate programme and award of the B.Tech. degree.

3.2 UGC/ AICTE specified definitions/ descriptions are adopted appropriately for various terms and abbreviations used in these academic regulations/ norms, which are listed below.

##### **3.2.1 Semester scheme**

Each under graduate programme is of 4 academic years (8 semesters) with the academic year divided into two semesters of 22 weeks ( $\geq 90$  instructional days) each, **each semester** having - 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'

under Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) indicated by UGC, and curriculum/course structure as suggested by AICTE are followed.

### 3.2.2 Credit courses

All subjects/ courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/ course in an L: T: P: C (lecture periods: tutorial periods: practical periods: credits) structure based on the following general pattern.

- One credit for one hour/ week/ semester for theory/ lecture (L) courses or Tutorials.
- One credit for two hours/ week/ semester for laboratory/ practical (P) courses.

Courses like Environmental Science, Constitution of India, Intellectual Property Rights, and Gender Sensitization lab are mandatory courses. These courses will not carry any credits.

### 3.2.3 Subject Course Classification

All subjects/ courses offered for the under graduate programme in E&T (B.Tech. degree programmes) are broadly classified as follows. The University has followed almost all the guidelines issued by AICTE/UGC.

S. No.	Broad Course Classification	Course Group/ Category	Course Description
1	Foundation Courses (FnC)	BS – Basic Sciences	Includes mathematics, physics and chemistry subjects
2		ES - Engineering Sciences	Includes fundamental engineering subjects
3		HS – Humanities and Social sciences	Includes subjects related to humanities, social sciences and management
4	Core Courses (CoC)	PC – Professional Core	Includes core subjects related to the parent discipline/ department/ branch of Engineering.
5		PE – Professional Electives	Includes elective subjects related to the parent discipline/ department/ branch of Engineering.
6	Elective Courses (ElC)	OE – Open Electives	Elective subjects which include interdisciplinary subjects or subjects in an area outside the parent discipline/ department/ branch of Engineering.
7	Core Courses	Project Work	B.Tech. project or UG project or UG major project or Project Stage I & II
8		Industrial training/ Mini- project	Industrial training/ Summer Internship/ Industrial Oriented Mini-project/ Mini-project

9		Seminar	Seminar/ Colloquium based on core contents related to parent discipline/ department/ branch of Engineering.
10	Minor courses	-	1 or 2 Credit courses (subset of HS)
11	Mandatory Courses (MC)	-	Mandatory courses (non-credit)

#### 4.0 Course registration

4.1 A 'faculty advisor or counselor' shall be assigned to a group of 20 students, who will advise the students about the under graduate programme, its course structure and curriculum, choice/option for subjects/ courses, based on their competence, progress, pre-requisites and interest.

4.2 The academic section of the college invites 'registration forms' from students before the beginning of the semester through 'on-line registration', ensuring 'date and time stamping'. The on-line registration requests for any 'current semester' shall be completed **before the commencement of SEEs (Semester End Examinations) of the 'preceding semester'.**

4.3 A student can apply for **on-line** registration, **only after** obtaining the '**written approval**' from faculty advisor/counselor, which should be submitted to the college academic section through the Head of the Department. A copy of it shall be retained with Head of the Department, faculty advisor/ counselor and the student.

4.4 A student may be permitted to register for all the subjects/ courses in a semester as specified in the course structure with maximum additional subject(s)/course(s) limited to 4 credits, based on **progress** and SGPA/ CGPA, and completion of the '**pre-requisites**' as indicated for various subjects/ courses, in the department course structure and syllabus contents.

4.5 Choice for '**additional subjects/ courses**' must be clearly indicated, which needs the specific approval and signature of the faculty advisor/ counselor.

4.6 If the student submits ambiguous choices or multiple options or erroneous entries during **on-line** registration for the subject(s) / course(s) under a given/ specified course group/ category as listed in the course structure, only the first mentioned subject/ course in that category will be taken into consideration.

4.7 Subject/ course options exercised through **on-line** registration are final and **cannot** be changed or inter-changed; further, alternate choices also will not be considered. However, if the subject/ course that has already been listed for registration by the Head of the Department in a semester could not be offered due to any unforeseen or unexpected reasons, then the student shall be allowed to have alternate choice either for a new subject (subject to offering of such a subject), or for another existing subject (subject to availability of seats). Such alternate arrangements will be made by the head of the

department, with due notification and time-framed schedule, within the **first week** after the commencement of class-work for that semester.

- 4.8 Dropping of subjects/ courses may be permitted, only after obtaining prior approval from the faculty advisor/ counselor 'within a period of 15 days' from the beginning of the current semester.
- 4.9 **Open electives:** The students have to choose three open electives (OE-I, II & III) from the list of open electives given. However, the student cannot opt for an open elective subject offered by his own (parent) department, if it is already listed under any category of the subjects offered by parent department in any semester.
- 4.10 **Professional electives:** The students have to choose six professional electives (PE-I to VI) from the list of professional electives given.

#### **5.0 Subjects/ courses to be offered**

- 5.1 A typical section (or class) strength for each semester shall be 60.
- 5.2 A subject/ course may be offered to the students, **only if** a minimum of 20 students (1/3 of the section strength) opt for it. The maximum strength of a section is limited to 80 (60 + 1/3 of the section strength).
- 5.3 More than **one faculty member** may offer the **same subject** (lab/ practical may be included with the corresponding theory subject in the same semester) in any semester. However, selection of choice for students will be based on - '**first come first serve** basis and CGPA criterion' (i.e. the first focus shall be on early **on-line entry** from the student for registration in that semester, and the second focus, if needed, will be on CGPA of the student).
- 5.4 If more entries for registration of a subject come into picture, then the Head of the Department concerned shall decide, whether or not to offer such a subject/ course for **two (or multiple) sections**.
- 5.5 In case of options coming from students of other departments/ branches/ disciplines (not considering **open electives**), first **priority** shall be given to the student of the '**parent department**'.

#### **6.0 Attendance requirements:**

- 6.1 A student shall be eligible to appear for the semester end examinations, if the student acquires a minimum of 75% of attendance in aggregate of all the subjects/ courses (excluding attendance in mandatory courses like Environmental Science, Constitution of India, Intellectual Property Rights, and Gender Sensitization lab) for that semester. Two periods of attendance for each theory subject shall be considered, if the student appears for the mid-term examination of that subject. **This attendance should also be included in the fortnightly upload of attendance to the University.**

**The attendance of Mandatory Non-Credit courses should be uploaded separately to the University.**

6.2 Shortage of attendance in aggregate up to 10% (65% and above, and below 75%) in each semester may be condoned by the college academic committee on genuine and valid grounds, based on the student's representation with supporting evidence.

6.3 A stipulated fee shall be payable for condoning of shortage of attendance.

6.4 Shortage of attendance below 65% in aggregate shall in **no** case be condoned.

6.5 **Students whose shortage of attendance is not condoned in any semester are not eligible to take their end examinations of that semester. They get detained and their registration for that semester shall stand cancelled. They will not be promoted to the next semester.** They may seek re-registration for all those subjects registered in that semester in which the student is detained, by seeking re-admission into that semester as and when offered; if there are any professional electives and/ or open electives, the same may also be re-registered if offered. However, if those electives are not offered in later semesters, then alternate electives may be chosen from the **same** set of elective subjects offered under that category.

6.6 A student fulfilling the attendance requirement in the present semester shall not be eligible for readmission into the same class.

#### 7.0 Academic requirements

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in item no.6.

7.1 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/ course, if student secures not less than 35% (26 marks out of 75 marks) in the semester end examination, and a minimum of 40% (40 marks out of 100 marks) in the sum total of the CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of letter grades, this implies securing 'C' grade or above in that subject/ course.

7.2 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to Industrial Oriented Mini Project/Summer Internship and seminar, if the student secures not less than 40% marks (i.e. 40 out of 100 allotted marks) in each of them. The student is deemed to have failed, if he (i) does not submit a report on Industrial Oriented Mini Project/Summer Internship, or does not make a presentation of the same before the evaluation committee as per schedule, or (ii) does not present the seminar as required in the IV year I Semester, or (iii) secures less than 40% marks in Industrial Oriented Mini Project/Summer Internship and seminar evaluations.

A student may reappear once for each of the above evaluations, when they are scheduled again; if the student fails in such 'one reappearance' evaluation also, the student has to reappear for the same in the next subsequent semester, as and when it is scheduled.

### 7.3 Promotion Rules

S. No.	Promotion	Conditions to be fulfilled
1	First year first semester to first year second semester	Regular course of study of first year first semester.
2	First year second semester to second year first semester	(i) Regular course of study of first year second semester.  (ii) Must have secured at least 18 credits out of 37 credits i.e., 50% credits up to first year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
3.	Second year first semester to second year second semester	Regular course of study of second year first semester.
4	Second year second semester to third year first semester	(i) Regular course of study of second year second semester.  (ii) Must have secured at least 47 credits out of 79 credits i.e., 60% credits up to second year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
5	Third year first semester to third year second semester	Regular course of study of third year first semester.
6	Third year second semester to fourth year first semester	(i) Regular course of study of third year second semester.  (ii) Must have secured at least 73 credits out of 123 credits i.e., 60% credits up to third year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
7	Fourth year first semester to fourth year second semester	Regular course of study of fourth year first semester.

7.4 A student (i) shall register for all courses/subjects covering 160 credits as specified and listed in the course structure, (ii) fulfills all the attendance and academic requirements for 160 credits, (iii) earn all 160 credits by securing SGPA  $\geq 5.0$  (in each semester), and CGPA (at the end of each successive semester)  $\geq 5.0$ , (iv) **passes all the mandatory courses**, to successfully complete the under graduate programme. The performance of the student in these 160 credits shall be taken into account for the calculation of 'the final CGPA (at the end of under graduate programme)', and shall be indicated in the grade card of IV-year II semester.

7.5 If a student registers for 'extra subjects' (in the parent department or other departments/branches of Engg.) other than those listed subjects totaling to 160 credits as specified in the course structure of his department, the performances in those 'extra subjects' (although evaluated and graded using the same procedure as that of the required 160 credits) will not be taken into account while calculating the SGPA and CGPA. For such 'extra subjects' registered, percentage of marks and letter grade alone will be indicated in the grade card as a performance measure, subject to completion of the attendance and academic requirements as stated in regulations 6 and 7.1 – 7.4 above.

7.6 A student eligible to appear in the semester end examination for any subject/ course, but absent from it or failed (thereby failing to secure 'C' grade or above) may reappear for that subject/ course in the supplementary examination as and when conducted. In such cases, internal marks (CIE) assessed earlier for that subject/ course will be carried over, and added to the marks to be obtained in the SEE supplementary examination for evaluating performance in that subject.

7.7 A student **detained in a semester due to shortage of attendance may be re-admitted in the same semester in the next academic year for fulfillment of academic requirements**. The academic regulations under which a student has been readmitted shall be applicable. However, no grade allotments or SGPA/ CGPA calculations will be done for the entire semester in which the student has been detained.

7.8 A student detained **due to lack of credits, shall be promoted to the next academic year only after acquiring the required academic credits**. The academic regulations under which the student has been readmitted shall be applicable to him.

8.0 **Evaluation - Distribution and Weightage of marks**

8.1 The performance of a student in every subject/course (including practicals and Project Stage – I & II) will be evaluated for 100 marks each, with 25 marks allotted for CIE (Continuous Internal Evaluation) and 75 marks for SEE (Semester End-Examination).

8.2 For theory subjects, during a semester, there shall be two mid-term examinations. Each mid-term examination consists of one objective paper, one descriptive paper and one assignment. The objective paper and the descriptive paper shall be for 10 marks each with a total duration of 1 hour 20 minutes (20 minutes for objective and 60 minutes for descriptive paper). The objective paper is set with 20 multiple choice, fill-in the blanks and matching type of questions for a total of 10 marks. The descriptive paper shall contain 4 full questions out of which, the student has to answer 2 questions, each

8.3 For practical subjects there shall be a continuous internal evaluation during the semester for 25 marks and 75 marks for semester end examination. Out of the 25 marks for internal evaluation, day-to-day work in the laboratory shall be evaluated for 15 marks and internal practical examination shall be evaluated for 10 marks conducted by the laboratory teacher concerned. The semester end examination shall be conducted with an external examiner and the laboratory teacher. The external examiner shall be appointed from the clusters of colleges which are decided by the examination branch of the University.

8.4 For the subject having design and/or drawing, (such as engineering graphics, engineering drawing, machine drawing, machine drawing practice and estimation), the distribution shall be 25 marks for continuous internal evaluation (15 marks for day-to-day work and 10 marks for internal tests) and 75 marks for semester end examination. There shall be two internal tests in a semester and the average of the two shall be considered for the award of marks for internal tests.

8.5 There shall be an Industrial Oriented Mini Project/Summer Internship, in collaboration with an industry of their specialization. Students will register for this immediately after III year II semester examinations and pursue it during summer vacation. Industrial Oriented Mini Project/Summer Internship shall be submitted in a report form and presented before the committee in IV year I semester. It shall be evaluated for 100 external marks. The committee consists of an external examiner, Head of the Department, supervisor of the Industrial Oriented mini project/Summer Internship and a senior faculty member of the department. There shall be no internal marks for Industrial Oriented Mini Project/Summer Internship.

8.6 There shall be a seminar presentation in IV year I semester. For the seminar, the student shall collect the information on a specialized topic, prepare a technical report, and submit it to the department. It shall be evaluated by the departmental committee consisting of Head of the Department, seminar supervisor and a senior faculty member. The seminar report shall be evaluated for 100 internal marks. There shall be no semester end examination for the seminar.

8.7 UG project work shall be carried out in two stages: Project Stage – I during IV Year I Semester, Project Stage – II during IV Year II Semester. Each stage will be evaluated for 100 marks. Student has to submit project work report at the end of each semester. First report includes project work carried out in IV Year I semester and second report includes project work carried out in IV Year I & II Semesters. SEE for both project stages shall be completed before the commencement of SEE Theory examinations.

8.8 For Project Stage – I, the departmental committee consisting of Head of the Department, project supervisor and a senior faculty member shall evaluate the project work for 75 marks and project supervisor shall evaluate for 25 marks. The student is deemed to have failed, if he (i) does not submit a report on Project Stage - I or does not make a presentation of the same before the evaluation committee as per schedule, or (ii) secures less than 40% marks in the sum total of the CIE and SEE taken together.

carrying 5 marks. While the first mid-term examination shall be conducted on 50% of the syllabus, the second mid-term examination shall be conducted on the remaining 50% of the syllabus. Five marks are allocated for assignments (as specified by the subject teacher concerned). The first assignment should be submitted before the conduct of the first mid-term examination, and the second assignment should be submitted before the conduct of the second mid-term examination. The total marks secured by the student in each mid-term examination are evaluated for 25 marks, and the average of the two mid-term examinations shall be taken as the final marks secured by each student in Continuous Internal Evaluation. If any student is absent from any subject of a mid-term examination, an on-line test will be conducted for him by the University. The details of the end semester question paper pattern are as follows:

**8.2.1** The semester end examinations (SEE) will be conducted for 75 marks consisting of two parts viz. i) **Part - A** for 25 marks, ii) **Part - B** for 50 marks.

- Part-A is a compulsory question consisting of ten sub-questions. The first five sub-questions are from each unit and carry 2 marks each. The next five sub-questions are one from each unit and carry 3 marks each.
- Part-B consists of five questions (numbered from 2 to 6) carrying 10 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there will be an “either” “or” choice, which means that there will be two questions from each unit and the student should answer either of the two questions.

**8.2.2** For subjects like **Engineering Graphics/Engineering Drawing**, the SEE shall consist of five questions. For each question there will be an “either” “or” choice, which means that there will be two questions from each unit and the student should answer either of the two questions. There shall be no Part – A, and Part – B system.

**8.2.3** For subjects like **Machine Drawing Practice/Machine Drawing**, the SEE shall be conducted for 75 marks consisting of two parts viz. (i) Part – A for 30 marks. 3 out of 4 questions must be answered, (ii) Part – B for 45 marks. Part – B is compulsory.

**8.2.4** For the Subject **Estimation, Costing and Project Management**, the SEE paper should consist of Part- A, Part-B and Part C. (i) Part – A – 1 out of 2 questions from Unit – I for 30 Marks, (ii) Part – B – 1 out of 2 questions from Unit – II for 15 Marks, (iii) Part – C – 3 out of 5 questions from Units – III, IV, V for 30 Marks.

**8.2.5** For subjects **Structural Engineering – I & II (RCC & STEEL)**, the SEE will be conducted for 75 marks consisting of 2 parts viz. (i) Part – A for 15 marks and, (i) Part – B for 60 marks. Part – A is a compulsory question consisting of ten sub-questions. The first five sub-questions are from each unit relating to design theory and codal provisions and carry 2 marks each. The next five sub-questions are from each unit and carry 1 mark each. Part – B consists of 5 questions (numbered 2 to 6) carrying 12 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there is either or choice, which means that there will be two questions from each unit and the student should answer either of the two questions.

A student who has failed may reappear once for the above evaluation, when it is scheduled again; if he fails in such 'one reappearance' evaluation also, he has to reappear for the same in the next subsequent semester, as and when it is scheduled.

**8.9** For Project Stage – II, the external examiner shall evaluate the project work for 75 marks and the project supervisor shall evaluate it for 25 marks. The topics for industrial oriented mini project, seminar and Project Stage – I shall be different from one another. The student is deemed to have failed, if he (i) does not submit a report on Project Stage - II, or does not make a presentation of the same before the external examiner as per schedule, or (ii) secures less than 40% marks in the sum total of the CIE and SEE taken together.

For conducting viva-voce of project stage – II, University selects an external examiner from the list of experts in the relevant branch submitted by the Principal of the College.

A student who has failed may reappear once for the above evaluation, when it is scheduled again; if student fails in such 'one reappearance' evaluation also, he has to reappear for the same in the next subsequent semester, as and when it is scheduled.

**8.10** The laboratory marks and the internal marks awarded by the college are subject to scrutiny and scaling by the University wherever necessary. In such cases, the internal and laboratory marks awarded by the college will be referred to a committee. The committee will arrive at a scaling factor and the marks will be scaled accordingly. The recommendations of the committee are final and binding. The laboratory records and internal test papers shall be preserved in the respective institutions as per the University rules and produced before the committees of the University as and when asked for.

**8.11** For mandatory courses of Environmental Science, Constitution of India, Intellectual Property Rights, and Gender Sensitization lab, a student has to secure 40 marks out of 100 marks (i.e. 40% of the marks allotted) in the continuous internal evaluation for passing the subject/course. **These marks should also be uploaded along with the internal marks of other subjects.**

**8.12** No marks or letter grades shall be allotted for mandatory/non-credit courses. Only Pass/Fail shall be indicated in Grade Card.

#### **9.0 Grading procedure**

**9.1** Grades will be awarded to indicate the performance of students in each theory subject, laboratory / practicals, seminar, Industry Oriented Mini Project, and project Stage - I & II. Based on the percentage of marks obtained (Continuous Internal Evaluation plus Semester End Examination, both taken together) as specified in item 8 above, a corresponding letter grade shall be given.

**9.2** As a measure of the performance of a student, a 10-point absolute grading system using the following letter grades (as per UGC/AICTE guidelines) and corresponding percentage of marks shall be followed:

<b>% of Marks Secured in a Subject/Course (Class Intervals)</b>	<b>Letter Grade (UGC Guidelines)</b>	<b>Grade Points</b>
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<b>Greater than or equal to 90%</b>	<b>O (Outstanding)</b>	<b>10</b>
<b>80 and less than 90%</b>	<b>A<sup>+</sup> (Excellent)</b>	<b>9</b>
<b>70 and less than 80%</b>	<b>A (Very Good)</b>	<b>8</b>
<b>60 and less than 70%</b>	<b>B<sup>+</sup> (Good)</b>	<b>7</b>
<b>50 and less than 60%</b>	<b>B (Average)</b>	<b>6</b>
<b>40 and less than 50%</b>	<b>C (Pass)</b>	<b>5</b>
<b>Below 40%</b>	<b>F (FAIL)</b>	<b>0</b>
<b>Absent</b>	<b>Ab</b>	<b>0</b>

9.3 A student who has obtained an 'F' grade in any subject shall be deemed to have 'failed' and is required to reappear as a 'supplementary student' in the semester end examination, as and when offered. In such cases, internal marks in those subjects will remain the same as those obtained earlier.

9.4 To a student who has not appeared for an examination in any subject, 'Ab' grade will be allocated in that subject, and he is deemed to have 'failed'. A student will be required to reappear as a 'supplementary student' in the semester end examination, as and when offered next. In this case also, the internal marks in those subjects will remain the same as those obtained earlier.

9.5 A letter grade does not indicate any specific percentage of marks secured by the student, but it indicates only the range of percentage of marks.

9.6 A student earns grade point (GP) in each subject/ course, on the basis of the letter grade secured in that subject/ course. The corresponding 'credit points' (CP) are computed by multiplying the grade point with credits for that particular subject/ course.

**Credit points (CP) = grade point (GP) x credits .... For a course**

9.7 A student passes the subject/ course only when  $GP \geq 5$  ('C' grade or above)

9.8 The Semester Grade Point Average (SGPA) is calculated by dividing the sum of credit points ( $\Sigma CP$ ) secured from all subjects/ courses registered in a semester, by the total number of credits registered during that semester. SGPA is rounded off to **two** decimal places. SGPA is thus computed as

$$SGPA = \{ \sum_{i=1}^N C_i G_i \} / \{ \sum_{i=1}^N C_i \} .... \text{For each semester,}$$

where 'i' is the subject indicator index (takes into account all subjects in a semester), 'N' is the no. of subjects 'registered' for the semester (as specifically required and listed under the course structure of the parent department),  $C_i$  is the no. of credits

allotted to the  $i^{\text{th}}$  subject, and  $G_i$  represents the grade points (GP) corresponding to the letter grade awarded for that  $i^{\text{th}}$  subject.

9.9 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student in all semesters considered for registration. The CGPA is the ratio of the total credit points secured by a student in **all** registered courses in **all** semesters, and the total number of credits registered in **all** the semesters. CGPA is rounded off to **two** decimal places. CGPA is thus computed from the I year II semester onwards at the end of each semester as per the formula

$$\text{CGPA} = \{ \sum_{j=1}^M C_j G_j \} / \{ \sum_{j=1}^M C_j \} \dots \text{for all } S \text{ semesters registered}$$

(i.e., up to and inclusive of  $S$  semesters,  $S \geq 2$ ),

where 'M' is the **total** no. of subjects (as specifically required and listed under the course structure of the parent department) the student has '**registered**' i.e., from the 1<sup>st</sup> semester onwards up to and inclusive of the 8<sup>th</sup> semester, 'j' is the subject indicator index (takes into account all subjects from 1 to 8 semesters),  $C_j$  is the no. of credits allotted to the  $j^{\text{th}}$  subject, and  $G_j$  represents the grade points (GP) corresponding to the letter grade awarded for that  $j^{\text{th}}$  subject. After registration and completion of I year I semester, the SGPA of that semester itself may be taken as the CGPA, as there are no cumulative effects.

#### Illustration of calculation of SGPA:

Course/Subject	Credits	Letter Grade	Grade Points	Credit Points
Course 1	4	A	8	$4 \times 8 = 32$
Course 2	4	O	10	$4 \times 10 = 40$
Course 3	4	C	5	$4 \times 5 = 20$
Course 4	3	B	6	$3 \times 6 = 18$
Course 5	3	A+	9	$3 \times 9 = 27$
Course 6	3	C	5	$3 \times 5 = 15$
	21			152

$$\text{SGPA} = 152/21 = 7.24$$

#### Illustration of calculation of CGPA up to 3<sup>rd</sup> semester:

Semester	Course/Subject Title	Credits Allotted	Letter Grade Secured	Corresponding Grade Point (GP)	Credit Points (CP)
I	Course 1	3	A	8	24
I	Course 2	3	O	10	30
I	Course 3	3	B	6	18
I	Course 4	4	A	8	32
I	Course 5	3	A+	9	27
I	Course 6	4	C	5	20

II	Course 7	4	B	6	24
II	Course 8	4	A	8	32
II	Course 9	3	C	5	✓ 15
II	Course 10	3	O	10	30
II	Course 11	3	B+	7	21
II	Course 12	4	B	6	24
II	Course 13	4	A	8	32
II	Course 14	3	O	10	30
III	Course 15	2	A	8	16
III	Course 16	1	C	5	5
III	Course 17	4	O	10	40
III	Course 18	3	B+	7	21
III	Course 19	4	B	6	24
III	Course 20	4	A	8	32
III	Course 21	3	B+	7	21
<b>Total Credits</b>		<b>69</b>		<b>Total Credit Points</b>	<b>518</b>

$$\text{CGPA} = 518/69 = 7.51$$

The above illustrated calculation process of CGPA will be followed for each subsequent semester until 8<sup>th</sup> semester. The CGPA obtained at the end of 8th semester will become the final CGPA secured for entire B.Tech. Programme.

- 9.10 For merit ranking or comparison purposes or any other listing, **only the 'rounded off'** values of the CGPAs will be used.
- 9.11 SGPA and CGPA of a semester will be mentioned in the semester Memorandum of Grades if all subjects of that semester are passed in first attempt. Otherwise the SGPA and CGPA shall be mentioned only on the Memorandum of Grades in which sitting he passed his last exam in that semester. However, mandatory courses will not be taken into consideration.

## **10.0 Passing standards**

**10.1** A student shall be declared successful or ‘passed’ in a semester, if he secures a GP  $\geq 5$  (‘C’ grade or above) in every subject/course in that semester (i.e. when the student gets an SGPA  $\geq 5.00$  at the end of that particular semester); and he shall be declared successful or ‘passed’ in the entire under graduate programme, only when gets a CGPA  $\geq 5.00$  for the award of the degree as required.

**10.2** After the completion of each semester, a grade card or grade sheet shall be issued to all the registered students of that semester, indicating the letter grades and credits earned. It will show the details of the courses registered (course code, title, no. of credits, grade earned, etc.), credits earned.

## **11.0 Declaration of results**

**11.1** Computation of SGPA and CGPA are done using the procedure listed in 9.6 to 9.9.

**11.2** For final percentage of marks equivalent to the computed final CGPA, the following formula may be used.

$$\text{% of Marks} = (\text{final CGPA} - 0.5) \times 10$$

## **12.0 Award of degree**

**12.1** A student who registers for all the specified subjects/ courses as listed in the course structure and secures the required number of 160 credits (with CGPA  $\geq 5.0$ ), within 8 academic years from the date of commencement of the first academic year, shall be declared to have ‘qualified’ for the award of B.Tech. degree in the chosen branch of Engineering selected at the time of admission.

**12.2** A student who qualifies for the award of the degree as listed in item 12.1 shall be placed in the following classes.

**12.3** A student with final CGPA (at the end of the under graduate programme)  $\geq 8.00$ , and fulfilling the following conditions - shall be placed in ‘first class with distinction’. However, he

- (i) Should have passed all the subjects/courses in ‘first appearance’ within the first 4 academic years (or 8 sequential semesters) from the date of commencement of first year first semester.
- (ii) Should have secured a CGPA  $\geq 8.00$ , at the end of each of the 8 sequential semesters, starting from I year I semester onwards.
- (iii) Should not have been detained or prevented from writing the semester end examinations in any semester due to shortage of attendance or any other reason.

A student not fulfilling any of the above conditions with final CGPA  $> 8$  shall be placed in ‘first class’.

**12.4** Students with final CGPA (at the end of the under graduate programme)  $\geq 6.50$  but <

8.00 shall be placed in 'first class'.

12.5 Students with final CGPA (at the end of the under graduate programme)  $\geq 5.50$  but  $< 6.50$ , shall be placed in 'second class'.

12.6 All other students who qualify for the award of the degree (as per item 12.1), with final CGPA (at the end of the under graduate programme)  $\geq 5.00$  but  $< 5.50$ , shall be placed in 'pass class'.

12.7 A student with final CGPA (at the end of the under graduate programme)  $< 5.00$  will not be eligible for the award of the degree.

12.8 Students fulfilling the conditions listed under item 12.3 alone will be eligible for award of 'Gold Medal'.

13.0 **Withholding of results**

13.1 If the student has not paid the fees to the University at any stage, or has dues pending due to any reason whatsoever, or if any case of indiscipline is pending, the result of the student may be withheld, and the student will not be allowed to go into the next higher semester. The award or issue of the degree may also be withheld in such cases.

14.0 **Student transfers**

14.1 There shall be no branch transfers after the completion of admission process.

14.2 There shall be no transfers from one college/stream to another within the constituent colleges and units of Jawaharlal Nehru Technological University Hyderabad.

14.3 The students seeking transfer to colleges affiliated to JNTUH from various other Universities/institutions have to pass the failed subjects which are equivalent to the subjects of JNTUH, and also pass the subjects of JNTUH which the students have not studied at the earlier institution. Further, though the students have passed some of the subjects at the earlier institutions, if the same subjects are prescribed in different semesters of JNTUH, the students have to study those subjects in JNTUH in spite of the fact that those subjects are repeated.

14.4 The transferred students from other Universities/institutions to JNTUH affiliated colleges who are on rolls are to be provided one chance to write the CBT (internal marks) in the **equivalent subject(s)** as per the clearance letter issued by the University.

14.5 The autonomous affiliated colleges have to provide one chance to write the internal examinations in the **equivalent subject(s)** to the students transferred from other universities/institutions to JNTUH autonomous affiliated colleges who are on rolls, as per the clearance (equivalence) letter issued by the University.

15.0 **Scope**

15.1 The academic regulations should be read as a whole, for the purpose of any interpretation.

15.2 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.

**15.3** The University may change or amend the academic regulations, course structure or syllabi at any time, and the changes or amendments made shall be applicable to all students with effect from the dates notified by the University authorities.

**15.4** Where the words "he", "him", "his", occur in the regulations, they include "she", "her", "hers".



## **JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

*(Established by State Act No. 30 of 2008)*

Kukatpally, Hyderabad, Telangana (India).

### **ACADEMIC REGULATIONS FOR B.TECH. (LATERAL ENTRY SCHEME) FROM THE AY 2019-20**

#### **1. Eligibility for award of B. Tech. Degree (LES)**

The LES students after securing admission shall pursue a course of study for not less than three academic years and not more than six academic years.

2. The student shall register for 123 credits and secure 123 credits with CGPA  $\geq 5$  from II year to IV year B.Tech. programme (LES) for the award of B.Tech. degree.
3. The students, who fail to fulfil the requirement for the award of the degree in six academic years from the year of admission, shall forfeit their seat in B.Tech.
4. The attendance requirements of B. Tech. (Regular) shall be applicable to B.Tech. (LES).

#### **5. Promotion rule**

S. No	Promotion	Conditions to be fulfilled
1	<b>Second year first semester to second year second semester</b>	<b>Regular course of study of second year first semester.</b>
2	<b>Second year second semester to third year first semester</b>	<b>(i) Regular course of study of second year second semester.</b> <b>(ii) Must have secured at least 25 credits out of 42 credits i.e., 60% credits up to second year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.</b>
3	<b>Third year first semester to third year second semester</b>	<b>Regular course of study of third year first semester.</b>
4	<b>Third year second semester to fourth year first semester</b>	<b>(i) Regular course of study of third year second semester.</b>

		<b>(ii) Must have secured at least 51 credits out of 86 credits i.e., 60% credits up to third year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.</b>
<b>5</b>	<b>Fourth year first semester to fourth year second semester</b>	<b>Regular course of study of fourth year first semester.</b>

**6. All the other regulations as applicable to B. Tech. 4-year degree course (Regular) will hold good for B. Tech. (Lateral Entry Scheme).**

#### **MALPRACTICES RULES**

#### **DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS**

	<b>Nature of Malpractices/Improper conduct</b>	<b>Punishment</b>
	If the student:	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which student is appearing but has not made use of (material shall include any marks on the body of the student which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other student orally or by any other body language methods or communicates through cell phones with any student or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the students involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted to

	of the examination (theory or practical) in which the student is appearing.	appear for the remaining examinations of the subjects of that semester/year.  The hall ticket of the student is to be cancelled and sent to the University.
3.	Impersonates any other student in connection with the examination.	The student who has impersonated shall be expelled from examination hall. The student is also debarred and forfeits the seat. The performance of the original student who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the chief superintendent/assistant – superintendent / any officer on duty or	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject

	<p>misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the college campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.</p>	<p>and all other subjects the student(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The students also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.</p>
7.	<p>Leaves the exam hall taking away answer script or intentionally tears off the script or any part thereof inside or outside the examination hall.</p>	<p>Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.</p>
8.	<p>Possesses any lethal weapon or firearm in the examination hall.</p>	<p>Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat.</p>

9.	If student of the college, who is not a student for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat.  Person(s) who do not belong to the college will be handed over to the police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared for including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the student has appeared for including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award a suitable punishment.	

#### **Malpractices identified by squad or special invigilators**

1. Punishments to the students as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - a. A show cause notice shall be issued to the college.
  - b. Impose a suitable fine on the college.
  - c. Shifting the examination centre from one college to another college for a specific period of not less than one year.

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# **JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

**(Established by Act No.30 of 2008)**  
**Kukatpally, Hyderabad-500085, Telangana State (India)**

## **Academic Regulations of M.Tech (Regular/Full Time) Programmes, 2017-18 (R17) (CBCS)**

**(Effective for the students admitted into I year from the Academic Year 2017-18 and onwards)**

**1.0 Post-Graduate Degree Programmes in Engineering & Technology (PGP in E & T)**  
Jawaharlal Nehru Technological University Hyderabad (JNTUH) offers **Two Years (Four Semesters)** full-time Master of Technology (M. Tech.) Degree programmes, under Choice Based Credit System (CBCS) at its constituent (non-autonomous) and affiliated colleges in different branches of Engineering and Technology with different specializations.

### **2.0 Eligibility for Admissions**

**2.1** Admission to the PGPs shall be made subject to eligibility, qualification and specializations prescribed by the University from time to time, for each specialization under each M.Tech programme.

**2.2** Admission to the post graduate programme shall be made on the basis of either the merit rank or Percentile obtained by the qualified student in the relevant qualifying GATE Examination/ the merit rank obtained by the qualified student in an entrance test conducted by Telangana State Government (PGE CET) for M.Tech. programmes / an entrance test conducted by JNTUH/ on the basis of any other exams approved by the University, subject to reservations as laid down by the Govt. from time to time.

**2.3** The medium of instructions for all PG Programmes will be **ENGLISH** only.

### **3.0 M.Tech. Programme (PGP in E & T) Structure**

**3.1** The M.Tech Programmes in E & T of JNTUH are of Semester pattern, with **Four Semesters** consisting of **Two** academic years, each academic year having **Two** Semesters (First/Odd and Second/Even Semesters). Each Semester shall be of 22 weeks duration (inclusive of Examinations), with a minimum of 90 instructional days per Semester.

**3.2** The student shall not take more than four academic years to fulfill all the academic requirements for the award of M.Tech. degree from the date of commencement of first year first semester, failing which the student shall forfeit the seat in M.Tech. programme.

**3.3** **UGC/AICTE** specified definitions/descriptions are adopted appropriately for various terms and abbreviations used in these PG academic regulations, as listed below:

#### **3.3.1 Semester Scheme**

Each Semester shall have 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) are taken as 'references' for the present set of Regulations. The terms 'SUBJECT' and 'COURSE' imply the same meaning here and refer to 'Theory Subject', or

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'Lab Course', or 'Design/Drawing Subject', or 'Seminar', or 'Comprehensive Viva', or 'Project', or 'Technical Paper Writing' as the case may be.

### 3.3.2 Credit Courses

All subjects/courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/course in an L: T: P: C (Lecture Periods: Tutorial Periods: Practical Periods: Credits) structure based on the following general pattern:

- One credit for one hour/week/semester for theory/lecture (L) courses
- One credit for two hours/ week/semester for laboratory/ practical (P) courses or tutorials (T)

Other student activities like study tour, guest lecture, conference/workshop participations, technical paper presentations, and identified mandatory courses, if any, will not carry credits.

### 3.3.3 Subject Course Classification

All subjects/courses offered for the Post-Graduate Programme in E & T (M.Tech Degree Programme) are broadly classified as follows. The University has followed in general the guidelines issued by AICTE/UGC.

S.No.	Broad Course Classification	Course Group/Category	Course Description
1	Core Courses (CoC)	PC- Professional Core	Includes subjects related to the parent discipline/department/ branch of Engineering
		Project Work	M.Tech Project or PG Project or Major Project
		Seminar, Technical Paper Writing	Seminar/Colloquium based on core contents related to parent discipline/department/branch of Engineering
		Comprehensive Viva-Voce	Viva-voce covering all the PG subjects studied during the course work and related aspects
2	Elective Courses (E1E)	PE Professional Electives	- Includes elective subjects related to the parent discipline/department/branch of Engineering
		OE - Open Electives	Elective subjects which include interdisciplinary subjects or subjects in an area outside the parent discipline/department/ branch of Engineering
<b>Total number of Credits</b>			

## 4.0 Course Registration

**4.1** A 'Faculty Advisor or Counselor' shall be assigned to each specialization, who will advise on the Post Graduate Programme (PGP), its Course Structure and Curriculum, Choice/Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.

**4.2** The Academic Section of the College invites 'Registration Forms' from students within 15 days from the commencement of class work through 'ON-LINE SUBMISSIONS', ensuring

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'DATE and TIME Stamping'. The ON-LINE Registration Requests for any 'CURRENT SEMESTER' shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the 'PRECEDING SEMESTER'.

- 4.3 A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it being retained with Head of Department, Faculty Advisor and the Student).
- 4.4 If the Student submits ambiguous choices or multiple options or erroneous entries during ON-LINE Registration for the Subject(s) / Course(s) under a given/ specified Course Group/ Category as listed in the Course Structure, only the first mentioned Subject/ Course in that Category will be taken into consideration.
- 4.5 Subject/ Course Options exercised through ON-LINE Registration are final and CANNOT be changed, nor can they be inter-changed; further, alternate choices also will not be considered. However, if the Subject/ Course that has already been listed for Registration by the University in a Semester could not be offered due to unforeseen or unexpected reasons, then the Student will be allowed to have alternate choice either for a new Subject, if it is offered, or for another existing Subject (subject to availability of seats). Such alternate arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the FIRST WEEK from the commencement of Class-work for that Semester.

## 5.0 Attendance Requirements

The programmes are offered on the basis of a unit system with each subject being considered a unit.

- 5.1 Attendance in all classes (Lectures/Laboratories/Seminar) is compulsory. The minimum required attendance in each theory including the attendance of mid-term examination / Laboratory etc. is 75%. Two periods of attendance for each theory subject shall be considered, if the student appears for the mid-term examination of that subject. A student shall not be permitted to appear for the Semester End Examinations (SEE), if his attendance is less than 75%.
- 5.2 A student's seminar report and seminar presentation will be eligible for evaluation, only if he ensures a minimum of 75% of his attendance in seminar presentation classes during that semester.
- 5.3 **Condoning of shortage of attendance** (between 65% and 75%) up to a maximum of 10% (considering the days of attendance in sports, games, NCC, NSS activities and Medical grounds) in each subject of a semester shall be granted by the College Academic Committee.
- 5.4 Shortage of Attendance below 65% in any subject shall in **no case be condoned**.
- 5.5 A Student, whose shortage of attendance is **not condoned** in any subject(s) in any semester, is considered detained in that subject(s) and is not eligible to write Semester End Examination(s) of such subject(s) in that semester, and he has to seek re-registration for those subject(s) in subsequent semesters, and attend the same as and when offered.
- 5.6 A student fulfills the attendance requirement in the present semester, shall not be eligible for readmission into the same class.



- 5.7 A prescribed fee per subject shall be payable for condoning shortage of attendance.
- 5.8 A student shall put in a minimum required attendance in at least three theory subjects in I Year I semester for promotion to I Year II Semester.

## 6.0 Academic Requirements

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in item no. 5. The performance of the candidate in each semester shall be evaluated subject-wise, with a maximum of 100 marks per subject / course (theory / practical), on the basis of Internal Evaluation and Semester End Examination.

- 6.1 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/course, if he secures not less than 40% of marks (30 out of 75 marks) in the End Semester Examination, and a minimum of 50% of marks in the sum total of CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of Letter Grades and this implies securing 'B' Grade or above in a subject.
- 6.2 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to a subject/ course, if he secures not less than 50% of the total marks. The student is deemed to have failed, if he (i) does not attend the comprehensive viva-voce as per the schedule given, or (ii) does not present the seminar as required, or (iii) does not present the Technical Paper Writing as required. In such a case, he may reappear for comprehensive viva-voce in supplementary examinations and for seminar/ technical paper writing, in the subsequent semesters, as and when scheduled.
- 6.3 A student shall register for all subjects for total of 88 credits as specified and listed in the course structure for the chosen specialization, put in required the attendance and fulfill the academic requirements for securing 88 credits obtaining a minimum of 'B' Grade or above in each subject, and all 88 credits securing Semester Grade Point Average (SGPA)  $\geq 6.0$  (in each semester) and final Cumulative Grade Point Average (CGPA) (i.e., CGPA at the end of PGP)  $\geq 6.0$ , to complete the PGP successfully.

**Note: (1) The SGPA will be computed and printed on the marks memo only if the candidate passes in all the subjects offered and gets minimum B grade in all the subjects.**

**(2) CGPA is calculated only when the candidate passes in all the subjects offered in all the semesters**

- 6.4 Marks and Letter Grades obtained in all those subjects covering the above specified 88 credits alone shall be considered for the calculation of final CGPA, which will be indicated in the Grade Card /Marks Memo of second year second semester.
- 6.5 If a student registers for extra subject(s) (in the parent department or other departments/ branches of Engineering) other than those listed subjects totaling to 88 credits as specified in the course structure, the performance in extra subject(s) (although evaluated and graded using the same procedure as that of the required 88 credits) will not be taken into account while calculating the SGPA and CGPA. For such extra subject(s) registered, percentage of



marks and Letter Grade alone will be indicated in the Grade Card/Marks Memo, as a performance measure, subject to completion of the attendance and academic requirements as stated in items 5 and 6.1 - 6.3.

6.6 When a student is detained due to shortage of attendance in any subject(s) in any semester, no Grade allotment will be made for such subject(s). However, he is eligible for registration of such subject(s) in the subsequent semester(s), as and when next offered, with the academic regulations of the batch into which he is re-registered, by paying the prescribed fees per subject. In all these re-registration cases, the student shall have to secure a fresh set of internal marks and Semester End Examination marks for performance evaluation in such subject(s), and SGPA/CGPA calculations.

6.7 A student eligible to appear for the Semester End Examination in any subject, but absent from it or failed (failing to secure 'B' Grade or above), may reappear for that subject at the supplementary examination as and when conducted. In such cases, his Internal Marks assessed earlier for that subject will be carried over, and added to the marks secured in the supplementary examination, for the purpose of evaluating his performance in that subject.

6.8 A Student who fails to earn 88 credits as per the specified course structure, and as indicated above, within **four** academic years from the date of commencement of his first year first semester, shall forfeit his seat in M.Tech. programme and his admission **shall stand cancelled**.

## 7.0 Evaluation - Distribution and Weightage of Marks

The performance of a student in each semester shall be evaluated subject- wise (irrespective of credits assigned) for a maximum of 100 marks. The M.Tech. project work (major project) will also be evaluated for 100 marks.

7.1 For the theory subjects 75 marks shall be awarded for the performance in the Semester End Examination and 25 marks shall be awarded for Continuous Internal Evaluation (CIE). The Continuous Internal Evaluation shall be made based on the average of the marks secured in the two Mid-Term Examinations conducted, first Mid-Term examinations in the middle of the Semester and second Mid-Term examinations during the last week of instruction. Each Mid-Term Examination shall be conducted for a total duration of 120 minutes with Part 'A' as compulsory consisting of 5 questions carrying 2 marks each (10 marks), and Part 'B' with 3 questions to be answered out of 5 questions, each question carrying 5 marks (15 marks). The details of the Question Paper pattern for Semester End Examination (Theory) are given below:

- The Semester End Examination will be conducted for 75 marks. It consists of two parts. i).Part A for 25 marks, ii). Part B for 50 marks.
- Part A is compulsory and consists of 5 questions, one from each unit and carrying 5 marks each.
- Part B consists of 5 questions carrying 10 marks each. There will be two questions from each unit and only one should be answered.

7.2 For practical subjects, 75 marks shall be awarded for performance in the Semester End Examinations and 25 marks shall be awarded for day-to-day performance as Internal Marks.



7.3 For conducting laboratory and examinations of all PG Programmes, one internal examiner and one external examiner are to be appointed by the Principal of the College and this is to be informed to the Director of Evaluation within two weeks, before commencement of the lab and examinations. The external examiner should be selected from outside the College concerned but within the cluster. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management.

7.4 There shall be two seminar presentations during I year I semester and II semester respectively. For seminar, a student shall collect the literature on the advanced topic in relevant fields and critically review the literature and submit it to the department in a form of report and shall make an oral presentation before the Department Academic Committee consisting of Head of the Department, seminar coordinator and two other senior faculty members of the department. For each Seminar there will be only internal evaluation for 100 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum mark, he has to reappear for the seminar during the supplementary examinations. The word 'Seminar' implies presentation of Technical Report, presentation/ discussion on the state of Art of Technology.

7.5 Technical Paper Writing shall cover concepts of abstract, introduction, material and methods, conclusion, references, acknowledgement etc of advanced topics in a branch of Engineering through the medium of attending seminars/ referring to peer reviewed journals, which will enhance the skill of writing technical reports. The students shall not be required to give oral presentation of technical paper. The report shall be presented as a printed document for evaluation. Evaluation shall be made solely by the teacher, but may be moderated by committees appointed by the Head of the Department as per Institute rules.

7.6 There shall be a Comprehensive Viva-Voce in II year I Semester. The Comprehensive Viva-Voce is intended to assess the student's understanding of various subjects he has studied during the M.Tech. course of study. The Head of the Department shall be associated with the conduct of the Comprehensive Viva-Voce through a Committee. The Committee shall consist of Head of the Department, one senior faculty member and an external examiner. The external examiner shall be appointed by the Principal of the college concerned and this is to be informed to the Director of Evaluation within two weeks. The external examiner should be selected from outside the College concerned but within the cluster. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management. There are no internal marks for the Comprehensive Viva-Voce and it is evaluated for a maximum of 100 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the viva-voce during the supplementary examinations.

7.7 Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.

7.8 A Project Review Committee (PRC) shall be constituted with the Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Departments offering the M. Tech. programme.

7.9 Registration of Project Work: A candidate is permitted to register for the project work after satisfying the attendance requirement in all the subjects, both theory and practicals.

7.10 After satisfying 7.9, a candidate has to present in Project Work Review I, in consultation with his Project Supervisor, the title, objective and plan of action of his project work to the



Project Work Review Committee (PRC) for approval within four weeks from the commencement of Second year First Semester. Only after obtaining the approval of the PRC can the student initiate the Project work.

- 7.11 If a candidate wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.
- 7.12 A candidate shall submit his project progress report in two stages at least with a gap of **three** months between them.
- 7.13 The work on the project shall be initiated at the beginning of the II year and the duration of the project is two semesters. A candidate is permitted to submit Project Thesis only after successful completion of all theory and practical courses with the approval of PRC not earlier than 40 weeks from the date of approval of the project work. For the approval of PRC the candidate shall submit the draft copy of thesis to the Head of the Department and make an oral presentation before the PRC.
- 7.14 The Project Work Review II in II Year I Sem. carries internal marks of 100. Evaluation should be done by the PRC for 50 marks and the Supervisor will evaluate the work for the other 50 marks. The Supervisor and PRC will examine the Problem Definition, Objectives, Scope of Work, Literature Survey in the same domain and progress of the Project Work. A candidate has to secure a minimum of 50% of marks to be declared successful in Project Work Review II. If he fails to obtain the minimum required marks, he has to reappear for Project Work Review-II as and when conducted.
- 7.15 The Project Work Review III in II Year II Sem. carries 100 internal marks. Evaluation should be done by the PRC for 50 marks and the Supervisor will evaluate it for the other 50 marks. The PRC will examine the overall progress of the Project Work and decide whether or not the Project is eligible for final submission. A candidate has to secure a minimum of 50% of marks to be declared successful in Project Work Review III. If he fails to obtain the required minimum marks, he has to reappear for Project Work Review III as and when conducted. For Project Evaluation (Viva Voce) in II Year II Sem. there are external marks of 100 and it is evaluated by the external examiner. The candidate has to secure a minimum of 50% marks in Project Evaluation (Viva-Voce) examination.
- 7.16 Project Work Reviews II and III shall be conducted in phase I (Regular) and Phase II (Supplementary). Phase II will be conducted only for unsuccessful students in Phase I. The unsuccessful students in Project Work Review II (Phase II) shall reappear for it at the time of Project Work Review III (Phase I). These students shall reappear for Project Work Review III in the next academic year at the time of Project Work Review II only after completion of Project Work Review II, and then Project Work Review III follows. The unsuccessful students in Project Work Review III (Phase II) shall reappear for Project Work Review III in the next academic year only at the time of Project Work Review II (Phase I).
- 7.17 After approval from the PRC, a soft copy of the thesis should be submitted for ANTI-PLAGIARISM check and the plagiarism report should be submitted to the University and be included in the final thesis. The Thesis will be accepted for submission, if the similarity index is less than **30%**. If the similarity index has more than the required percentage, the



student is advised to modify accordingly and re-submit the soft copy of the thesis after one month. The maximum number of re-submissions of thesis after plagiarism check is limited to TWO. The candidate has to register for the Project work and work for two semesters. After three attempts, the admission is liable to be cancelled. The college authorities are advised to make plagiarism check of every soft copy of theses before submissions.

- 7.18 Three copies of the Project Thesis certified by the supervisor shall be submitted to the College/School/Institute, after submission of a research paper related to the project work in a UGC approved journal. A copy of the submitted research paper shall be attached to thesis.
- 7.19 The thesis shall be adjudicated by an external examiner selected by the University. For this, the Principal of the College/School/Institute shall submit a panel of **three** examiners from among the list of experts in the relevant specialization as submitted by the supervisor concerned and Head of the Department.
- 7.20 If the report of the external examiner is unsatisfactory, the candidate shall revise and resubmit the Thesis. If the report of the examiner is unsatisfactory again, the thesis shall be summarily rejected. Subsequent actions for such dissertations may be considered, only on the specific recommendations of the external examiner and /or Project work Review Committee. No further correspondence in this matter will be entertained, if there is no specific recommendation for resubmission.
- 7.21 If the report of the examiner is satisfactory, the Head of the Department shall coordinate and make arrangements for the conduct of Project Viva- Voce examination. The Project Viva- Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis. The candidate has to secure a minimum of 50% of marks in Project Evaluation (Viva-Voce) examination.
- 7.22 If he fails to fulfill the requirements as specified in 7.21, he will reappear for the Viva-Voce examination only after three months. In the reappeared examination also, if he fails to fulfill the requirements, he will not be eligible for the award of the degree, unless he is asked to revise and resubmit his project work by the board within a specified time period (within **four** years from the date of commencement of his first year first semester).
- 7.23 The Project Viva-Voce External examination marks must be submitted to the University on the day of the examination.

## 8.0 **Re-Admission/Re-Registration**

### 8.1 **Re-Admission for Discontinued Student**

A student, who has discontinued the M.Tech. degree programme due to any reason whatsoever, may be considered for '**readmission**' into the same degree programme (with the same specialization) with the academic regulations of the batch into which he gets readmitted, with prior permission from the authorities concerned, subject to item 6.6.

- 8.2 If a student is detained in a subject (s) due to shortage of attendance in any semester, he may be permitted to **re-register** for the same subject(s) in the same category (core or elective group) or equivalent subject, if the same subject is not available, as suggested by the Board of Studies of that department, as and when offered in the subsequent semester(s), with the



academic regulations of the batch into which he seeks re-registration, with prior permission from the authorities concerned, subject to item 3.2

**8.3** A candidate shall be given one chance to re-register for a maximum of two subjects, if the internal marks secured by a candidate are less than 50% and failed in those subjects. A candidate must re-register for failed subjects within four weeks of commencement of the class work and secure the required minimum attendance. In the event of the student taking this chance, his Continuous Internal Evaluation (internal) marks and Semester End Examination marks obtained in the previous attempt stand cancelled.

**9.0 Examinations and Assessment - The Grading System**

**9.1** Grades will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, or Seminar, or Technical Paper Writing or Project, etc., based on the % of marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 7 above, and a corresponding Letter Grade shall be given.

**9.2** As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:

% of Marks Secured in a subject/Course (Class Intervals)	Letter Grade (UGC Guidelines)	Grade Points
90% and above ( $\geq 90\%$ , $\leq 100\%$ )	O (Outstanding)	10
Below 90% but not less than 80% ( $\geq 80\%$ , $<90\%$ )	A <sup>+</sup> (Excellent)	9
Below 80% but not less than 70% ( $\geq 70\%$ , $<80\%$ )	A (Very Good)	8
Below 70% but not less than 60% ( $\geq 60\%$ , $<70\%$ )	B <sup>+</sup> (Good)	7
Below 60% but not less than 50% ( $\geq 50\%$ , $<60\%$ )	B (above Average)	6
Below 50% ( $< 50\%$ )	F (FAIL)	0
<b>Absent</b>	<b>Ab</b>	<b>0</b>

**9.3** A student obtaining F Grade in any Subject is deemed to have 'failed' and is required to reappear as 'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted. In such cases, his Internal Marks (CIE Marks) in those subjects will remain as obtained earlier.



9.4 If a student has not appeared for the examinations, 'Ab' Grade will be allocated to him for any subject and shall be considered 'failed' and will be required to reappear as 'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted.

9.5 A Letter Grade does not imply any specific marks percentage; it is only the range of percentage of marks.

9.6 In general, a student shall not be permitted to repeat any Subject/ Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.

9.7 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

$$\text{Credit Points (CP)} = \text{Grade Point (GP)} \times \text{Credits} \dots \text{For a Course}$$

9.8 The student passes the Subject/ Course only when he gets  $GP \geq 6$  (B Grade or above).

9.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\Sigma CP$ ) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

$$SGPA = \left\{ \sum_{i=1}^N C_i G_i \right\} / \left\{ \sum_{i=1}^N C_i \right\} \dots \text{For each Semester,}$$

where 'i' is the Subject indicator index (taking into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i^{\text{th}}$  Subject, and  $G_i$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i^{\text{th}}$  Subject.

9.10 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the I Year Second Semester onwards, at the end of each Semester, as per the formula

$$CGPA = \left\{ \sum_{j=1}^M C_j G_j \right\} / \left\{ \sum_{j=1}^M C_j \right\} \dots \text{for all } S \text{ Semesters registered}$$

(ie., upto and inclusive of  $S$  Semesters,  $S \geq 2$ ),

where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' for from the 1<sup>st</sup> Semester onwards upto and inclusive of the Semester  $S$  (obviously  $M > N$ ), 'j' is the Subject indicator index (taking into account all Subjects from 1 to  $S$  Semesters),  $C_j$  is the no. of Credits allotted to the  $j^{\text{th}}$  Subject, and  $G_j$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $j^{\text{th}}$  Subject. After registration and completion of I Year I Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.



### Illustration of calculation of SGPA

Course/Subject	Credits	Letter Grade	Grade points	Credit Points
Course 1	4	A	8	$4*8 = 32$
Course 2	4	O	10	$4*10 = 40$
Course 3	4	B	6	$4*6 = 24$
Course 4	3	B	6	$3*6 = 18$
Course 5	3	A+	9	$3*9 = 27$
Course 6	3	B	6	$3*6 = 18$
	21			159

$$\text{SGPA} = 159/21 = 7.57$$

### Illustration of calculation of CGPA

Semester	Credits	SGPA	Credits * SGPA
Semester I	24	7	$24*7 = 168$
Semester II	24	6	$24*6 = 144$
Semester III	24	6.5	$24*6.5 = 156$
Semester IV	24	6	$24*6 = 144$
	96		612

$$\text{CGPA} = 612/96 = 6.37$$

## 10.0 Award of Degree and Class

**10.1** If a student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secures the required number of **88** Credits (with CGPA  $\geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the M.Tech. Degree in the chosen Branch of Engineering and Technology with the specialization that he was admitted into.

## 10.2 Award of Class

After a student has earned the requirements prescribed for the completion of the programme and is eligible for the award of M.Tech. Degree, he shall be placed in one of the following three classes based on the CGPA:

Class Awarded	CGPA
First Class with Distinction	$\geq 7.75$
First Class	$6.75 \leq \text{CGPA} < 7.75$
Second Class	$6.00 \leq \text{CGPA} < 6.75$

A student with final CGPA (at the end of the PGP)  $< 6.00$  shall not be eligible for the Award of Degree.

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## **11.0 Withholding of Results**

If the student has not paid the dues, if any, to the University or if any case of indiscipline is pending against him, the result and degree of the student will be withheld and he will not be allowed into the next semester.

## **12.0 Transitory Regulations**

- 12.1** A student who has been detained in any semester of I Year of R13/R15 Regulations due to lack of attendance, shall be permitted to join the same semester of I Year of R17 Regulations and he is required to complete the study of M.Tech programme within the stipulated period of four academic years from the date of first admission in I Year I semester. The R17 Academic Regulations under which a student has been readmitted shall be applicable to that student from that semester.
- 12.2** Candidate detained due to shortage of attendance in one or more subjects is eligible for registration of maximum of two earlier or equivalent subjects at a time as and when offered.
- 12.3** The candidate who fails in any subject under R13/R15 regulations will be given two chances to pass the same subject in the same regulations; otherwise, he has to identify an equivalent subject and fulfill the academic requirements of that subject as per R17 Academic Regulations.
- 12.4** For student readmitted to R17 Regulations, the maximum credits that a student acquires for the award of the degree, shall be the sum of the total number of credits secured in R13/R15 regulations of his/her study including R17 Regulations.
- 12.5** If a student readmitted to R17 Regulations, has any subject with 80% of syllabus common with his/her previous regulations, that particular subject in R17 regulations will be substituted by another subject to be suggested by the university.

## **13.0 General**

- 13.1** **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
- 13.2** **Credit Point:** It is the product of grade point and number of credits for a course.
- 13.3** Wherever the words "he", "him", "his", occur in the regulations, they shall include "she", "her".
- 13.4** The academic regulation should be read as a whole for the purpose of any interpretation.
- 13.5** In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the University is final.
- 13.6** The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.



**MALPRACTICES RULES**  
**DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS**

S.No	Nature of Malpractices/Improper conduct	Punishment
1.(a)	If the candidate:  Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject to the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination).	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. Incase of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject to the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year.  The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also



		debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent/ any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in- charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other	Incase of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.



	act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the college's expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the	Expulsion from the examination hall and



	examination hall.	cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

#### **Malpractices identified by squad or special invigilators**

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year



## **JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

**(Established by Act No.30 of 2008)  
Kukatpally, Hyderabad-500085, Telangana State (India)**

### **Academic Regulations of MBA (Regular/Full Time) Programme Under Choice Based Credit System (CBCS) 2017-18 (R17)**

**(Effective for the students admitted into I year from the Academic Year 2017-18 and onwards)**

**1.0 Post-Graduate Degree Programme in Management (PGP in Management)** Jawaharlal Nehru Technological University Hyderabad (JNTUH) offers **Two Years (Four Semesters)** full-time Master of Business Administration (MBA) Degree programme, under CBCS at its constituent (non- autonomous) and affiliated colleges.

#### **2.0 Eligibility for Admissions**

**2.1** Admission to the MBA programme shall be made subject to eligibility, qualification prescribed by the University from time to time.

**2.2** Admission to the post graduate degree programme shall be made on the basis of either the merit rank or Percentile obtained by the qualified student in the relevant qualifying Examination/ the merit rank obtained by the qualified student in an entrance test conducted by Telangana State Government (ICET) for MBA programme / an entrance test conducted by JNTUH/ on the basis of any other exams approved by the University, subject to reservations as laid down by the Govt. from time to time.

**2.3** The medium of instructions for MBA Programme will be **ENGLISH** only.

#### **3.0 MBA Programme (PGP in Management) Structure**

**3.1** The MBA Programme of JNTUH is in Semester pattern, with **Four Semesters** consisting of **Two** academic years, each academic year having **Two Semesters** (First/Odd and Second/Even Semesters). Each Semester shall be of 22 weeks duration (inclusive of Examinations), with a minimum of 90 instructional days per Semester.

**3.2** The student shall not take more than four academic years to fulfill all the academic requirements for the award of MBA degree from the date of commencement of first year first semester, failing which the student shall forfeit the seat in MBA programme.

**3.3** **UGC/AICTE** specified definitions/descriptions are adopted appropriately for various terms and abbreviations used in these PG academic regulations, as listed below:

##### **3.3.1 Semester Scheme**

Each Semester shall have 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) are taken as 'references' for the present set of Regulations. The terms 'SUBJECT' and 'COURSE' imply the same meaning here and refer to 'Theory Subject', or 'Lab Course', or 'Seminar', or 'Comprehensive Viva', or 'Project' as the case may be.

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### 3.3.2 Credit Courses

All subjects/courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/course in an L: T: P: C (Lecture Periods: Tutorial Periods: Practical Periods: Credits) structure based on the following general pattern:

- One credit for one hour/week/semester for theory/lecture (L) courses
- One credit for two hours/ week/semester for laboratory/ practical (P) courses or tutorials (T)

Other student activities like study tour, guest lecture, conference/workshop participations, technical paper presentations, and identified mandatory courses, if any, will not carry credits.

### 3.3.3 Subject Course Classification

All subjects/courses offered for the MBA Degree Programme is broadly classified as follows. The University has followed in general the guidelines issued by AICTE/UGC.

S.No.	Broad Course Classification	Course Group/Category	Course Description
1	Core Courses (CoC)	CC- Core Courses	Includes subjects related to the parent discipline / department
		Project Work	MBA Project or PG Project or Major Project
		Seminar / Pre Submission of Project Work /Summer Internship	Seminar/Colloquium based on core contents related to parent discipline/department
		Comprehensive Viva-Voce	Viva-voce covering all the PG subjects studied during the course work and related aspects
2	Elective Courses (E1E)	PE - Professional Electives	Includes elective subjects related to the parent discipline/department
		OE - Open Electives	Elective subjects which include interdisciplinary subjects or subjects in an area outside the parent discipline/department
<b>Total number of Credits</b>			

## 4.0 Course Registration

**4.1** A ‘Faculty Advisor or Counselor’ shall be assigned to each specialization, who will advise on the MBA, its Course Structure and Curriculum, Choice/Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.

**4.2** The Academic Section of the College invites ‘Registration Forms’ from students within 15 days from the commencement of class work through ‘ON-LINE SUBMISSIONS’, ensuring ‘DATE and TIME Stamping’. The ON-LINE Registration Requests for any ‘CURRENT SEMESTER’ shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the ‘PRECEDING SEMESTER’.

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**4.3** A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it being retained with Head of Department, Faculty Advisor and the Student).

**4.4** If the Student submits ambiguous choices or multiple options or erroneous entries during ON-LINE Registration for the Subject(s) / Course(s) under a given/ specified Course Group/ Category as listed in the Course Structure, only the first mentioned Subject/ Course in that Category will be taken into consideration.

**4.5** Subject/ Course Options exercised through ON-LINE Registration are final and CANNOT be changed, nor can they be inter-changed; further, alternate choices also will not be considered. However, if the Subject/ Course that has already been listed for Registration by the University in a Semester could not be offered due to unforeseen or unexpected reasons, then the Student will be allowed to have alternate choice either for a new Subject, if it is offered, or for another existing Subject (subject to availability of seats). Such alternate arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the FIRST WEEK from the commencement of Class-work for that Semester.

## **5.0 Attendance Requirements**

The programmes are offered on the basis of a unit system with each subject being considered a unit.

**5.1** Attendance in all classes (Lectures/Laboratories) is compulsory. The minimum required attendance in each theory including the attendance of mid-term examination / Laboratory etc. is 75%. Two periods of attendance for each theory subject shall be considered, if the student appears for the mid-term examination of that subject. A student shall not be permitted to appear for the Semester End Examinations (SEE), if his attendance is less than 75%.

**5.2** **Condoning of shortage of attendance** (between 65% and 75%) up to a maximum of 10% (considering the days of attendance in sports, games, NCC, NSS activities and Medical grounds) in each subject of a semester shall be granted by the College Academic Committee.

**5.3** Shortage of Attendance below 65% in any subject shall in **no case be condoned**.

**5.4** A Student, whose shortage of attendance is **not condoned** in any subject(s) in any semester, is considered detained in that subject(s) and is not eligible to write Semester End Examination(s) of such subject(s) in that semester, and he has to seek re-registration for those subject(s) in subsequent semesters, and attend the same as and when offered.

**5.5** A student fulfills the attendance requirement in the present semester, shall not be eligible for readmission into the same class.

**5.6** A prescribed fee per subject shall be payable for condoning shortage of attendance.

**5.7** A Candidate shall put in a minimum required attendance at least THREE theory subjects in each semester for promoting to next Semester.



## 6.0 Academic Requirements

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in item no. 5. The performance of the candidate in each semester shall be evaluated subject-wise, with a maximum of 100 marks per subject / course (theory / laboratory), on the basis of Internal Evaluation and Semester End Examination.

- 6.1 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/course, if he secures not less than 40% of marks (30 out of 75 marks) in the End Semester Examination, and a minimum of 50% of marks in the sum total of CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of Letter Grades and this implies securing 'B' Grade or above in a subject.
- 6.2 A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to a subject/ course, if he secures not less than 50% of the total marks. The student is deemed to have failed, if he (i) does not attend the comprehensive viva-voce as per the schedule given or (ii) does not submit a report on summer internship, or does not make a presentation of the same before the evaluation committee as per schedule, in such a case, he has to reappear for the same during the supplementary examinations as and when conducted, subject to item 3.2.
- 6.3 A student shall register for all subjects for total of 88 credits as specified and listed in the course structure for the chosen specialization, put in the required attendance and fulfill the academic requirements for securing 88 credits obtaining a minimum of 'B' Grade or above in each subject, and all 88 credits securing Semester Grade Point Average (SGPA)  $\geq 6.0$  (in each semester) and final Cumulative Grade Point Average (CGPA) (i.e., CGPA at the end of PGP)  $\geq 6.0$ , to complete the PGP successfully.

**Note:** (1) The SGPA will be computed and printed on the marks memo only if the candidate passes in all the subjects offered and gets minimum B grade in all the subjects.

(2) CGPA is calculated only when the candidate passes in all the subjects offered in all the semesters

- 6.4 Marks and Letter Grades obtained in all those subjects covering the above specified 88 credits alone shall be considered for the calculation of final CGPA, which will be indicated in the Grade Card /Marks Memo of second year second semester.
- 6.5 If a student registers for extra subject(s) (in the parent department or other departments/ branches of Engineering) other than those listed subjects totaling to 88 credits as specified in the course structure, the performance in extra subject(s) (although evaluated and graded using the same procedure as that of the required 88 credits) will not be taken into account while calculating the SGPA and CGPA. For such extra subject(s) registered, percentage of marks and Letter Grade alone will be indicated in the Grade Card/Marks Memo, as a performance measure, subject to completion of the attendance and academic requirements as stated in items 5 and 6.1 - 6.3.
- 6.6 When a student is detained due to shortage of attendance in any subject(s) in any semester,



no Grade allotment will be made for such subject(s). However, he is eligible for re-registration of such subject(s) in the subsequent semester(s), as and when next offered, with the academic regulations of the batch into which he is re-registered, by paying the prescribed fees per subject. In all these re-registration cases, the student shall have to secure a fresh set of internal marks and Semester End Examination marks for performance evaluation in such subject(s), and SGPA/CGPA calculations.

**6.7** A student eligible to appear for the Semester End Examination in any subject, but absent from it or failed (failing to secure 'B' Grade or above), may reappear for that subject at the supplementary examination as and when conducted. In such cases, his Internal Marks assessed earlier for that subject will be carried over, and added to the marks secured in the supplementary examination, for the purpose of evaluating his performance in that subject.

**6.8** A Student who fails to earn 88 credits as per the specified course structure, and as indicated above, within **four** academic years from the date of commencement of his first year first semester, shall forfeit his seat in MBA programme and his admission **shall stand cancelled**.

#### **7.0 Evaluation - Distribution and Weightage of Marks**

The performance of a student in each semester shall be evaluated subject- wise (irrespective of credits assigned) for a maximum of 100 marks. The MBA project work (main project viva voce) will also be evaluated for 100 marks.

**7.1** For the theory subjects 75 marks shall be awarded for the performance in the Semester End Examination and 25 marks shall be awarded for Continuous Internal Evaluation (CIE). The Continuous Internal Evaluation shall be made based on the average of the marks secured in the two Mid-Term Examinations conducted, first Mid-Term examinations in the middle of the Semester and second Mid-Term examinations during the last week of instruction. Each Mid-Term Examination shall be conducted for a total duration of 120 minutes with Part 'A' as compulsory consisting of 5 questions carrying 2 marks each (10 marks), and Part 'B' with 3 questions to be answered out of 5 questions, each question carrying 5 marks (15 marks). The details of the Question Paper pattern for Semester End Examination (Theory) are given below:

- The Semester End Examination will be conducted for 75 marks. It consists of two parts. i).Part A for 25 marks, ii). Part B for 50 marks.
- Part A is compulsory and consists of 5 questions, one from each unit and carrying 5 marks each.
- Part B consists of 5 questions carrying 10 marks each. There will be two questions from each unit and only one should be answered.

**7.2** *For practical subjects, 100 marks shall be awarded for candidate's performance in the semester end examination as internal Marks. The semester end examination is conducted by the MBA Department itself. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same during the supplementary examinations as and when conducted, subject to item 3.2.*

**7.3** There shall be a summer internship in I Year II Semester. Summer internship Report has to



be submitted to the department after approval by the concerned supervisor/mentor and the Head of the department. Summer internship Report is evaluated for 100 marks. The report has to be evaluated by the Head, Supervisor/ mentor and a senior faculty of the department. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same during the supplementary examinations as and when conducted, subject to item 3.2.

7.4 There shall be a Comprehensive Viva-Voce after completion of II Mid-term examinations of II year II Semester. The Comprehensive Viva-Voce is intended to assess the student's understanding of various subjects he has studied during the MBA course of study. The Head of the Department shall be associated with the conduct of the Comprehensive Viva-Voce through a Committee. The Committee shall consist of Head of the Department, one senior faculty member and an external examiner. The external examiner shall be appointed by the Principal of the college concerned and this is to be informed to the Director of Evaluation within two weeks. The external examiner should be selected from outside the College concerned but within the cluster. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management. There are no internal marks for the Comprehensive Viva-Voce and it is evaluated for a maximum of 100 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the viva-voce during the supplementary examinations.

7.5 Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.

7.6 A Project Review Committee (PRC) shall be constituted with the Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Departments offering the MBA programme.

7.7 Registration of Project Work: A candidate is permitted to register for the project work after satisfying the attendance requirement in all the subjects, both theory and practicals upto II Year I Semester.

7.8 After satisfying 7.7, a candidate has to present pre submission of project work during II year II semester. For pre submission of project work, a student, in consultation with his Project Supervisor, has to present the title, objective, and plan of action of his project work to the Project Work Review Committee (PRC) for approval within two weeks from the commencement of Second year Second Semester. Only after obtaining the approval of the PRC can the student initiate the Project work. For pre submission of project work there will be only internal evaluation for 100 marks. Evaluation should be done by the PRC for 50 marks and the Supervisor will evaluate the work for the other 50 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the same during the supplementary examinations as and when conducted, subject to item 3.2.

7.9 If a candidate wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.

7.10 The work on the project shall be initiated at the beginning of the II year II Semester and the



duration of the project is one semester. A candidate is permitted to submit Project Thesis only after successful completion of all theory and practical courses with the approval of PRC not earlier than 20 weeks from the date of approval of the project work. For the approval of PRC the candidate shall submit the draft copy of thesis to the Head of the Department and make an oral presentation before the PRC.

- 7.11 After approval from the PRC, a soft copy of the thesis should be submitted for ANTI-PLAGIARISM check and the plagiarism report should be submitted to the University and be included in the final thesis. The Thesis will be accepted for submission, if the similarity index is less than **30%**. If the similarity index has more than the required percentage, the student is advised to modify accordingly and re-submit the soft copy of the thesis after one month. The maximum number of re-submissions of thesis after plagiarism check is limited to **TWO**. The candidate has to register for the Project work and work for **one semester**. After three attempts, the admission is liable to be cancelled. The college authorities are advised to make plagiarism check of every soft copy of theses before submissions.
- 7.12 Three copies of the Project Thesis certified by the supervisor shall be submitted to the College/School/Institute, after submission of a research paper related to the project work in a UGC approved journal. A copy of the submitted research paper shall be attached to thesis.
- 7.13 The thesis shall be adjudicated by an external examiner selected by the University. For this, the Principal of the College/School/Institute shall submit a panel of **three** examiners from among the list of experts in the relevant specialization as submitted by the supervisor concerned and Head of the Department.
- 7.14 If the report of the external examiner is unsatisfactory, the candidate shall revise and resubmit the Thesis. If the report of the examiner is unsatisfactory again, the thesis shall be summarily rejected. Subsequent actions for such dissertations may be considered, only on the specific recommendations of the external examiner and /or Project work Review Committee. No further correspondence in this matter will be entertained, if there is no specific recommendation for resubmission.
- 7.15 If the report of the external examiner is satisfactory, the Head of the Department shall coordinate and make arrangements for the conduct of Main Project Viva - Voce examination. The Main Project Viva-Voce examination will be evaluated for 100 marks. The Main Project Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis. The candidate has to secure a minimum of 50% of marks in Main Project Viva-Voce examination.
- 7.16 If he fails to fulfill the requirements as specified in 7.15, he will reappear for the Main Project Viva-Voce examination only after three months. In the reappeared examination also, if he fails to fulfill the requirements, he will not be eligible for the award of the degree, unless he is asked to revise and resubmit his project work by the board within a specified time period (within **four** years from the date of commencement of his first year first semester).
- 7.17 The Main Project Viva-Voce External examination marks must be submitted to the University on the day of the examination.



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## 8.0 Re-Admission/Re-Registration

### 8.1 Re-Admission for Discontinued Student

A student, who has discontinued the MBA degree programme due to any reason whatsoever, may be considered for 'readmission' into the same degree programme (with the same specialization) with the academic regulations of the batch into which he gets readmitted, with prior permission from the authorities concerned, subject to item 6.6.

8.2 If a student is detained in a subject (s) due to shortage of attendance in any semester, he may be permitted to **re-register** for the same subject(s) in the same category (core or elective group) or equivalent subject, if the same subject is not available, as suggested by the Board of Studies of that department, as and when offered in the subsequent semester(s), with the academic regulations of the batch into which he seeks re-registration, with prior permission from the authorities concerned, subject to item 3.2.

8.3 A candidate shall be given one chance to re-register for a maximum of two subjects, if the internal marks secured by a candidate are less than 50% and failed in those subjects. A candidate must re-register for failed subjects within four weeks of commencement of the class work and secure the required minimum attendance. In the event of the student taking this chance, his Continuous Internal Evaluation (internal) marks and Semester End Examination marks obtained in the previous attempt stand cancelled.

## 9.0 Examinations and Assessment - The Grading System

9.1 Grades will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, or Seminar, or Project, etc., based on the % of marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 7 above, and a corresponding Letter Grade shall be given.

9.2 As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:

% of Marks Secured in a subject/Course (Class Intervals)	Letter Grade (UGC Guidelines)	Grade Points
90% and above ( $\geq 90\%$ , $\leq 100\%$ )	O (Outstanding)	10
Below 90% but not less than 80% ( $\geq 80\%$ , $< 90\%$ )	A <sup>+</sup> (Excellent)	9
Below 80% but not less than 70% ( $\geq 70\%$ , $< 80\%$ )	A (Very Good)	8
Below 70% but not less than 60% ( $\geq 60\%$ , $< 70\%$ )	B <sup>+</sup> (Good)	7
Below 60% but not less than 50% ( $\geq 50\%$ , $< 60\%$ )	B (above Average)	6
Below 50% ( $< 50\%$ )	F (FAIL)	0
<b>Absent</b>	<b>Ab</b>	<b>0</b>

9.3 A student obtaining F Grade in any Subject is deemed to have 'failed' and is required to reappear as 'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted. In such cases, his Internal Marks (CIE Marks) in those subjects will remain as obtained earlier.

9.4 If a student has not appeared for the examinations, 'Ab' Grade will be allocated to him for any subject and shall be considered 'failed' and will be required to reappear as



'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted.

9.5 A Letter Grade does not imply any specific marks percentage; it is only the range of percentage of marks.

9.6 In general, a student shall not be permitted to repeat any Subject/ Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.

9.7 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

**Credit Points (CP) = Grade Point (GP) x Credits .... For a Course**

9.8 The student passes the Subject/ Course only when he gets **GP  $\geq$  6 (B Grade or above)**.

9.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\Sigma$ CP) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

$$\text{SGPA} = \{ \sum_{i=1}^N C_i G_i \} / \{ \sum_{i=1}^N C_i \} \dots \text{For each Semester,}$$

where 'i' is the Subject indicator index (taking into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i^{\text{th}}$  Subject, and  $G_i$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i^{\text{th}}$  Subject.

9.10 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the I Year Second Semester onwards, at the end of each Semester, as per the formula

$$\text{CGPA} = \{ \sum_{j=1}^M C_j G_j \} / \{ \sum_{j=1}^M C_j \} \dots \text{for all S Semesters registered (ie., upto and inclusive of S Semesters, } S \geq 2),$$

where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' for from the 1<sup>st</sup> Semester onwards upto and inclusive of the Semester S (obviously  $M > N$ ), 'j' is the Subject indicator index (taking into account all Subjects from 1 to S Semesters),  $C_j$  is the no. of Credits allotted to the  $j^{\text{th}}$  Subject, and  $G_j$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $j^{\text{th}}$  Subject. After registration and completion of I Year I Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.

#### **Illustration of calculation of SGPA**



Course/Subject	Credits	Letter Grade	Grade points	Credit Points
Course 1	4	A	8	$4*8 = 32$
Course 2	4	O	10	$4*10 = 40$
Course 3	4	B	6	$4*6 = 24$
Course 4	3	B	6	$3*6 = 18$
Course 5	3	A+	9	$3*9 = 27$
Course 6	3	B	6	$3*6 = 18$
	21			159

$$SGPA = 159/21 = 7.57$$

### Illustration of calculation of CGPA

Semester	Credits	SGPA	Credits * SGPA
Semester I	24	7	$24*7 = 168$
Semester II	24	6	$24*6 = 144$
Semester III	24	6.5	$24*6.5 = 156$
Semester IV	24	6	$24*6 = 144$
	96		612

$$CGPA = 612/96 = 6.37$$

### 10.0 Award of Degree and Class

**10.1** If a student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secures the required number of **88** Credits (with CGPA  $\geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the MBA Degree that he was admitted into.

### 10.2 Award of Class

After a student has earned the requirements prescribed for the completion of the programme and is eligible for the award of MBA Degree, he shall be placed in one of the following three classes based on the CGPA:

Class Awarded	CGPA
First Class with Distinction	$\geq 7.75$
First Class	$6.75 \leq \text{CGPA} < 7.75$
Second Class	$6.00 \leq \text{CGPA} < 6.75$

A student with final CGPA (at the end of the PGP)  $< 6.00$  shall not be eligible for the Award of Degree.

### 11.0 Withholding of Results

If the student has not paid the dues, if any, to the University or if any case of indiscipline is pending against him, the result and degree of the student will be withheld and he will not be allowed into the next semester.

### 12.0. Transitory Regulations



**12.1** A student who has been detained in any semester of I Year of R13/R15 Regulations due to lack of attendance, shall be permitted to join the same semester of I Year of R17 Regulations and he is required to complete the study of MBA programme within the stipulated period of four academic years from the date of first admission in I Year I semester. The R17 Academic Regulations under which a student has been readmitted shall be applicable to that student from that semester.

**12.2** Candidate detained due to shortage of attendance in one or more subjects is eligible for registration of maximum of two earlier or equivalent subjects at a time as and when offered.

**12.3** The candidate who fails in any subject under R13/R15 regulations will be given two chances to pass the same subject in the same regulations; otherwise, he has to identify an equivalent subject and fulfill the academic requirements of that subject as per R17 Academic Regulations.

**12.4** For student readmitted to R17 Regulations, the maximum credits that a student acquires for the award of the degree, shall be the sum of the total number of credits secured in R13/R15 regulations of his/her study including R17 Regulations.

**12.5** If a student readmitted to R17 Regulations, has any subject with 80% of syllabus common with his/her previous regulations, that particular subject in R17 regulations will be substituted by another subject to be suggested by the university.

**13.0 General**

**13.1** **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

**13.2** **Credit Point:** It is the product of grade point and number of credits for a course.

**13.3** Wherever the words “he”, “him”, “his”, occur in the regulations, they shall include “she”, “her”.

**13.4** The academic regulation should be read as a whole for the purpose of any interpretation.

**13.5** In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the University is final.

**13.6** The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.



**MALPRACTICESRULES  
DISCIPLINARYACTIONFOR / IMPROPERCONDUCTINEXAMINATIONS**

S.No	Nature of Malpractices/Improper conduct	Punishment
	If the candidate:	
1.(a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject to the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination).	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. Incase of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject to the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year.  The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also



		debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent/ any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in- charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other	Incase of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.



	act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the college's expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the	Expulsion from the examination hall and



	examination hall.	cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

#### **Malpractices identified by squad or special invigilators**

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year



Principal  
Vaageshwari College of Engineering  
KARIMNAGAR



# **JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

**(Established by Act No.30 of 2008)**  
**Kukatpally, Hyderabad-500085, Telangana State (India)**

## **Academic Regulations of MCA (Regular/Full Time) Programme Under Choice Based Credit System (CBCS) 2017-18 (R17)**

**(Effective for the students admitted into I year from the Academic Year 2017-18 and onwards)**

**1.0 Post-Graduate Degree Programme in Computer Applications (PGP in Computer Applications)** Jawaharlal Nehru Technological University Hyderabad (JNTUH) offers **Three Years (Six Semesters)** full-time Master of Computer Applications (**MCA**) Degree programme, under CBCS at its affiliated colleges.

### **2.0 Eligibility for Admissions**

**2.1** Admission to the MCA programme shall be made subject to eligibility, qualification prescribed by the University from time to time.

**2.2** Admission to the post graduate programme shall be made on the basis of either the merit rank or Percentile obtained by the qualified student in the relevant qualifying Examination/ the merit rank obtained by the qualified student in an entrance test conducted by Telangana State Government (ICET) for MCA programme / an entrance test conducted by JNTUH/ on the basis of any other exams approved by the University, subject to reservations as laid down by the Govt. from time to time.

**2.3** The medium of instructions for MCA Programme will be **ENGLISH** only.

### **3.0 MCA Programme (PGP in Computer Applications) Structure**

**3.1** The MCA Programme of JNTUH is of Semester pattern, with **Six Semesters** consisting of **Three** academic years, each academic year having **Two** Semesters (First/Odd and Second/Even Semesters). Each Semester shall be of 22 weeks duration (inclusive of Examinations), with a minimum of 90 instructional days per Semester.

**3.2** The student shall not take more than six academic years to fulfill all the academic requirements for the award of MCA degree from the date of commencement of first year first semester, failing which the student shall forfeit the seat in MCA programme.

**3.3** **UGC/AICTE** specified definitions/descriptions are adopted appropriately for various terms and abbreviations used in these PG academic regulations, as listed below:

#### **3.3.1 Semester Scheme**

Each Semester shall have 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) are taken as 'references' for the present set of Regulations. The terms 'SUBJECT' and 'COURSE' imply the same meaning here and refer to 'Theory Subject', or 'Lab Course', or 'Comprehensive Viva', or 'Project' as the case may be.



### 3.3.2 Credit Courses

All subjects/courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/course in an L: T: P: C (Lecture Periods: Tutorial Periods: Practical Periods: Credits) structure based on the following general pattern:

- One credit for one hour/week/semester for theory/lecture (L) courses
- One credit for two hours/ week/semester for laboratory/ practical (P) courses or tutorials (T)

Other student activities like study tour, guest lecture, conference/workshop participations, technical paper presentations, and identified mandatory courses, if any, will not carry credits.

### 3.3.3 Subject Course Classification

All subjects/courses offered for the MCA Degree Programme is broadly classified as follows. The University has followed in general the guidelines issued by AICTE/UGC.

S.No.	Broad Course Classification	Course Group/Category	Course Description
1	Core Courses (CoC)	CC- Core Courses	Includes subjects related to the parent discipline/department
		Project Work	MCA Project or PG Project or Major Project
		Comprehensive Viva-Voce	Viva-voce covering all the PG subjects studied during the course work and related aspects
2	Elective Courses (E1E)	PE - Professional Electives	Includes elective subjects related to the parent discipline/department
		OE - Open Electives	Elective subjects which include interdisciplinary subjects or subjects in an area outside the parent discipline/department
<b>Total number of Credits</b>			

## 4.0 Course Registration

- 4.1 A 'Faculty Advisor or Counselor' shall be assigned to each specialization, who will advise on the MCA, its Course Structure and Curriculum, Choice/Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.
- 4.2 The Academic Section of the College invites 'Registration Forms' from students within 15 days from the commencement of class work through 'ON-LINE SUBMISSIONS', ensuring 'DATE and TIME Stamping'. The ON-LINE Registration Requests for any 'CURRENT SEMESTER' shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the 'PRECEDING SEMESTER'.
- 4.3 A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it being retained with Head of Department, Faculty Advisor and the Student).



**4.4** If the Student submits ambiguous choices or multiple options or erroneous entries during ON-LINE Registration for the Subject(s) / Course(s) under a given/ specified Course Group/ Category as listed in the Course Structure, only the first mentioned Subject/ Course in that Category will be taken into consideration.

**4.5** Subject/ Course Options exercised through ON-LINE Registration are final and CANNOT be changed, nor can they be inter-changed; further, alternate choices also will not be considered. However, if the Subject/ Course that has already been listed for Registration by the University in a Semester could not be offered due to unforeseen or unexpected reasons, then the Student will be allowed to have alternate choice either for a new Subject, if it is offered, or for another existing Subject (subject to availability of seats). Such alternate arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the FIRST WEEK from the commencement of Class-work for that Semester.

## **5.0 Attendance Requirements**

The programmes are offered on the basis of a unit system with each subject being considered a unit.

**5.1** Attendance in all classes (Lectures/Laboratories) is compulsory. The minimum required attendance in each theory including the attendance of mid-term examination / Laboratory etc. is 75%. Two periods of attendance for each theory subject shall be considered, if the student appears for the mid-term examination of that subject. A student shall not be permitted to appear for the Semester End Examinations (SEE), if his attendance is less than 75%.

**5.2** **Condoning of shortage of attendance** (between 65% and 75%) up to a maximum of 10% (considering the days of attendance in sports, games, NCC, NSS activities and Medical grounds) in each subject of a semester shall be granted by the College Academic Committee.

**5.3** Shortage of Attendance below 65% in any subject shall in **no case be condoned**.

**5.4** A Student, whose shortage of attendance is **not condoned** in any subject(s) in any semester, is considered detained in that subject(s) and is not eligible to write Semester End Examination(s) of such subject(s) in that semester, and he has to seek re-registration for those subject(s) in subsequent semesters, and attend the same as and when offered.

**5.5** A student fulfills the attendance requirement in the present semester, shall not be eligible for readmission into the same class.

**5.6** A prescribed fee per subject shall be payable for condoning shortage of attendance.

**5.7** A Candidate shall put in a minimum required attendance at least THREE theory subjects in each semester for promoting to next Semester.

## **6.0 Academic Requirements**

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in item no. 5. The performance of the candidate in each semester shall be evaluated subject-wise, with a maximum of 100 marks per subject / course (theory / laboratory), on the basis of Internal Evaluation and Semester End Examination.





**6.1** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/course, if he secures not less than 40% of marks (30 out of 75 marks) in the End Semester Examination, and a minimum of 50% of marks in the sum total of CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of Letter Grades and this implies securing 'B' Grade or above in a subject.

**6.2** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to a subject/ course, if he secures not less than 50% of the total marks. The student is deemed to have failed, if he does not attend the comprehensive viva-voce as per the schedule given. In such a case, he may reappear for comprehensive viva-voce in supplementary examinations, as and when scheduled.

**6.3** A student shall register for all subjects for total of 148 credits as specified and listed in the course structure, put in required the attendance and fulfill the academic requirements for securing 148 credits obtaining a minimum of 'B' Grade or above in each subject, and all 148 credits securing Semester Grade Point Average (SGPA)  $\geq 6.0$  (in each semester) and final Cumulative Grade Point Average (CGPA) (i.e., CGPA at the end of PGP)  $\geq 6.0$ , to complete the PGP successfully.

**Note:** (1) The SGPA will be computed and printed on the marks memo only if the candidate passes in all the subjects offered and gets minimum B grade in all the subjects.

(2) CGPA is calculated only when the candidate passes in all the subjects offered in all the semesters

**6.4** Marks and Letter Grades obtained in all those subjects covering the above specified 148 credits alone shall be considered for the calculation of final CGPA, which will be indicated in the Grade Card /Marks Memo of second year second semester.

**6.5** If a student registers for extra subject(s) (in the parent department or other departments/ branches of Engineering) other than those listed subjects totaling to 148 credits as specified in the course structure, the performance in extra subject(s) (although evaluated and graded using the same procedure as that of the required 148 credits) will not be taken into account while calculating the SGPA and CGPA. For such extra subject(s) registered, percentage of marks and Letter Grade alone will be indicated in the Grade Card/Marks Memo, as a performance measure, subject to completion of the attendance and academic requirements as stated in items 5 and 6.1 - 6.3.

**6.6** When a student is detained due to shortage of attendance in any subject(s) in any semester, no Grade allotment will be made for such subject(s). However, he is eligible for re-registration of such subject(s) in the subsequent semester(s), as and when next offered, with the academic regulations of the batch into which he is re-registered, by paying the prescribed fees per subject. In all these re-registration cases, the student shall have to secure a fresh set of internal marks and Semester End Examination marks for performance evaluation in such subject(s), and SGPA/CGPA calculations.

**6.7** A student eligible to appear for the Semester End Examination in any subject, but absent from it or failed (failing to secure 'B' Grade or above), may reappear for that subject at the



supplementary examination as and when conducted. In such cases, his Internal Marks assessed earlier for that subject will be carried over, and added to the marks secured in the supplementary examination, for the purpose of evaluating his performance in that subject.

**6.8** A Student who fails to earn 148 credits as per the specified course structure, and as indicated above, within **six** academic years from the date of commencement of his first year first semester, shall forfeit his seat in MCA programme and his admission **shall stand cancelled**.

## **7.0 Evaluation - Distribution and Weightage of Marks**

The performance of a student in each semester shall be evaluated subject- wise (irrespective of credits assigned) for a maximum of 100 marks. The MCA project work (major project) will also be evaluated for 100 marks.

**7.1** For the theory subjects 75 marks shall be awarded for the performance in the Semester End Examination and 25 marks shall be awarded for Continuous Internal Evaluation (CIE). The Continuous Internal Evaluation shall be made based on the average of the marks secured in the two Mid-Term Examinations conducted, first Mid-Term examinations in the middle of the Semester and second Mid-Term examinations during the last week of instruction. Each Mid-Term Examination shall be conducted for a total duration of 120 minutes with Part 'A' as compulsory consisting of 5 questions carrying 2 marks each (10 marks), and Part 'B' with 3 questions to be answered out of 5 questions, each question carrying 5 marks (15 marks). The details of the Question Paper pattern for Semester End Examination (Theory) are given below:

- The Semester End Examination will be conducted for 75 marks. It consists of two parts. i).Part A for 25 marks, ii). Part B for 50 marks.
- Part A is compulsory and consists of 5 questions, one from each unit and carrying 5 marks each.
- Part B consists of 5 questions carrying 10 marks each. There will be two questions from each unit and only one should be answered.

**7.2** For practical subjects, 75 marks shall be awarded for performance in the Semester End Examinations and 25 marks shall be awarded for day-to-day performance as Internal Marks.

**7.3** For conducting laboratory end examinations, one internal examiner and one external examiner are to be appointed by the Principal of the College and this is to be informed to the Director of Evaluation of JNTUH within two weeks, before commencement of the lab end examinations. The external examiner should be selected from outside the College concerned but within the cluster. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management.

**7.4** There shall be a Comprehensive Viva-Voce in III year II Semester. The Comprehensive Viva-Voce is intended to assess the student's understanding of various subjects he has studied during the MCA course of study. The Head of the Department shall be associated with the conduct of the Comprehensive Viva-Voce through a Committee. The Committee shall consist of Head of the Department, one senior faculty member and an external examiner. The external examiner shall be appointed by the Principal of the college concerned and this is

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to be informed to the Director of Evaluation of JNTUH within two weeks. The external examiner should be selected from outside the College concerned but within the cluster. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management. There are no internal marks for the Comprehensive Viva-Voce and it is evaluated for a maximum of 100 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to obtain the minimum marks, he has to reappear for the viva-voce during the supplementary examinations.

- 7.5 Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.
- 7.6 A Project Review Committee (PRC) shall be constituted with the Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Departments offering the MCA programme.
- 7.7 Registration of Project Work: A candidate is permitted to register for the project work after satisfying the attendance requirement in all the subjects, both theory and practicals.
- 7.8 After satisfying 7.7, a candidate has to present in Project Work Review I, in consultation with his Project Supervisor, the title, objective and plan of action of his project work to the Project Work Review Committee (PRC) for approval within two weeks from the commencement of Third year Second Semester. Only after obtaining the approval of the PRC can the student initiate the Project work.
- 7.9 If a candidate wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.
- 7.10 A candidate shall submit his project progress report in Project Work Review II.
- 7.11 The work on the project shall be initiated at the beginning of the III year II Semester and the duration of the project is one semester. A candidate is permitted to submit Project Thesis only after successful completion of all theory and practical courses with the approval of PRC not earlier than 20 weeks from the date of approval of the project work. For the approval of PRC the candidate shall submit the draft copy of thesis to the Head of the Department and make an oral presentation before the PRC.
- 7.12 The Project Work Review II in III Year II Sem. carries internal marks of 100. Evaluation should be done by the PRC for 50 marks and the Supervisor will evaluate the work for the other 50 marks. The Supervisor and PRC will examine the Problem Definition, Objectives, Scope of Work, Literature Survey in the same domain and progress of the Project Work. A candidate has to secure a minimum of 50% of marks to be declared successful in Project Work Review II. The unsuccessful students in Project Work Review II may reappear for it once in every three months subject to item 3.2.
- 7.13 After approval from the PRC, a soft copy of the thesis should be submitted for ANTI-PLAGIARISM check and the plagiarism report should be submitted to the University and be included in the final thesis. The Thesis will be accepted for submission, if the similarity index is less than **30%**. If the similarity index has more than the required percentage, the



student is advised to modify accordingly and re-submit the soft copy of the thesis after one month. The maximum number of re-submissions of thesis after plagiarism check is limited to TWO. The candidate has to register for the Project work and work for **one semester**. After three attempts, the admission is liable to be cancelled. The college authorities are advised to make plagiarism check of every soft copy of theses before submissions.

- 7.14 Three copies of the Project Thesis certified by the supervisor shall be submitted to the College/School/Institute, after submission of a research paper related to the project work in a UGC approved journal. A copy of the submitted research paper shall be attached to thesis.
- 7.15 The thesis shall be adjudicated by an external examiner selected by the University. For this, the Principal of the College/School/Institute shall submit a panel of **three** examiners from among the list of experts in the relevant specialization as submitted by the supervisor concerned and Head of the Department.
- 7.16 If the report of the external examiner is unsatisfactory, the candidate shall revise and resubmit the Thesis. If the report of the examiner is unsatisfactory again, the thesis shall be summarily rejected. Subsequent actions for such dissertations may be considered, only on the specific recommendations of the external examiner and /or Project work Review Committee. No further correspondence in this matter will be entertained, if there is no specific recommendation for resubmission.
- 7.17 If the report of the external examiner is satisfactory, the Head of the Department shall coordinate and make arrangements for the conduct of Project Viva- Voce examination. The Project Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis. The Project Viva Voce examination will be evaluated for 100 marks. The candidate has to secure a minimum of 50% of marks in Project Viva-Voce examination.
- 7.18 If he fails to fulfill the requirements as specified in 7.17, he will reappear for the Project Viva-Voce examination only after three months. In the reappeared examination also, if he fails to fulfill the requirements, he will not be eligible for the award of the degree, unless he is asked to revise and resubmit his project work by the board within a specified time period (within **six** years from the date of commencement of his first year first semester).
- 7.19 The Project Viva-Voce External examination marks must be submitted to the University on the day of the examination.

## 8.0 Re-Admission/Re-Registration

### 8.1 Re-Admission for Discontinued Student

A student, who has discontinued the MCA degree programme due to any reason whatsoever, may be considered for '**readmission**' into the same degree programme with the academic regulations of the batch into which he gets readmitted, with prior permission from the authorities concerned, subject to item 6.6.

- 8.2 If a student is detained in a subject (s) due to shortage of attendance in any semester, he may be permitted to **re-register** for the same subject(s) in the same category (core or elective group) or equivalent subject, if the same subject is not available, as suggested by the Board of Studies of that department, as and when offered in the subsequent semester(s), with the



academic regulations of the batch into which he seeks re-registration, with prior permission from the authorities concerned, subject to item 3.2.

**8.3** A candidate shall be given one chance to re-register for a maximum of two subjects, if the internal marks secured by a candidate are less than 50% and failed in those subjects. A candidate must re-register for failed subjects within four weeks of commencement of the class work and secure the required minimum attendance. In the event of the student taking this chance, his Continuous Internal Evaluation (internal) marks and Semester End Examination marks obtained in the previous attempt stand cancelled.

#### **9.0 Examinations and Assessment - The Grading System**

**9.1** Grades will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, or Project, etc., based on the % of marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 7 above, and a corresponding Letter Grade shall be given.

**9.2** As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:

% of Marks Secured in a subject/Course (Class Intervals)	Letter Grade (UGC Guidelines)	Grade Points
90% and above ( $\geq 90\%$ , $\leq 100\%$ )	O (Outstanding)	10
Below 90% but not less than 80% ( $\geq 80\%$ , $< 90\%$ )	A <sup>+</sup> (Excellent)	9
Below 80% but not less than 70% ( $\geq 70\%$ , $< 80\%$ )	A (Very Good)	8
Below 70% but not less than 60% ( $\geq 60\%$ , $< 70\%$ )	B <sup>+</sup> (Good)	7
Below 60% but not less than 50% ( $\geq 50\%$ , $< 60\%$ )	B (above Average)	6
Below 50% ( $< 50\%$ )	F (FAIL)	0
<b>Absent</b>	<b>Ab</b>	<b>0</b>

**9.3** A student obtaining F Grade in any Subject is deemed to have 'failed' and is required to reappear as 'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted. In such cases, his Internal Marks (CIE Marks) in those subjects will remain as obtained earlier.

**9.4** If a student has not appeared for the examinations, 'Ab' Grade will be allocated to him for any subject and shall be considered 'failed' and will be required to reappear as



'Supplementary Candidate' for the Semester End Examination (SEE), as and when conducted.

9.5 A Letter Grade does not imply any specific marks percentage; it is only the range of percentage of marks.

9.6 In general, a student shall not be permitted to repeat any Subject/ Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.

9.7 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

$$\text{Credit Points (CP)} = \text{Grade Point (GP)} \times \text{Credits} \dots \text{For a Course}$$

9.8 The student passes the Subject/ Course only when he gets **GP  $\geq$  6 (B Grade or above)**.

9.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\Sigma$ CP) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

$$\text{SGPA} = \left\{ \sum_{i=1}^N C_i G_i \right\} / \left\{ \sum_{i=1}^N C_i \right\} \dots \text{For each Semester,}$$

where 'i' is the Subject indicator index (taking into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i^{\text{th}}$  Subject, and  $G_i$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i^{\text{th}}$  Subject.

9.10 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the I Year Second Semester onwards, at the end of each Semester, as per the formula

$$\text{CGPA} = \left\{ \sum_{j=1}^M C_j G_j \right\} / \left\{ \sum_{j=1}^M C_j \right\} \dots \text{for all S Semesters registered (i.e., upto and inclusive of S Semesters, } S \geq 2),$$

where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' for from the 1<sup>st</sup> Semester onwards upto and inclusive of the Semester S ( obviously  $M > N$  ), 'j' is the Subject indicator index (taking into account all Subjects from 1 to S Semesters),  $C_j$  is the no. of Credits allotted to the  $j^{\text{th}}$  Subject, and  $G_j$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $j^{\text{th}}$  Subject. After registration and completion of I Year I Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.



### Illustration of calculation of SGPA

Course/Subject	Credits	Letter Grade	Grade points	Credit Points
Course 1	4	A	8	$4*8 = 32$
Course 2	4	O	10	$4*10 = 40$
Course 3	4	B	6	$4*6 = 24$
Course 4	3	B	6	$3*6 = 18$
Course 5	3	A+	9	$3*9 = 27$
Course 6	3	B	6	$3*6 = 18$
	21			159

$$SGPA = 159/21 = 7.57$$

### Illustration of calculation of CGPA

Semester	Credits	SGPA	Credits * SGPA
Semester I	24	7	$24*7 = 168$
Semester II	24	6	$24*6 = 144$
Semester III	24	6.5	$24*6.5 = 156$
Semester IV	24	6	$24*6 = 144$
	96		612

$$CGPA = 612/96 = 6.37$$

### 10.0 Award of Degree and Class

10.1 If a student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secures the required number of **148** Credits (with CGPA  $\geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the MCA Degree that he was admitted into.

### 10.2 Award of Class

After a student has earned the requirements prescribed for the completion of the programme and is eligible for the award of MCA Degree, he shall be placed in one of the following three classes based on the CGPA:

Class Awarded	CGPA
First Class with Distinction	$\geq 7.75$
First Class	$6.75 \leq \text{CGPA} < 7.75$
Second Class	$6.00 \leq \text{CGPA} < 6.75$

A student with final CGPA (at the end of the PGP)  $< 6.00$  shall not be eligible for the Award of Degree.

### 11.0 Withholding of Results

If the student has not paid the dues, if any, to the University or if any case of indiscipline is pending against him, the result and degree of the student will be withheld and he will not be allowed into the next semester.



## 12.0. Transitory Regulations

12.1 A student who has been detained in any semester of I Year of R13/R15 Regulations due to lack of attendance, shall be permitted to join the same semester of I Year of R17 Regulations and he is required to complete the study of MCA programme within the stipulated period of four academic years from the date of first admission in I Year I semester. The R17 Academic Regulations under which a student has been readmitted shall be applicable to that student from that semester.

12.2 Candidate detained due to shortage of attendance in one or more subjects is eligible for re-registration of maximum of two earlier or equivalent subjects at a time as and when offered.

12.3 The candidate who fails in any subject under R13/R15 regulations will be given two chances to pass the same subject in the same regulations; otherwise, he has to identify an equivalent subject and fulfill the academic requirements of that subject as per R17 Academic Regulations.

12.4 For student readmitted to R17 Regulations, the maximum credits that a student acquires for the award of the degree, shall be the sum of the total number of credits secured in R13/R15 regulations of his/her study including R17 Regulations.

12.5 If a student readmitted to R17 Regulations, has any subject with 80% of syllabus common with his/her previous regulations, that particular subject in R17 regulations will be substituted by another subject to be suggested by the university.

## 13.0 General

13.1 **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.

13.2 **Credit Point:** It is the product of grade point and number of credits for a course.

13.3 Wherever the words "he", "him", "his", occur in the regulations, they shall include "she", "her".

13.4 The academic regulation should be read as a whole for the purpose of any interpretation.

13.5 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the University is final.

13.6 The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.



**MALPRACTICESRULES**  
**DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS**

S.No	Nature of Malpractices/Improper conduct	Punishment
	If the candidate:	
1.(a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject to the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination).	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. Incase of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject to the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year.  The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate, who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that



		semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent/ any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in- charge, or any person on duty in or outside the examination hall or any	Incase of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.

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	of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the college's expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.



10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

#### **Malpractices identified by squad or special invigilators**

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year

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## JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by State Act No. 30 of 2008)

Kukatpally, Hyderabad, Telangana (India).

### **ACADEMIC REGULATIONS FOR B.TECH. REGULAR STUDENTS** **WITH EFFECT FROM THE** **ACADEMIC YEAR 2016-17 (R-16)**

#### **1.0 Under-Graduate Degree Programme in Engineering & Technology (UGP in E&T)**

**1.1** JNTUH offers a 4-year (8 semesters) **Bachelor of Technology** (B.Tech.) degree programme, under Choice Based Credit System (CBCS) at its non-autonomous constituent and affiliated colleges with effect from the academic year 2016-17 in the following branches of Engineering:

<b>Sl. No.</b>	<b>Branch</b>
1.	Civil Engineering
2.	Electrical and Electronics Engineering
3.	Mechanical Engineering
4.	Electronics and Communication Engineering
5.	Computer Science and Engineering
6.	Chemical Engineering
7.	Electronics and Instrumentation Engineering
8.	Bio-Medical Engineering
9.	Information Technology
10.	Mechanical Engineering (Mechatronics)
11.	Electronics and Telematics Engineering
12.	Metallurgy and Material Technology
13.	Electronics and Computer Engineering
14.	Mechanical Engineering (Production)
15.	Aeronautical Engineering
16.	Instrumentation and Control Engineering
17.	Biotechnology
18.	Automobile Engineering
19.	Mining Engineering
20.	Petroleum Engineering
21.	Civil and Environmental Engineering
22.	Mechanical Engineering (Nano Technology)
23.	Computer Science & Technology
24.	Pharmaceutical Engineering



## **2.0 Eligibility for admission**

**2.1** Admission to the under graduate programme shall be made either on the basis of the merit rank obtained by the qualified candidate in entrance test conducted by the Telangana State Government (EAMCET) or the University or on the basis of any other order of merit approved by the University, subject to reservations as prescribed by the government from time to time.

**2.2** The medium of instructions for the entire under graduate programme in E&T will be **English** only.

## **3.0 B.Tech. Programme structure**

**3.1** A student after securing admission shall pursue the under graduate programme in B.Tech. in a minimum period of **four** academic years (8 semesters), and a maximum period of **eight** academic years (16 semesters) starting from the date of commencement of first year first semester, failing which student shall forfeit seat in B.Tech course.

Each semester is structured to provide 24 credits, totaling to 192 credits for the entire B.Tech. programme.

Each student shall secure 192 credits (with CGPA  $\geq 5$ ) required for the completion of the under graduate programme and award of the B.Tech. degree.

**3.2** **UGC/ AICTE** specified definitions/ descriptions are adopted appropriately for various terms and abbreviations used in these academic regulations/ norms, which are listed below.

### **3.2.1 Semester scheme**

Each under graduate programme is of 4 academic years (8 semesters) with the academic year being divided into two semesters of 22 weeks ( $\geq 90$  instructional days) each, each semester having - 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) as indicated by UGC and curriculum / course structure as suggested by AICTE are followed.

### **3.2.2 Credit courses**

All subjects/ courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/ course in an L: T: P: C (lecture periods: tutorial periods: practical periods: credits) structure based on the following general pattern.

- One credit for one hour/ week/ semester for theory/ lecture (L) courses.
- One credit for two hours/ week/ semester for laboratory/ practical (P) courses or tutorials (T).

Courses like Environmental Science, Professional Ethics, Gender Sensitization lab and other student activities like NCC/NSO and NSS are identified as mandatory courses. These courses will not carry any credits.



### 3.2.3 Subject Course Classification

All subjects/ courses offered for the under graduate programme in E&T (B.Tech. degree programmes) are broadly classified as follows. The university has followed almost all the guidelines issued by AICTE/UGC.

S. No.	Broad Course Classification	Course Group/ Category	Course Description
1	Foundation Courses (FnC)	BS – Basic Sciences	Includes mathematics, physics and chemistry subjects
2		ES - Engineering Sciences	Includes fundamental Engineering subjects
3		HS – Humanities and Social sciences	Includes subjects related to humanities, social sciences and management
4	Core Courses (CoC)	PC – Professional Core	Includes core subjects related to the parent discipline/ department/ branch of Engineering.
5	Elective Courses (ElC)	PE – Professional Electives	Includes elective subjects related to the parent discipline/ department/ branch of Engineering.
6		OE – Open Electives	Elective subjects which include interdisciplinary subjects or subjects in an area outside the parent discipline/ department/ branch of Engineering.
7	Core Courses	Project Work	B.Tech. project or UG project or UG major project
8		Industrial training/ Mini- project	Industrial training/ Internship/ UG Mini-project/ Mini-project
9		Seminar	Seminar/ Colloquium based on core contents related to parent discipline/ department/ branch of Engineering.
10	Minor courses	-	1 or 2 Credit courses (subset of HS)
11	Mandatory Courses (MC)	-	Mandatory courses (non-credit)

### 4.0 Course registration

4.1 A ‘faculty advisor or counselor’ shall be assigned to a group of 15 students, who will advise student about the under graduate programme, its course structure and curriculum, choice/option for subjects/ courses, based on their competence, progress, pre-requisites and interest.



4.2 The academic section of the college invites 'registration forms' from students before the beginning of the semester through 'on-line registration', ensuring 'date and time stamping'. The on-line registration requests for any 'current semester' shall be completed before the commencement of SEEs (Semester End Examinations) of the 'preceding semester'.

4.3 A student can apply for on-line registration, only after obtaining the 'written approval' from faculty advisor/counselor, which should be submitted to the college academic section through the Head of the Department. A copy of it shall be retained with Head of the Department, faculty advisor/ counselor and the student.

4.4 A student may be permitted to register for the subjects/ courses of choice with a total of 24 credits per semester (minimum of 20 credits and maximum of 28 credits per semester and permitted deviation of  $\pm 17\%$ ), based on progress and SGPA/ CGPA, and completion of the 'pre-requisites' as indicated for various subjects/ courses, in the department course structure and syllabus contents. However, a minimum of 20 credits per semester must be registered to ensure the 'studentship' in any semester.

4.5 Choice for 'additional subjects/ courses' to reach the maximum permissible limit of 28 credits (above the typical 24 credit norm) must be clearly indicated, which needs the specific approval and signature of the faculty advisor/ counselor.

4.6 If the student submits ambiguous choices or multiple options or erroneous entries during on-line registration for the subject(s) / course(s) under a given/ specified course group/ category as listed in the course structure, only the first mentioned subject/ course in that category will be taken into consideration.

4.7 Subject/ course options exercised through on-line registration are final and cannot be changed or inter-changed; further, alternate choices also will not be considered. However, if the subject/ course that has already been listed for registration by the Head of the Department in a semester could not be offered due to any unforeseen or unexpected reasons, then the student shall be allowed to have alternate choice either for a new subject (subject to offering of such a subject), or for another existing subject (subject to availability of seats). Such alternate arrangements will be made by the head of the department, with due notification and time-framed schedule, within the first week after the commencement of class-work for that semester.

4.8 Dropping of subjects/ courses may be permitted, only after obtaining prior approval from the faculty advisor/ counselor (subject to retaining a minimum of 20 credits), 'within a period of 15 days' from the beginning of the current semester.

4.9 **Open electives:** The students have to choose one open elective (OE-I) in III year I semester, one (OE-II) in III year II semester, and one (OE-III) in IV year II semester, from the list of open electives given. However, the student cannot opt for an open elective subject offered by their own (parent) department, if it is already listed under any category of the subjects offered by parent department in any semester.



**4.10 Professional electives:** students have to choose professional elective (PE-I) in III year II semester, Professional electives II, III, and IV (PE-II, III and IV) in IV year I semester, Professional electives V, and VI (PE-V and VI) in IV year II semester, from the list of professional electives given. However, the students may opt for professional elective subjects offered in the related area.

**5.0 Subjects/ courses to be offered**

**5.1** A typical section (or class) strength for each semester shall be 60.

**5.2** A subject/ course may be offered to the students, **only if** a minimum of 20 students (1/3 of the section strength) opt for it. The maximum strength of a section is limited to 80 (60 + 1/3 of the section strength).

**5.3** More than **one faculty member** may offer the **same subject** (lab/ practical may be included with the corresponding theory subject in the same semester) in any semester. However, selection of choice for students will be based on - '**first come first serve** basis and CGPA criterion' (i.e. the first focus shall be on early **on-line entry** from the student for registration in that semester, and the second focus, if needed, will be on CGPA of the student).

**5.4** If more entries for registration of a subject come into picture, then the Head of Department concerned shall decide, whether or not to offer such a subject/ course for **two (or multiple) sections**.

**6.0 Attendance requirements:**

**6.1** A student shall be eligible to appear for the semester end examinations, if student acquires a minimum of 75% of attendance in aggregate of all the subjects/ courses (excluding attendance in mandatory courses Environmental Science, Professional Ethics, Gender Sensitization Lab, NCC/NSO and NSS) for that semester.

**6.2** Shortage of attendance in aggregate up to 10% (65% and above, and below 75%) in each semester may be condoned by the college academic committee on genuine and valid grounds, based on the student's representation with supporting evidence.

**6.3** A stipulated fee shall be payable towards condoning of shortage of attendance.

**6.4** Shortage of attendance below 65% in aggregate shall in **no** case be condoned.

**6.5** **Students whose shortage of attendance is not condoned in any semester are not eligible to take their end examinations of that semester. They get detained and their registration for that semester shall stand cancelled. They will not be promoted to the next semester.** They may seek re-registration for all those subjects registered in that semester in which student was detained, by seeking re-admission into that semester as and when offered; in case if there are any professional electives and/ or open electives, the same may also be re-registered if offered. However, if those electives are not offered in later semesters, then alternate electives may be chosen from the **same** set of elective subjects offered under that category.



**6.6** A student fulfilling the attendance requirement in the present semester shall not be eligible for readmission into the same class.

#### **7.0 Academic requirements**

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in item no.6.

**7.1** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/ course, if student secures not less than 35% marks (26 out of 75 marks) in the semester end examination, and a minimum of 40% of marks in the sum total of the CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of letter grades, this implies securing 'C' grade or above in that subject/ course.

**7.2** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to UG mini-project and seminar, if student secures not less than 40% marks (i.e. 40 out of 100 allotted marks) in each of them. The student would be treated as failed, if student (i) does not submit a report on UG mini-project, or does not make a presentation of the same before the evaluation committee as per schedule, or (ii) does not present the seminar as required in the IV year I Semester, or (iii) secures less than 40% marks in UG mini-project/ seminar evaluations.

Student may reappear once for each of the above evaluations, when they are scheduled again; if student fails in such 'one reappearance' evaluation also, student has to reappear for the same in the next subsequent semester, as and when it is scheduled.

#### **7.3 Promotion Rules**

S. No.	Promotion	Conditions to be fulfilled
1	<b>First year first semester to first year second semester</b>	<b>Regular course of study of first year first semester.</b>
2	<b>First year second semester to second year first semester</b>	i. <b>Regular course of study of first year second semester.</b> ii. <b>Must have secured at least 24 credits out of 48 credits i.e., 50% of credits up to first year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.</b>
3.	<b>Second year first semester to second year second semester</b>	<b>Regular course of study of second year first semester.</b>
4	<b>Second year second semester to third year first semester</b>	i. <b>Regular course of study of second year second semester.</b> ii. <b>Must have secured at least 58 credits out of 96 credits i.e., 60% of</b>



		credits up to second year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
5	Third year first semester to third year second semester	Regular course of study of third year first semester.
6	Third year second semester to fourth year first semester	i. Regular course of study of third year second semester. ii. Must have secured at least 86 credits out of 144 credits i.e., 60% of credits up to third year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
7	Fourth year first semester to fourth year second semester	Regular course of study of fourth year first semester.

7.4 A student shall register for all subjects covering 192 credits as specified and listed in the course structure, fulfills all the attendance and academic requirements for 192 credits, ‘earn all 192 credits’ by securing  $SGPA \geq 5.0$  (in each semester) and CGPA (at the end of each successive semester)  $\geq 5.0$  to successfully complete the under graduate programme.

7.5 After securing the necessary 192 credits as specified for the successful completion of the entire under graduate programme, the student can avail exemption of two subjects up to 6 credits, that is, one open elective and one professional elective subject or two professional elective subjects for optional drop out from these 192 credits earned; resulting in 186 credits for under graduate programme performance evaluation, i.e., the performance of the student in these 186 credits shall alone be taken into account for the calculation of ‘the final CGPA (at the end of under graduate programme, which takes the SGPA of the IV year II semester into account)’, and shall be indicated in the grade card of IV year II semester. However, the performance of student in the earlier individual semesters, with the corresponding SGPA and CGPA for which grade cards have already been given will not be altered.

7.6 If a student registers for some more ‘extra subjects’ (in the parent department or other departments/branches of engg.) other than those listed subjects totaling to 192 credits as specified in the course structure of his department, the performances in those ‘extra subjects’ (although evaluated and graded using the same procedure as that of the required 192 credits) will not be taken into account while calculating the SGPA and CGPA. For such ‘extra subjects’ registered, % of marks and letter grade alone will be indicated in the grade card as a performance measure, subject to completion of the attendance and academic requirements as stated in regulations 6 and 7.1 – 7.5 above.



7.7 A student eligible to appear in the end semester examination for any subject/ course, but absent from it or failed (thereby failing to secure 'C' grade or above) may reappear for that subject/ course in the supplementary examination as and when conducted. In such cases, CIE assessed earlier for that subject/ course will be carried over, and added to the marks to be obtained in the SEE supplementary examination for evaluating performance in that subject.

7.8 A student **detained in a semester due to shortage of attendance, may be re-admitted when the same semester is offered in the next academic year for fulfillment of academic requirements.** The academic regulations under which student has been readmitted shall be applicable. However, no grade allotments or SGPA/ CGPA calculations will be done for the entire semester in which student has been detained.

7.9 A student detained **due to lack of credits, shall be promoted to the next academic year only after acquiring the required academic credits.** The academic regulations under which student has been readmitted shall be applicable to him.

#### **8.0 Evaluation - Distribution and Weightage of marks**

8.1 The performance of a student in every subject/course (including practicals and UG major project) will be evaluated for 100 marks each, with 25 marks allotted for CIE (Continuous Internal Evaluation) and 75 marks for SEE (Semester End-Examination).

8.2 For theory subjects, during a semester, there shall be two mid-term examinations. Each mid-term examination consists of one objective paper, one descriptive paper and one assignment. The objective paper and the essay paper shall be for 10 marks each with a total duration of 1 hour 20 minutes (20 minutes for objective and 60 minutes for essay paper). The objective paper is set with 20 bits of multiple choice, fill-in the blanks and matching type of questions for a total of 10 marks. The essay paper shall contain 4 full questions out of which, the student has to answer 2 questions, each carrying 5 marks. While the first mid-term examination shall be conducted on 50% of the syllabus, the second mid-term examination shall be conducted on the remaining 50% of the syllabus. Five marks are allocated for assignments (as specified by the subject teacher concerned). The first assignment should be submitted before the conduct of the first mid-examination, and the second assignment should be submitted before the conduct of the second mid-examination. The total marks secured by the student in each mid-term examination are evaluated for 25 marks, and the average of the two mid-term examinations shall be taken as the final marks secured by each student in internals/sessionals. If any student is absent from any subject of a mid-term examination, an on-line test will be conducted for him by the university. The details of the question paper pattern are as follows,

- The end semester examinations will be conducted for 75 marks consisting of two parts viz. i) **Part- A** for 25 marks, ii) **Part - B** for 50 marks.
- Part-A is compulsory question which consists of ten sub-questions. The first five sub-questions are from each unit and carry 2 marks each. The next five sub-questions are one from each unit and carry 3 marks each.



- Part-B consists of five questions (numbered from 2 to 6) carrying 10 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there will be an “either” “or” choice, which means that there will be two questions from each unit and the student should answer either of the two questions.

**8.3** For practical subjects there shall be a continuous internal evaluation during the semester for 25 sessional marks and 75 semester end examination marks. Out of the 25 marks for internal evaluation, day-to-day work in the laboratory shall be evaluated for 15 marks and internal practical examination shall be evaluated for 10 marks conducted by the laboratory teacher concerned. The semester end examination shall be conducted with an external examiner and the laboratory teacher. The external examiner shall be appointed from the clusters of colleges which are decided by the examination branch of the university.

**8.4** For the subject having design and/or drawing, (such as engineering graphics, engineering drawing, machine drawing) and estimation, the distribution shall be 25 marks for continuous internal evaluation (15 marks for day-to-day work and 10 marks for internal tests) and 75 marks for semester end examination. There shall be two internal tests in a semester and the average of the two shall be considered for the award of marks for internal tests.

**8.5** There shall be an UG mini-project, in collaboration with an industry of their specialization. Students will register for this immediately after III year II semester examinations and pursue it during summer vacation. The UG mini-project shall be submitted in a report form and presented before the committee in IV year I semester. It shall be evaluated for 100 marks. The committee consists of an external examiner, Head of the Department, supervisor of the UG mini-project and a senior faculty member of the department. There shall be no internal marks for UG mini-project.

**8.6** There shall be a seminar presentation in IV year I semester. For the seminar, the student shall collect the information on a specialized topic, prepare a technical report and submit it to the department. It shall be evaluated by the departmental committee consisting of Head of the Department, seminar supervisor and a senior faculty member. The seminar report shall be evaluated for 100 marks. There shall be no semester end examination for the seminar.

**8.7** Out of a total of 100 marks for the UG major project, 25 marks shall be allotted for internal evaluation and 75 marks for the end semester examination (viva voce). The end semester examination of the UG major project shall be conducted by the same committee as appointed for the UG mini-project. In addition, the UG major project supervisor shall also be included in the committee. The topics for UG mini project, seminar and UG major project shall be different from one another. The evaluation of UG major project shall be made at the end of IV year II semester. The internal evaluation shall be on the basis of two seminars given by each student on the topic of UG major project.



**8.8** The laboratory marks and the sessional marks awarded by the college are subject to scrutiny and scaling by the university wherever necessary. In such cases, the sessional and laboratory marks awarded by the college will be referred to a committee. The committee will arrive at a scaling factor and the marks will be scaled accordingly. The recommendations of the committee are final and binding. The laboratory records and internal test papers shall be preserved in the respective institutions as per the university rules and produced before the committees of the university as and when asked for.

**8.9** For mandatory courses environmental science, professional ethics and gender sensitization lab, a student has to secure 40 marks out of 100 marks (i.e. 40% of the marks allotted) in the continuous internal evaluation for passing the subject/course.

**8.10** For mandatory courses NCC/ NSO and NSS, a 'satisfactory participation certificate' shall be issued to the student from the authorities concerned, only after securing  $\geq 65\%$  attendance in such a course.

**8.11** No marks or letter grade shall be allotted for all mandatory/non-credit courses.

#### **9.0 Grading procedure**

**9.1** Marks will be awarded to indicate the performance of student in each theory subject, laboratory / practicals, seminar, UG mini project and UG major project. Based on the percentage of marks obtained (Continuous Internal Evaluation plus Semester End Examination, both taken together) as specified in item 8 above, a corresponding letter grade shall be given.

**9.2** As a measure of the performance of student, a 10-point absolute grading system using the following letter grades (as per UGC/AICTE guidelines) and corresponding percentage of marks shall be followed:

<b>% of Marks Secured in a Subject/Course (Class Intervals)</b>	<b>Letter Grade (UGC Guidelines)</b>	<b>Grade Points</b>
<b>Greater than or equal to 90%</b>	<b>O (Outstanding)</b>	<b>10</b>
<b>80 and less than 90%</b>	<b>A<sup>+</sup> (Excellent)</b>	<b>9</b>
<b>70 and less than 80%</b>	<b>A (Very Good)</b>	<b>8</b>
<b>60 and less than 70%</b>	<b>B<sup>+</sup> (Good)</b>	<b>7</b>
<b>50 and less than 60%</b>	<b>B (Average)</b>	<b>6</b>
<b>40 and less than 50%</b>	<b>C (Pass)</b>	<b>5</b>
<b>Below 40%</b>	<b>F (FAIL)</b>	<b>0</b>
<b>Absent</b>	<b>Ab</b>	<b>0</b>



9.3 A student obtaining 'F' grade in any subject shall be deemed to have 'failed' and is required to reappear as a 'supplementary student' in the semester end examination, as and when offered. In such cases, internal marks in those subjects will remain the same as those obtained earlier.

9.4 A student who has not appeared for examination in any subject, 'Ab' grade will be allocated in that subject, and student shall be considered 'failed'. Student will be required to reappear as a 'supplementary student' in the semester end examination, as and when offered.

9.5 A letter grade does not indicate any specific percentage of marks secured by the student, but it indicates only the range of percentage of marks.

9.6 A student earns grade point (GP) in each subject/ course, on the basis of the letter grade secured in that subject/ course. The corresponding 'credit points' (CP) are computed by multiplying the grade point with credits for that particular subject/ course.

$$\text{Credit points (CP)} = \text{grade point (GP)} \times \text{credits} \dots \text{For a course}$$

9.7 The student passes the subject/ course only when  $GP \geq 5$  ('C' grade or above)

9.8 The semester grade point average (SGPA) is calculated by dividing the sum of credit points ( $\Sigma CP$ ) secured from all subjects/ courses registered in a semester, by the total number of credits registered during that semester. SGPA is rounded off to **two** decimal places. SGPA is thus computed as

$$SGPA = \left\{ \sum_{i=1}^N C_i G_i \right\} / \left\{ \sum_{i=1}^N C_i \right\} \dots \text{For each semester},$$

where 'i' is the subject indicator index (takes into account all subjects in a semester), 'N' is the no. of subjects '**registered**' for the semester (as specifically required and listed under the course structure of the parent department),  $C_i$  is the no. of credits allotted to the  $i^{\text{th}}$  subject, and  $G_i$  represents the grade points (GP) corresponding to the letter grade awarded for that  $i^{\text{th}}$  subject.

9.9 The cumulative grade point average (CGPA) is a measure of the overall cumulative performance of a student in all semesters considered for registration. The CGPA is the ratio of the total credit points secured by a student in **all** registered courses in **all** semesters, and the total number of credits registered in **all** the semesters. CGPA is rounded off to **two** decimal places. CGPA is thus computed from the I year II semester onwards at the end of each semester as per the formula

$$CGPA = \left\{ \sum_{j=1}^M C_j G_j \right\} / \left\{ \sum_{j=1}^M C_j \right\} \dots \text{for all } S \text{ semesters registered}$$

(i.e., up to and inclusive of  $S$  semesters,  $S \geq 2$ ),

where '**M**' is the **total** no. of subjects (as specifically required and listed under the course structure of the parent department) the student has '**registered**' i.e., from the 1<sup>st</sup> semester onwards up to and inclusive of the 8<sup>th</sup> semester, 'j' is the subject indicator index (takes



into account all subjects from 1 to 8 semesters),  $C_j$  is the no. of credits allotted to the  $j^{\text{th}}$  subject, and  $G_j$  represents the grade points (GP) corresponding to the letter grade awarded for that  $j^{\text{th}}$  subject. After registration and completion of first year first semester, the SGPA of that semester itself may be taken as the CGPA, as there are no cumulative effects.

### Illustration of calculation of SGPA

Course/Subject	Credits	Letter Grade	Grade Points	Credit Points
Course 1	4	A	8	$4 \times 8 = 32$
Course 2	4	O	10	$4 \times 10 = 40$
Course 3	4	C	5	$4 \times 5 = 20$
Course 4	3	B	6	$3 \times 6 = 18$
Course 5	3	A+	9	$3 \times 9 = 27$
Course 6	3	C	5	$3 \times 5 = 15$
	21			152

$$\text{SGPA} = 152/21 = 7.24$$

### Illustration of calculation of CGPA:

Course/Subject	Credits	Letter Grade	Grade Points	Credit Points
<b>I Year I Semester</b>				
Course 1	4	A	8	$4 \times 8 = 32$
Course 2	4	A+	9	$4 \times 9 = 36$
Course 3	4	B	6	$4 \times 6 = 24$
Course 4	3	O	10	$3 \times 10 = 30$
Course 5	3	B+	7	$3 \times 7 = 21$
Course 6	3	A	8	$3 \times 8 = 24$
<b>I Year II Semester</b>				
Course 7	4	B+	7	$4 \times 7 = 28$
Course 8	4	O	10	$4 \times 10 = 40$
Course 9	4	A	8	$4 \times 8 = 32$
Course 10	3	B	6	$3 \times 6 = 18$
Course 11	3	C	5	$3 \times 5 = 15$
Course 12	3	A+	9	$3 \times 9 = 27$
	Total Credits = 42			Total Credit Points = 327

$$\text{CGPA} = 327/42 = 7.79$$

**9.10** For merit ranking or comparison purposes or any other listing, **only the 'rounded off' values of the CGPAs will be used.**



**9.11** For calculations listed in regulations 9.6 to 9.9, performance in failed subjects/ courses (securing **F** grade) will also be taken into account, and the credits of such subjects/ courses will also be included in the multiplications and summations. After passing the failed subject(s) newly secured letter grades will be taken into account for calculation of SGPA and CGPA. However, mandatory courses will not be taken into consideration.

#### **10.0 Passing standards**

**10.1** A student shall be declared successful or 'passed' in a semester, if student secures a GP  $\geq$  5 ('C' grade or above) in every subject/course in that semester (i.e. when student gets an SGPA  $\geq$  5.00 at the end of that particular semester); and a student shall be declared successful or 'passed' in the entire under graduate programme, only when gets a CGPA  $\geq$  5.00 for the award of the degree as required.

**10.2** After the completion of each semester, a grade card or grade sheet (or transcript) shall be issued to all the registered students of that semester, indicating the letter grades and credits earned. It will show the details of the courses registered (course code, title, no. of credits, and grade earned etc.), credits earned, SGPA, and CGPA.

#### **11.0 Declaration of results**

**11.1** Computation of SGPA and CGPA are done using the procedure listed in 9.6 to 9.9.

**11.2** For final percentage of marks equivalent to the computed final CGPA, the following formula may be used.

$$\text{% of Marks} = (\text{final CGPA} - 0.5) \times 10$$

#### **12.0 Award of degree**

**12.1** A student who registers for all the specified subjects/ courses as listed in the course structure and secures the required number of 192 credits (with CGPA  $\geq$  5.0), within 8 academic years from the date of commencement of the first academic year, shall be declared to have '**qualified**' for the award of the B.Tech. degree in the chosen branch of Engineering as selected at the time of admission.

**12.2** A student who qualifies for the award of the degree as listed in item 12.1 shall be placed in the following classes.

**12.3** Students with final CGPA (at the end of the under graduate programme)  $\geq$  8.00, and fulfilling the following conditions -

- Should have passed all the subjects/courses in '**first appearance**' within the first 4 academic years (or 8 sequential semesters) from the date of commencement of first year first semester.
- Should have secured a CGPA  $\geq$  8.00, at the end of each of the 8 sequential semesters, starting from first year first semester onwards.



(iii) Should not have been detained or prevented from writing the end semester examinations in any semester due to shortage of attendance or any other reason, shall be placed in '**first class with distinction**'.

**12.4** Students with final CGPA (at the end of the under graduate programme)  $\geq 6.50$  but  $< 8.00$ , shall be placed in '**first class**'.

**12.5** Students with final CGPA (at the end of the under graduate programme)  $\geq 5.50$  but  $< 6.50$ , shall be placed in '**second class**'.

**12.6** All other students who qualify for the award of the degree (as per item 12.1), with final CGPA (at the end of the under graduate programme)  $\geq 5.00$  but  $< 5.50$ , shall be placed in '**pass class**'.

**12.7** A student with final CGPA (at the end of the under graduate programme)  $< 5.00$  will not be eligible for the award of the degree.

**12.8** Students fulfilling the conditions listed under item 12.3 alone will be eligible for award of '**university rank**' and '**gold medal**'.

**13.0 Withholding of results**

**13.1** If the student has not paid the fees to the university/ college at any stage, or has dues pending due to any reason whatsoever, or if any case of indiscipline is pending, the result of the student may be withheld, and student will not be allowed to go into the next higher semester. The award or issue of the degree may also be withheld in such cases.

**14.0 Transitory regulations**

**14.1** A student who has discontinued for any reason, or has been detained for want of attendance or lack of required credits as specified, or who has failed after having undergone the degree programme, may be considered eligible for readmission to the same subjects/ courses (or equivalent subjects/ courses, as the case may be), and same professional electives/ open electives (or from set/category of electives or equivalents suggested, as the case may be) as and when they are offered (within the time-frame of 8 years from the date of commencement of student's first year first semester).

**15.0 Student transfers**

**15.1** There shall be no branch transfers after the completion of admission process.

**15.2** There shall be no transfers from one college/stream to another within the constituent colleges and units of Jawaharlal Nehru Technological University Hyderabad.

**15.3** The students seeking transfer to colleges affiliated to JNTUH from various other Universities/institutions have to pass the failed subjects which are equivalent to the subjects of JNTUH, and also pass the subjects of JNTUH which the students have not studied at the earlier institution. Further, though the students have passed some of the subjects at the earlier institutions, if the same subjects are prescribed in different



semesters of JNTUH, the students have to study those subjects in JNTUH in spite of the fact that those subjects are repeated.

- 15.4** The transferred students from other Universities/institutions to JNTUH affiliated colleges who are on rolls to be provide one chance to write the CBT (internal marks) in the **failed subjects and/or subjects not studied** as per the clearance letter issued by the university.
- 15.5** The autonomous affiliated colleges have to provide one chance to write the internal examinations in the **failed subjects and/or subjects not studied**, to the students transferred from other universities/institutions to JNTUH autonomous affiliated colleges who are on rolls, as per the clearance (equivalence) letter issued by the University.

#### **16.0 Scope**

- 16.1** The academic regulations should be read as a whole, for the purpose of any interpretation.
- 16.2** In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.
- 16.3** The university may change or amend the academic regulations, course structure or syllabi at any time, and the changes or amendments made shall be applicable to all students with effect from the date notified by the university authorities.



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD  
(Established by State Act No. 30 of 2008)  
Kukatpally, Hyderabad, Telangana (India).

**Academic Regulations for B.Tech. (Lateral Entry Scheme) w.e.f the AY 2017-18**

**1. Eligibility for award of B. Tech. Degree (LES)**

The LES students after securing admission shall pursue a course of study for not less than three academic years and not more than six academic years.

**2.** The student shall register for 144 credits and secure 144 credits with CGPA  $\geq 5$  from II year to IV year B.Tech. programme (LES) for the award of B.Tech. degree. **Out of the 144 credits secured, the student can avail exemption up to 6 credits**, that is, one open elective subject and one professional elective subject or two professional elective subjects resulting in 138 credits for B.Tech programme performance evaluation.

**3.** The students, who fail to fulfil the requirement for the award of the degree in six academic years from the year of admission, shall forfeit their seat in B.Tech.

**4.** The attendance requirements of B. Tech. (Regular) shall be applicable to B.Tech. (LES).

**5. Promotion rule**

S. No	Promotion	Conditions to be fulfilled
1	Second year first semester to second year second semester	Regular course of study of second year first semester.
2	Second year second semester to third year first semester	(i) Regular course of study of second year second semester. (ii) Must have secured at least 29 credits out of 48 credits i.e., 60% of credits up to second year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
3	Third year first semester to third year second semester	Regular course of study of third year first semester.
4	Third year second semester to fourth year first semester	(i) Regular course of study of third year second semester. (ii) Must have secured at least 58 credits out of 96 credits i.e., 60% of credits up to third year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
5	Fourth year first semester to fourth year second semester	Regular course of study of fourth year first semester.

**6. All the other regulations as applicable to B. Tech. 4-year degree course (Regular) will hold good for B. Tech. (Lateral Entry Scheme).**



**MALPRACTICES RULES**  
**DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS**

	<b>Nature of Malpractice/Improper conduct</b>	<b>Punishment</b>
	<b>If the student:</b>	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which student is appearing but has not made use of (material shall include any marks on the body of the student which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other student orally or by any other body language methods or communicates through cell phones with any student or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the students involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the student is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and UG major project and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The hall ticket of the student is to be cancelled and sent to the university.
3.	Impersonates any other student in connection with the examination.	The student who has impersonated shall be expelled from examination hall. The student is also debarred and forfeits the seat. The performance of the original student who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and UG major project) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all university examinations. The continuation



		of the course by the student is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and UG major project and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all university examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the chief superintendent/assistant – superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the college campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the student(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The students also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.



7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and UG major project and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all university examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and UG major project and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat.
9.	If student of the college, who is not a student for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and UG major project and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat.  Person(s) who do not belong to the college will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and UG major project and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during <i>valuation or during special scrutiny</i> .	Cancellation of the performance in that subject and all other subjects the student has appeared including practical examinations and UG major project of that semester/year examinations.



12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the university for further action to award suitable punishment.	
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#### **Malpractices identified by squad or special invigilators**

1. Punishments to the students as per the above guidelines.
2. Punishment for institutions : (if the squad reports that the college is also involved in encouraging malpractices)
  - a. A show cause notice shall be issued to the college.
  - b. Impose a suitable fine on the college.
  - c. Shifting the examination centre from the college to another college for a specific period of not less than one year.

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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD  
(Established by State Act No. 30 of 2008)  
Kukatpally, Hyderabad, Telangana (India).

**ACADEMIC REGULATIONS FOR B.TECH. REGULAR STUDENTS**  
**WITH EFFECT FROM**  
**ACADEMIC YEAR 2016-17 (R-16)**

**1.0 Under-Grauate Degree Programme in Engineering & Technology (UGP in E&T)**  
**1.1** JNTUH offers a 4-year (8 semesters) **Bachelor of Technology** (B.Tech.) degree programme, under Choice Based Credit System (CBCS) at its non-autonomous constituent and affiliated colleges with effect from the academic year 2016-17 in the following branches of Engineering:

Branch
Civil Engineering
Electrical and Electronics Engineering
Mechanical Engineering
Electronics and Communication Engineering
Computer Science and Engineering
Chemical Engineering
Electronics and Instrumentation Engineering
Bio-Medical Engineering
Information Technology
Mechanical Engineering (Mechatronics)
Electronics and Telematics Engineering
Metallurgy and Material Technology
Electronics and Computer Engineering
Mechanical Engineering (Production)
Aeronautical Engineering
Instrumentation and Control Engineering
Biotechnology
Automobile Engineering
Mining Engineering
Petroleum Engineering
Civil and Environmental Engineering
Mechanical Engineering (Nano Technology)
Computer Science & Technology
Pharmaceutical Engineering

## **2.0 Eligibility for admission**

**2.1** Admission to the under graduate programme shall be made either on the basis of the merit rank obtained by the qualified student in entrance test conducted by the Telangana State Government (EAMCET) or the University or on the basis of any other order of merit approved by the University, subject to reservations as prescribed by the government from time to time.

**2.2** The medium of instructions for the entire under graduate programme in E&T will be **English** only.

## **3.0 B.Tech. Programme structure**

**3.1** A student after securing admission shall pursue the under graduate programme in B.Tech. in a minimum period of **four** academic years (8 semesters), and a maximum period of **eight** academic years (16 semesters) starting from the date of commencement of first year first semester, failing which student shall forfeit seat in B.Tech course.

Each semester is structured to provide 24 credits, totaling to 192 credits for the entire B.Tech. programme.

Each student shall secure 192 credits (with CGPA  $\geq 5$ ) required for the completion of the under graduate programme and award of the B.Tech. degree.

**3.2** **UGC/ AICTE** specified definitions/ descriptions are adopted appropriately for various terms and abbreviations used in these academic regulations/ norms, which are listed below.

### **3.2.1 Semester scheme**

Each under graduate programme is of 4 academic years (8 semesters) with the academic year being divided into two semesters of 22 weeks ( $\geq 90$  instructional days) each, each semester having - 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) as indicated by UGC and curriculum / course structure as suggested by AICTE are followed.

### **3.2.2 Credit courses**

All subjects/ courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/ course in an L: T: P: C (lecture periods: tutorial periods: practical periods: credits) structure based on the following general pattern.

- One credit for one hour/ week/ semester for theory/ lecture (L) courses.
- One credit for two hours/ week/ semester for laboratory/ practical (P) courses or Tutorials (T).

Courses like Environmental Science, Professional Ethics, Gender Sensitization lab and other student activities like NCC/NSO and NSS are identified as mandatory courses. These courses will not carry any credits.

### 3.2.3 Subject Course Classification

All subjects/ courses offered for the under graduate programme in E&T (B.Tech. degree programmes) are broadly classified as follows. The university has followed almost all the guidelines issued by AICTE/UGC.

S. No.	Broad Course Classification	Course Group/ Category	Course Description
1	Foundation Courses (FnC)	BS – Basic Sciences	Includes mathematics, physics and chemistry subjects
2		ES - Engineering Sciences	Includes fundamental engineering subjects
3		HS – Humanities and Social sciences	Includes subjects related to humanities, social sciences and management
4	Core Courses (CoC)	PC – Professional Core	Includes core subjects related to the parent discipline/ department/ branch of Engineering.
5	Elective Courses (Efc)	PE – Professional Electives	Includes elective subjects related to the parent discipline/ department/ branch of Engineering.
6		OE – Open Electives	Elective subjects which include interdisciplinary subjects or subjects in an area outside the parent discipline/ department/ branch of Engineering.
7	Core Courses	Project Work	B.Tech. project or UG project or UG major project
8		Industrial training/ Mini- project	Industrial training/ Internship/ UG Mini-project/ Mini-project
9		Seminar	Seminar/ Colloquium based on core contents related to parent discipline/ department/ branch of Engineering.
10	Minor courses	-	1 or 2 Credit courses (subset of HS)
11	Mandatory Courses (MC)	-	Mandatory courses (non-credit)



#### **4.0 Course registration**

- 4.1** A ‘faculty advisor or counselor’ shall be assigned to a group of 15 students, who will advise student about the under graduate programme, its course structure and curriculum, choice/option for subjects/ courses, based on their competence, progress, pre-requisites and interest.
- 4.2** The academic section of the college invites ‘registration forms’ from students before the beginning of the semester through ‘on-line registration’, ensuring ‘date and time stamping’. The on-line registration requests for any ‘current semester’ shall be **completed before the commencement of SEEs (Semester End Examinations) of the ‘preceding semester’**.
- 4.3** A student can apply for **on-line** registration, **only after** obtaining the ‘**written approval**’ from faculty advisor/counselor, which should be submitted to the college academic section through the Head of the Department. A copy of it shall be retained with Head of the Department, faculty advisor/ counselor and the student.
- 4.4** A student may be permitted to register for the subjects/ courses of **choice** with a total of 24 credits per semester (minimum of 20 credits and maximum of 28 credits per semester and permitted deviation of  $\pm 17\%$ ), based on **progress** and SGPA/ CGPA, and completion of the ‘**pre-requisites**’ as indicated for various subjects/ courses, in the department course structure and syllabus contents. However, a **minimum** of 20 credits per semester must be registered to ensure the ‘**studentship**’ in any semester.
- 4.5** Choice for ‘**additional subjects/ courses**’ to reach the maximum permissible limit of 28 credits (above the typical 24 credit norm) must be clearly indicated, which needs the specific approval and signature of the faculty advisor/ counselor.
- 4.6** If the student submits ambiguous choices or multiple options or erroneous entries during **on-line** registration for the subject(s) / course(s) under a given/ specified course group/ category as listed in the course structure, only the first mentioned subject/ course in that category will be taken into consideration.
- 4.7** Subject/ course options exercised through **on-line** registration are final and **cannot** be changed or inter-changed; further, alternate choices also will not be considered. However, if the subject/ course that has already been listed for registration by the Head of the Department in a semester could not be offered due to any unforeseen or unexpected reasons, then the student shall be allowed to have alternate choice either for a new subject (subject to offering of such a subject), or for another existing subject (subject to availability of seats). Such alternate arrangements will be made by the head of the department, with due notification and time-framed schedule, within the **first week** after the commencement of class-work for that semester.



**4.8** Dropping of subjects/ courses may be permitted, only after obtaining prior approval from the faculty advisor/ counselor (subject to retaining a minimum of 20 credits), ‘**within a period of 15 days**’ from the beginning of the current semester.

**4.9** **Open electives:** The students have to choose one open elective (OE-I) during III year I semester, one (OE-II) during III year II semester, and one (OE-III) in IV year II semester, from the list of open electives given. However, the student cannot opt for an open elective subject offered by their own (parent) department, if it is already listed under any category of the subjects offered by parent department in any semester.

**4.10** **Professional electives:** students have to choose professional elective (PE-I) in III year II semester, Professional electives II, III, and IV (PE-II, III and IV) in IV year I semester, Professional electives V, and VI (PE-V and VI) in IV year II semester, from the list of professional electives given. However, the students may opt for professional elective subjects offered in the related area.

**5.0 Subjects/ courses to be offered**

**5.1** A typical section (or class) strength for each semester shall be 60.

**5.2** A subject/ course may be offered to the students, **only if** a minimum of 20 students (1/3 of the section strength) opt for it. The maximum strength of a section is limited to 80 ( $60 + 1/3$  of the section strength).

**5.3** More than **one faculty member** may offer the **same subject** (lab/ practical may be included with the corresponding theory subject in the same semester) in any semester. However, selection of choice for students will be based on - ‘**first come first serve** basis and CGPA criterion’ (i.e. the first focus shall be on early **on-line entry** from the student for registration in that semester, and the second focus, if needed, will be on CGPA of the student).

**5.4** If more entries for registration of a subject come into picture, then the Head of Department concerned shall decide, whether or not to offer such a subject/ course for **two (or multiple) sections**.

**5.5** In case of options coming from students of other departments/ branches/ disciplines (not considering **open electives**), first **priority** shall be given to the student of the ‘**parent department**’.

**6.0 Attendance requirements:**

**6.1** A student shall be eligible to appear for the semester end examinations, if student acquires a minimum of 75% of attendance in aggregate of all the subjects/ courses (excluding attendance in mandatory courses Environmental Science, Professional Ethics, Gender Sensitization Lab, NCC/NSO and NSS) for that semester.

**6.2** Shortage of attendance in aggregate up to 10% (65% and above, and below 75%) in each semester may be condoned by the college academic committee on genuine and valid grounds, based on the student's representation with supporting evidence.

**6.3** A stipulated fee shall be payable towards condoning of shortage of attendance.

**6.4** Shortage of attendance below 65% in aggregate shall in **no** case be condoned.

**6.5** **Students whose shortage of attendance is not condoned in any semester are not eligible to take their end examinations of that semester. They get detained and their registration for that semester shall stand cancelled. They will not be promoted to the next semester.** They may seek re-registration for all those subjects registered in that semester in which student was detained, by seeking re-admission into that semester as and when offered; in case if there are any professional electives and/ or open electives, the same may also be re-registered if offered. However, if those electives are not offered in later semesters, then alternate electives may be chosen from the **same** set of elective subjects offered under that category.

**6.6** A student fulfilling the attendance requirement in the present semester shall not be eligible for readmission into the same class.

#### **7.0 Academic requirements**

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in item no.6.

**7.1** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/ course, if student secures not less than 35% marks (26 out of 75 marks) in the semester end examination, and a minimum of 40% of marks in the sum total of the CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of letter grades, this implies securing 'C' grade or above in that subject/ course.

**7.2** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to UG Mini Project and seminar, if student secures not less than 40% marks (i.e. 40 out of 100 allotted marks) in each of them. The student would be treated as failed, if student (i) does not submit a report on UG Mini Project, or does not make a presentation of the same before the evaluation committee as per schedule, or (ii) does not present the seminar as required in the IV year I Semester, or (iii) secures less than 40% marks in industry UG Mini Project / seminar evaluations.

Student may reappear once for each of the above evaluations, when they are scheduled again; if student fails in such 'one reappearance' evaluation also, student has to reappear for the same in the next subsequent semester, as and when it is scheduled.

#### **7.3 Promotion Rules**

S. No.	Promotion	Conditions to be fulfilled
1	First year first semester to first year second semester	Regular course of study of first year first semester.
2	First year second semester to second year first semester	(i) Regular course of study of first year second semester.  (ii) Must have secured at least 24 credits out of 48 credits i.e., 50% credits up to first year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
3.	Second year first semester to second year second semester	Regular course of study of second year first semester.
4	Second year second semester to third year first semester	(i) Regular course of study of second year second semester.  (ii) Must have secured at least 58 credits out of 96 credits i.e., 60% credits up to second year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
5	Third year first semester to third year second semester	Regular course of study of third year first semester.
6	Third year second semester to fourth year first semester	(i) Regular course of study of third year second semester.  (ii) Must have secured at least 86 credits out of 144 credits i.e., 60% credits up to third year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
7	Fourth year first semester to fourth year second semester	Regular course of study of fourth year first semester.

7.4 A student shall register for all subjects covering 192 credits as specified and listed in the course structure, fulfills all the attendance and academic requirements for 192 credits,

‘earn all 192 credits by securing SGPA  $\geq 5.0$  (in each semester), and CGPA (at the end of each successive semester)  $\geq 5.0$ , to successfully complete the under graduate programme.

**7.5** After securing the necessary 192 credits as specified for the successful completion of the entire under graduate programme, the student can avail exemption of two subjects up to 6 credits, that is, one open elective and one professional elective subject or two professional elective subjects for optional drop out from these 192 credits earned; resulting in 186 credits for under graduate programme performance evaluation, i.e., the performance of the student in these 186 credits shall alone be taken into account for the calculation of ‘the final CGPA (at the end of under graduate programme, which takes the SGPA of the IV year II semester into account)’, and shall be indicated in the grade card of IV year II semester. However, the performance of student in the earlier individual semesters, with the corresponding SGPA and CGPA for which grade cards have already been given will not be altered.

**7.6** If a student registers for some more ‘**extra subjects**’ (in the parent department or other departments/branches of engg.) other than those listed subjects totaling to 192 credits as specified in the course structure of his department, the performances in those ‘**extra subjects**’ (although evaluated and graded using the same procedure as that of the required 192 credits) will not be taken into account while calculating the SGPA and CGPA. For such ‘**extra subjects**’ registered, % of marks and letter grade alone will be indicated in the grade card as a performance measure, subject to completion of the attendance and academic requirements as stated in regulations 6 and 7.1 – 7.5 above.

**7.7** A student eligible to appear in the end semester examination for any subject/ course, but absent from it or failed (thereby failing to secure ‘C’ grade or above) may reappear for that subject/ course in the supplementary examination as and when conducted. In such cases, internal marks (CIE) assessed earlier for that subject/ course will be carried over, and added to the marks to be obtained in the SEE supplementary examination for evaluating performance in that subject.

**7.8** A student **detained in a semester due to shortage of attendance may be re-admitted when the same semester is offered in the next academic year for fulfillment of academic requirements.** The academic regulations under which student has been readmitted shall be applicable. However, no grade allotments or SGPA/ CGPA calculations will be done for the entire semester in which student has been detained.

**7.9** A student detained **due to lack of credits, shall be promoted to the next academic year only after acquiring the required academic credits.** The academic regulations under which student has been readmitted shall be applicable to him.

**8.0 Evaluation - Distribution and Weightage of marks**

**8.1** The performance of a student in every subject/course (including practicals and UG major project) will be evaluated for 100 marks each, with 25 marks allotted for CIE (Continuous Internal Evaluation) and 75 marks for SEE (Semester End-Examination).

**8.2** For theory subjects, during a semester, there shall be two mid-term examinations. Each mid-term examination consists of one objective paper, one descriptive paper and one assignment. The objective paper and the descriptive paper shall be for 10 marks each with a total duration of 1 hour 20 minutes (20 minutes for objective and 60 minutes for descriptive paper). The objective paper is set with 20 bits of multiple choice, fill-in the blanks and matching type of questions for a total of 10 marks. The descriptive paper shall contain 4 full questions out of which, the student has to answer 2 questions, each carrying 5 marks. While the first mid-term examination shall be conducted on 50% of the syllabus, the second mid-term examination shall be conducted on the remaining 50% of the syllabus. Five marks are allocated for assignments (as specified by the subject teacher concerned). The first assignment should be submitted before the conduct of the first mid-examination, and the second assignment should be submitted before the conduct of the second mid-examination. The total marks secured by the student in each mid-term examination are evaluated for 25 marks, and the average of the two mid-term examinations shall be taken as the final marks secured by each student in internals/sessionals. If any student is absent from any subject of a mid-term examination, an on-line test will be conducted for him by the university. The details of the question paper pattern are as follows,

- The end semester examinations will be conducted for 75 marks consisting of two parts viz. i) **Part- A** for 25 marks, ii) **Part - B** for 50 marks.
- Part-A is compulsory question which consists of ten sub-questions. The first five sub-questions are from each unit and carry 2 marks each. The next five sub-questions are one from each unit and carry 3 marks each.
- Part-B consists of five questions (numbered from 2 to 6) carrying 10 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there will be an “either” “or” choice, which means that there will be two questions from each unit and the student should answer either of the two questions.

**8.3** For practical subjects there shall be a continuous internal evaluation during the semester for 25 sessional marks and 75 semester end examination marks. Out of the 25 marks for internal evaluation, day-to-day work in the laboratory shall be evaluated for 15 marks and internal practical examination shall be evaluated for 10 marks conducted by the laboratory teacher concerned. The semester end examination shall be conducted with an external examiner and the laboratory teacher. The external examiner shall be appointed

from the clusters of colleges which are decided by the examination branch of the university.

- 8.4** For the subject having design and/or drawing, (such as engineering graphics, engineering drawing, machine drawing) and estimation, the distribution shall be 25 marks for continuous internal evaluation (15 marks for day-to-day work and 10 marks for internal tests) and 75 marks for semester end examination. There shall be two internal tests in a semester and the average of the two shall be considered for the award of marks for internal tests.
- 8.5** There shall be an UG mini-project, in collaboration with an industry of their specialization. Students will register for this immediately after III year II semester examinations and pursue it during summer vacation. The UG mini-project shall be submitted in a report form and presented before the committee in IV year I semester. It shall be evaluated for 100 marks. The committee consists of an external examiner, Head of the Department, supervisor of the UG mini-project and a senior faculty member of the department. There shall be no internal marks for UG mini-project.
- 8.6** There shall be a seminar presentation in IV year I semester. For the seminar, the student shall collect the information on a specialized topic, prepare a technical report, and submit it to the department. It shall be evaluated by the departmental committee consisting of Head of the Department, seminar supervisor and a senior faculty member. The seminar report shall be evaluated for 100 marks. There shall be no semester end examination for the seminar.
- 8.7** Out of a total of 100 marks for the UG major Project, 25 marks shall be allotted for internal evaluation and 75 marks for the end semester examination (viva voce). The end semester examination of the UG major Project shall be conducted by the same committee as appointed for the UG mini-project. In addition, the UG major Project supervisor shall also be included in the committee. The topics for UG mini project, seminar and UG major Project shall be different from one another. The evaluation of UG major Project shall be made at the end of IV year II semester. The internal evaluation shall be on the basis of two seminars given by each student on the topic of UG major Project.
- 8.8** The laboratory marks and the sessional marks awarded by the college are subject to scrutiny and scaling by the university wherever necessary. In such cases, the sessional and laboratory marks awarded by the college will be referred to a committee. The committee will arrive at a scaling factor and the marks will be scaled accordingly. The recommendations of the committee are final and binding. The laboratory records and internal test papers shall be preserved in the respective institutions as per the university rules and produced before the committees of the university as and when asked for.

**8.9** For mandatory courses Environmental Science, Professional Ethics and gender sensitization lab, a student has to secure 40 marks out of 100 marks (i.e. 40% of the marks allotted) in the continuous internal evaluation for passing the subject/course.

**8.10** For mandatory courses NCC/ NSO and NSS, a ‘satisfactory participation certificate’ shall be issued to the student from the authorities concerned, only after securing  $\geq 65\%$  attendance in such a course.

**8.11** No marks or letter grade shall be allotted for all mandatory/non-credit courses.

**9.0 Grading procedure**

**9.1** Marks will be awarded to indicate the performance of student in each theory subject, laboratory / practicals, seminar, UG mini project, UG major project. Based on the percentage of marks obtained (Continuous Internal Evaluation plus Semester End Examination, both taken together) as specified in item 8 above, a corresponding letter grade shall be given.

**9.2** As a measure of the performance of student, a 10-point absolute grading system using the following letter grades (as per UGC/AICTE guidelines) and corresponding percentage of marks shall be followed:

<b>% of Marks Secured in a Subject/Course (Class Intervals)</b>	<b>Letter Grade (UGC Guidelines)</b>	<b>Grade Points</b>
<b>Greater than or equal to 90%</b>	<b>O (Outstanding)</b>	<b>10</b>
<b>80 and less than 90%</b>	<b>A<sup>+</sup> (Excellent)</b>	<b>9</b>
<b>70 and less than 80%</b>	<b>A (Very Good)</b>	<b>8</b>
<b>60 and less than 70%</b>	<b>B<sup>+</sup> (Good)</b>	<b>7</b>
<b>50 and less than 60%</b>	<b>B (Average)</b>	<b>6</b>
<b>40 and less than 50%</b>	<b>C (Pass)</b>	<b>5</b>
<b>Below 40%</b>	<b>F (FAIL)</b>	<b>0</b>
<b>Absent</b>	<b>Ab</b>	<b>0</b>

**9.3** A student obtaining ‘F’ grade in any subject shall be deemed to have ‘failed’ and is required to reappear as a ‘supplementary student’ in the semester end examination, as and

when offered. In such cases, internal marks in those subjects will remain the same as those obtained earlier.

- 9.4 A student who has not appeared for examination in any subject, 'Ab' grade will be allocated in that subject, and student shall be considered 'failed'. Student will be required to reappear as a 'supplementary student' in the semester end examination, as and when offered.
- 9.5 A letter grade does not indicate any specific percentage of marks secured by the student, but it indicates only the range of percentage of marks.
- 9.6 A student earns grade point (GP) in each subject/ course, on the basis of the letter grade secured in that subject/ course. The corresponding 'credit points' (CP) are computed by multiplying the grade point with credits for that particular subject/ course.

**Credit points (CP) = grade point (GP) x credits .... For a course**

- 9.7 The student passes the subject/ course only when  $GP \geq 5$  ('C' grade or above)
- 9.8 The semester grade point average (SGPA) is calculated by dividing the sum of credit points ( $\Sigma CP$ ) secured from all subjects/ courses registered in a semester, by the total number of credits registered during that semester. SGPA is rounded off to **two** decimal places. SGPA is thus computed as

$$SGPA = \{ \sum_{i=1}^N C_i G_i \} / \{ \sum_{i=1}^N C_i \} \dots \text{For each semester,}$$

where 'i' is the subject indicator index (takes into account all subjects in a semester), 'N' is the no. of subjects '**registered**' for the semester (as specifically required and listed under the course structure of the parent department),  $C_i$  is the no. of credits allotted to the  $i^{\text{th}}$  subject, and  $G_i$  represents the grade points (GP) corresponding to the letter grade awarded for that  $i^{\text{th}}$  subject.

- 9.9 The cumulative grade point average (CGPA) is a measure of the overall cumulative performance of a student in all semesters considered for registration. The CGPA is the ratio of the total credit points secured by a student in **all** registered courses in **all** semesters, and the total number of credits registered in **all** the semesters. CGPA is rounded off to **two** decimal places. CGPA is thus computed from the I year II semester onwards at the end of each semester as per the formula

$$CGPA = \{ \sum_{j=1}^M C_j G_j \} / \{ \sum_{j=1}^M C_j \} \dots \text{for all S semesters registered}$$

**(i.e., up to and inclusive of S semesters,  $S \geq 2$ ),**

where '**M**' is the **total** no. of subjects (as specifically required and listed under the course structure of the parent department) the student has '**registered**' i.e., from the 1<sup>st</sup> semester onwards up to and inclusive of the 8<sup>th</sup> semester, 'j' is the subject indicator index (takes into account all subjects from 1 to 8 semesters),  $C_j$  is the no. of credits allotted to the  $j^{\text{th}}$

subject, and  $G_j$  represents the grade points (GP) corresponding to the letter grade awarded for that  $j^{\text{th}}$  subject. After registration and completion of 1 year 1 semester, the SGPA of that semester itself may be taken as the CGPA, as there are no cumulative effects.

#### Illustration of calculation of SGPA

Course/Subject	Credits	Letter Grade	Grade Points	Credit Points
Course 1	4	A	8	$4 \times 8 = 32$
Course 2	4	O	10	$4 \times 10 = 40$
Course 3	4	C	5	$4 \times 5 = 20$
Course 4	3	B	6	$3 \times 6 = 18$
Course 5	3	A+	9	$3 \times 9 = 27$
Course 6	3	C	5	$3 \times 5 = 15$
	21			152

$$\text{SGPA} = 152/21 = 7.23$$

#### Illustration of calculation of CGPA:

Semester	Credits	SGPA	Credits x SGPA
Semester I	24	7	$24 \times 7 = 168$
Semester II	24	6	$24 \times 6 = 144$
Semester III	24	6.5	$24 \times 6.5 = 156$
Semester IV	24	6	$24 \times 6 = 144$
Semester V	24	7.5	$24 \times 7.5 = 180$
Semester VI	24	8	$24 \times 8 = 192$
Semester VII	24	8.5	$24 \times 8.5 = 204$
Semester VIII	24	8	$24 \times 8 = 192$
	192		1380

$$\text{CGPA} = 1380/192 = 7.18$$

- 9.10 For merit ranking or comparison purposes or any other listing, **only the 'rounded off' values of the CGPAs will be used.**
- 9.11 For calculations listed in regulations 9.6 to 9.9, performance in failed subjects/ courses (securing F grade) will also be taken into account, and the credits of such subjects/ courses will also be included in the multiplications and summations. After passing the failed subject(s) newly secured letter grades will be taken into account for calculation of SGPA and CGPA. However, mandatory courses will not be taken into consideration.

## **10.0 Passing standards**

**10.1** A student shall be declared successful or ‘passed’ in a semester, if student secures a GP  $\geq 5$  (‘C’ grade or above) in every subject/course in that semester (i.e. when student gets an SGPA  $\geq 5.00$  at the end of that particular semester); and a student shall be declared successful or ‘passed’ in the entire under graduate programme, only when gets a CGPA  $\geq 5.00$  for the award of the degree as required.

**10.2** After the completion of each semester, a grade card or grade sheet (or transcript) shall be issued to all the registered students of that semester, indicating the letter grades and credits earned. It will show the details of the courses registered (course code, title, no. of credits, and grade earned etc.), credits earned, SGPA, and CGPA.

## **11.0 Declaration of results**

**11.1** Computation of SGPA and CGPA are done using the procedure listed in 9.6 to 9.9.

**11.2** For final percentage of marks equivalent to the computed final CGPA, the following formula may be used.

$$\% \text{ of Marks} = (\text{final CGPA} - 0.5) \times 10$$

## **12.0 Award of degree**

**12.1** A student who registers for all the specified subjects/ courses as listed in the course structure and secures the required number of 192 credits (with CGPA  $\geq 5.0$ ), within 8 academic years from the date of commencement of the first academic year, shall be declared to have ‘qualified’ for the award of the B.Tech. degree in the chosen branch of Engineering as selected at the time of admission.

**12.2** A student who qualifies for the award of the degree as listed in item 12.1 shall be placed in the following classes.

**12.3** Students with final CGPA (at the end of the under graduate programme)  $\geq 8.00$ , and fulfilling the following conditions -

- (i) Should have passed all the subjects/courses in ‘first appearance’ within the first 4 academic years (or 8 sequential semesters) from the date of commencement of first year first semester.
- (ii) Should have secured a CGPA  $\geq 8.00$ , at the end of each of the 8 sequential semesters, starting from I year I semester onwards.
- (iii) Should not have been detained or prevented from writing the end semester examinations in any semester due to shortage of attendance or any other reason, shall be placed in ‘first class with distinction’.

**12.4** Students with final CGPA (at the end of the under graduate programme)  $\geq 6.50$  but  $< 8.00$ , shall be placed in ‘first class’.

**12.5** Students with final CGPA (at the end of the under graduate programme)  $\geq 5.50$  but  $< 6.50$ , shall be placed in 'second class'.

**12.6** All other students who qualify for the award of the degree (as per item 12.1), with final CGPA (at the end of the under graduate programme)  $\geq 5.00$  but  $< 5.50$ , shall be placed in 'pass class'.

**12.7** A student with final CGPA (at the end of the under graduate programme)  $< 5.00$  will not be eligible for the award of the degree.

**12.8** Students fulfilling the conditions listed under item 12.3 alone will be eligible for award of 'university rank' and 'gold medal'.

**13.0 Withholding of results**

**13.1** If the student has not paid the fees to the university/ college at any stage, or has dues pending due to any reason whatsoever, or if any case of indiscipline is pending, the result of the student may be withheld, and student will not be allowed to go into the next higher semester. The award or issue of the degree may also be withheld in such cases.

**14.0 Transitory regulations**

**A. For students detained due to shortage of attendance:**

1. A Student who has been detained in I year of R09/R13/R15 Regulations due to lack of attendance, shall be permitted to join I year I Semester of R16 Regulations and he is required to complete the study of B.Tech./B. Pharmacy programme within the stipulated period of eight academic years from the date of first admission in I Year.
2. A student who has been detained in any semester of II, III and IV years of R09/R13/R15 regulations for want of attendance, shall be permitted to join the corresponding semester of R16 regulations and is required to complete the study of B.Tech./B. Pharmacy within the stipulated period of eight academic years from the date of first admission in I Year. The R16 Academic Regulations under which a student has been readmitted shall be applicable to that student from that semester.

See rule (C) for further Transitory Regulations.

**B. For students detained due to shortage of credits:**

3. A student of R09/R13/R15 Regulations who has been detained due to lack of credits, shall be promoted to the next semester of R16 Regulations only after acquiring the required credits as per the corresponding regulations of his/her first admission. The student is required to complete the study of B.Tech./B. Pharmacy within the stipulated period of eight academic years from the year of first admission. The R16 Academic Regulations are applicable to a student from the year of readmission onwards.

See rule (C) for further Transitory Regulations.

**C. For readmitted students in R16 Regulations:**

4. A student who has failed in any subject under any regulation has to pass those subjects in the same regulations.
5. The maximum credits that a student acquires for the award of degree, shall be the sum of the total number of credits secured in all the regulations of his/her study including R16 Regulations. The performance evaluation of the student will be done after the exemption of two subjects if total credits acquired are  $\leq 206$ , three subjects if total credits acquired are  $> 206$  (see R16 Regulations for exemption details).
6. If a student readmitted to R16 Regulations, has any subject with 80% of syllabus common with his/her previous regulations, that particular subject in R16 Regulations will be substituted by another subject to be suggested by the University.

**Note:** If a student readmitted to R16 Regulations, has not studied any subjects/topics in his/her earlier regulations of study which is prerequisite for further subjects in R16 Regulations, the College Principals concerned shall conduct remedial classes to cover those subjects/topics for the benefit of the students.

**15.0 Student transfers**

- 15.1** There shall be no branch transfers after the completion of admission process.
- 15.2** There shall be no transfers from one college/stream to another within the constituent colleges and units of Jawaharlal Nehru Technological University Hyderabad.
- 15.3** The students seeking transfer to colleges affiliated to JNTUH from various other Universities/institutions have to pass the failed subjects which are equivalent to the subjects of JNTUH, and also pass the subjects of JNTUH which the students have not studied at the earlier institution. Further, though the students have passed some of the subjects at the earlier institutions, if the same subjects are prescribed in different semesters of JNTUH, the students have to study those subjects in JNTUH in spite of the fact that those subjects are repeated.
- 15.4** The transferred students from other Universities/institutions to JNTUH affiliated colleges who are on rolls to be provided one chance to write the CBT (internal marks) in the **failed subjects and/or subjects not studied** as per the clearance letter issued by the university.
- 15.5** The autonomous affiliated colleges have to provide one chance to write the internal examinations in the **failed subjects and/or subjects not studied**, to the students transferred from other universities/institutions to JNTUH autonomous affiliated colleges who are on rolls, as per the clearance (equivalence) letter issued by the University.

**16.0 Scope**

- 16.1** The academic regulations should be read as a whole, for the purpose of any interpretation.

- 16.2 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the vice-chancellor is final.
- 16.3 The university may change or amend the academic regulations, course structure or syllabi at any time, and the changes or amendments made shall be applicable to all students with effect from the dates notified by the university authorities.



## JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by State Act No. 30 of 2008)

Kukatpally, Hyderabad, Telangana (India).

### Academic Regulations for B.Tech. (Lateral Entry Scheme) from the AY 2017-18

#### **1. Eligibility for award of B. Tech. Degree (LES)**

The LES students after securing admission shall pursue a course of study for not less than three academic years and not more than six academic years.

2. The student shall register for 144 credits and secure 144 credits with CGPA  $\geq 5$  from II year to IV year B.Tech. programme (LES) for the award of B.Tech. degree. **Out of the 144 credits secured, the student can avail exemption up to 6 credits**, that is, one open elective subject and one professional elective subject or two professional elective subjects resulting in 138 credits for B.Tech programme performance evaluation.
3. The students, who fail to fulfil the requirement for the award of the degree in six academic years from the year of admission, shall forfeit their seat in B.Tech.
4. The attendance requirements of B. Tech. (Regular) shall be applicable to B.Tech. (LES).

#### **5. Promotion rule**

S. No	Promotion	Conditions to be fulfilled
1	Second year first semester to second year second semester	Regular course of study of second year first semester.
2	Second year second semester to third year first semester	(i) Regular course of study of second year second semester.  (ii) Must have secured at least 29 credits out of 48 credits i.e., 60% credits up to second year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
3	Third year first semester to third year second semester	Regular course of study of third year first semester.
4	Third year second semester to fourth year first semester	(i) Regular course of study of third year second semester.  (ii) Must have secured at least 58 credits out of 96 credits i.e., 60% credits up to

		third year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
5	Fourth year first semester to fourth year second semester	Regular course of study of fourth year first semester.

6. All the other regulations as applicable to B. Tech. 4-year degree course (Regular) will hold good for B. Tech. (Lateral Entry Scheme).

#### MALPRACTICES RULES

#### DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS

	Nature of Malpractices/Improper conduct	Punishment
	If the student:	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which student is appearing but has not made use of (material shall include any marks on the body of the student which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other student orally or by any other body language methods or communicates through cell phones with any student or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the students involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the student is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year.

		The hall ticket of the student is to be cancelled and sent to the university.
3.	Impersonates any other student in connection with the examination.	The student who has impersonated shall be expelled from examination hall. The student is also debarred and forfeits the seat. The performance of the original student who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all university examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all university examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the chief superintendent/assistant superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the student(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The students also are debarred

	in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the college campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all university examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat.
9.	If student of the college, who is not a student for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and

		forfeits the seat.  Person(s) who do not belong to the college will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the student has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the university for further action to award suitable punishment.	

#### **Malpractices identified by squad or special invigilators**

1. Punishments to the students as per the above guidelines.
2. Punishment for institutions : (if the squad reports that the college is also involved in encouraging malpractices)
  - a. A show cause notice shall be issued to the college.
  - b. Impose a suitable fine on the college.
  - c. Shifting the examination centre from the college to another college for a specific period of not less than one year.

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**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Andhra Pradesh Act No.30 of 2008)  
Kukatpally, Hyderabad - 500 085, Andhra Pradesh (India)

**REVISED ACADEMIC REGULATIONS R15 FOR B. TECH. (REGULAR)**

**Applicable for the students of B. Tech. (Regular) from the Academic Year 2015-16 and onwards**

**1. Award of B. Tech. Degree**

A student will be declared eligible for the award of B. Tech. Degree if he fulfils the following academic regulations:

- 1.1 The candidate shall pursue a course of study for not less than four academic years and not more than eight academic years.
- 1.2 After eight academic years of course of study, the candidate is permitted to write the examinations for two more years.
- 1.3 The candidate shall register for **<sup>1</sup>226 credits (224+2 (Gender Sensitization Course)) and secure 218 (216+2) credits. The student can avail exemption of two subjects upto 8 credits, that is, one open elective and one elective subject or two elective subjects**, with compulsory subjects as listed in Table-1.

Table 1: Compulsory Subjects

Serial Number	Subject Particulars
1	All practical subjects
2	Industry oriented mini project
3	Comprehensive Viva-Voce
4	Seminar
5	Project work

- 2 The students, who fail to fulfill all the academic requirements for the award of the degree within ten academic years from the year of their admission, shall forfeit their seats in B. Tech. course.

**3 Courses of study**

The following courses of study are offered at present as specializations for the B. Tech. Course:

Branch Code	Branch
01	Civil Engineering
02	Electrical and Electronics Engineering
03	Mechanical Engineering
04	Electronics and Communication Engineering
05	Computer Science and Engineering
08	Chemical Engineering
10	Electronics and Instrumentation Engineering
11	Bio-Medical Engineering
12	Information Technology
14	Mechanical Engineering (Mechatronics)
17	Electronics and Telematics Engineering
18	Metallurgy and Material Technology
19	Electronics and Computer Engineering
20	Mechanical Engineering (Production)
21	Aeronautical Engineering
22	Instrumentation and Control Engineering
23	Biotechnology
24	Automobile Engineering
25	Mining Engineering

<sup>1</sup> Univ. Procs No. A1/2557/XXII SCAS/2016 dated 18.01.2016

*Principal*  
Vaageshwari College of Engineering  
KARIMNAGAR

27	Petroleum Engineering
28	Civil and Environmental Engineering
29	Mechanical Engineering (Nano Technology)
31	Computer Science & Technology
	Pharmaceutical Engineering

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#### Credits

	I Year		Semester	
	Periods / Week	Credits	Periods / Week	Credits
Theory	03+1/03	06	04	04
	02	04	--	--
Practical	03	04	03	02
Drawing	02+03	06	03 06	02 04
Mini Project	--	--	--	02
Comprehensive Viva Voce	--	--	--	02
Seminar	--	--	6	02
Project	--	--	15	10

#### 5 Distribution and Weightage of Marks

- 5.1 The performance of a student in each semester or I year shall be evaluated subject-wise for a maximum of 100 marks for a theory and 75 marks for a practical subject. In addition, industry-oriented mini-project, seminar and project work shall be evaluated for 50, 50 and 200 marks, respectively.
- 5.2 For theory subjects the distribution shall be 25 marks for Internal Evaluation and 75 marks for the End-Examination.
- 5.3 For theory subjects, during a semester there shall be 2 mid-term examinations. Each mid-term examination consists of one objective paper, one essay paper and one assignment. The objective paper and the essay paper shall be for 10 marks each with a total duration of 1 hour 20 minutes (20 minutes for objective and 60 minutes for essay paper). The Objective paper is set with 20 bits of multiple choice, fill-in the blanks and matching type of questions for a total of 10 marks. The essay paper shall contain 4 full questions (one from each unit) out of which, the student has to answer 2 questions, each carrying 5 marks. While the first mid-term examination shall be conducted on 1 to 2.5 units of the syllabus, the second mid-term examination shall be conducted on 2.5 to 5 units. Five (5) marks are allocated for Assignments (as specified by the subject teacher concerned). The first Assignment should be submitted before the conduct of the first mid-examination, and the second Assignment should be submitted before the conduct of the second mid-examination. The total marks secured by the student in each mid-term examination are evaluated for 25 marks, and the average of the two mid-term examinations shall be taken as the final marks secured by each candidate. However, in the I year, there shall be 3 mid term examinations, each for 25 marks, along with 3 assignments in a similar pattern as above (1<sup>st</sup> mid shall be from Unit-I, 2<sup>nd</sup> mid shall be 2 & 3 Units and 3<sup>rd</sup> mid shall be 4 & 5 Units) and the average marks of the examinations secured (each evaluated for a total of 25 marks) in each subject shall be considered to be final marks for the internals/sessionals. If any candidate is absent from any subject of a mid-term examination, an on-line test will be conducted for him by the University.

The details of the Question Paper pattern is as follows:

- The End semesters Examination will be conducted for 75 marks which consists of two parts viz. i). Part-A for 25 marks, ii). Part-B for 50 marks.
- Part-A is compulsory question which consists of ten sub-questions. The first five sub-questions are from each unit and carries 2 marks each. The next five sub-questions are one from each unit and carries 3 marks each.
- Part-B consists of five Questions (numbered from 2 to 6) carrying 10 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there will be an "either" "or" choice (that means there will be two questions from each unit and the student should answer any one question)
- 5.4 For practical subjects there shall be a continuous evaluation during a semester for 25 sessional marks and 50 end semester examination marks. Out of the 25 marks for internal evaluation, day-to-day work in the laboratory shall be evaluated for 15 marks and internal practical examination shall be evaluated for 10 marks conducted by the laboratory teacher concerned. The end semester examination shall be conducted with an external examiner and the laboratory teacher. The external examiner shall be appointed from the clusters of colleges which are decided by the examination branch of the University.

5.5 For the subject having design and/or drawing, (such as Engineering Graphics, Engineering Drawing, Machine Drawing) and Estimation, the distribution shall be 25 marks for internal evaluation (15 marks for day-to-day work and 10 marks for internal tests) and 75 marks for end semester examination. There shall be two internal tests in a Semester and the average of the two shall be considered for the award of marks for internal tests. However, in the I year class, there shall be three tests and the average will be taken into consideration.

5.6 There shall be an industry-oriented Mini-Project, in collaboration with an industry of their specialization, to be taken up during the vacation after III year II Semester examination. However, the mini-project and its report shall be evaluated along with the project work in IV year II Semester. The industry oriented mini-project shall be submitted in a report form and presented before the committee. It shall be evaluated for 50 marks. The committee consists of an external examiner, head of the department, the supervisor of the mini-project and a senior faculty member of the department. There shall be no internal marks for industry-oriented mini-project.

5.7 There shall be a seminar presentation in IV year II Semester. For the seminar, the student shall collect the information on a specialized topic and prepare a technical report, showing his understanding of the topic, and submit it to the department. It shall be evaluated by the departmental committee consisting of head of the department, seminar supervisor and a senior faculty member. The seminar report shall be evaluated for 50 marks. There shall be no external examination for the seminar.

5.8 There shall be a Comprehensive Viva-Voce in IV year II semester. The Comprehensive Viva-Voce will be conducted by a Committee consisting of Head of the Department and two Senior Faculty members of the Department. The Comprehensive Viva-Voce is intended to assess the student's understanding of the subjects he studied during the B. Tech. course of study. The Comprehensive Viva-Voce is evaluated for 100 marks by the Committee. There are no internal marks for the Comprehensive Viva-Voce.

5.9 Out of a total of 200 marks for the project work, 50 marks shall be allotted for Internal Evaluation and 150 marks for the End Semester Examination (Viva Voce). The End Semester Examination of the project work shall be conducted by the same committee as appointed for the industry-oriented mini-project. In addition, the project supervisor shall also be included in the committee. The topics for industry oriented mini project, seminar and project work shall be different from one another. The evaluation of project work shall be made at the end of the IV year. The Internal Evaluation shall be on the basis of two seminars given by each student on the topic of his project.

5.10 The Laboratory marks and the sessional marks awarded by the College are subject to scrutiny and scaling by the University wherever necessary. In such cases, the sessional and laboratory marks awarded by the College will be referred to a Committee. The Committee will arrive at a scaling factor and the marks will be scaled accordingly. The recommendations of the Committee are final and binding. The laboratory records and internal test papers shall be preserved in the respective institutions as per the University rules and produced before the Committees of the University as and when asked for.

5.11 <sup>2</sup>The 'Gender Sensitization' course in II Year II semester in B.Tech. and B. Pharmacy for all the branches in the Constituent and Affiliated Colleges of JNTUH including Autonomous Colleges as a compulsory subject in addition to the existing course structure of R 13 and R15 Regulations and it should be treated as a Lab subject (Student Centered) with two credits from the academic year 2015-16.

5.12 Internal assessment should be based on attendance requirement as per the norms of the University, Assignments (during the course) and a mini project (at the end of the course).

5.13 Since this is a value added course, the name of the course may be reflected in the Marks Memo. Final result would be Pass/Fail based on the marks obtained in the Internal Evaluation. Marks obtained in the course will not be included in the aggregate marks for the award of the degree. 40% marks should be obtained to get a pass grade

## 6 Attendance Requirements

6.1 A student is eligible to write the University examinations only if he acquires a minimum of 75% of attendance in aggregate of all the subjects.

6.2 Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester or I year may be granted by the College Academic Committee

6.3 Shortage of Attendance below 65% in aggregate shall not be condoned.

6.4 A student who is short of attendance in semester / I year may seek re-admission into that semester/I year when offered within 4 weeks from the date of the commencement of class work.

6.5 Students whose shortage of attendance is not condoned in any semester/I year are not eligible to write their end semester examination of that class and their registration stands cancelled.

6.6 A stipulated fee shall be payable towards condonation of shortage of attendance.

<sup>2</sup> Univ. Procds No. A1/2557/XXII SCAS/2015 (2) dated 19.11.2015

- 6.7 A student will be promoted to the next semester if he satisfies the attendance requirement of the present semester/I year, as applicable, including the days of attendance in sports, games, NCC and NSS activities.
- 6.8 If any candidate fulfills the attendance requirement in the present semester or I year, he shall not be eligible for readmission into the same class.

## 7 **Minimum Academic Requirements**

The following academic requirements have to be satisfied in addition to the attendance requirements mentioned in item no.6.

- 7.1 A student is deemed to have satisfied the minimum academic requirements if he has earned the credits allotted to each theory/practical design/drawing subject/project and secures not less than 35% of marks in the end semester exam, and minimum 40% of marks in the sum total of the mid-term and end semester exams.
- 7.2 A student will not be promoted from I Year to II Year unless he fulfills the academic requirement of 28 credits out of 56 credits of I year from all the examinations and secures prescribed minimum attendance in I year.
- 7.3 <sup>3</sup>**A student shall be promoted from Second Year to Third year only if he fulfills the academic requirement of 50 credits (excluding 2 credits of Gender Sensitization Course) from one regular and one supplementary examinations of I year, and one regular and one supplementary examination of II year I semester irrespective of whether or not the candidate takes the examination, and secures prescribed minimum attendance in II Year II Semester.**
- 7.4 A student shall be promoted from third year to fourth year only if he fulfils the academic requirements of total 84 credits (excluding 2 credits of Gender Sensitization Course) from the following examinations, whether the candidate takes the examinations or not, and secures prescribed minimum attendance in III Year II Semester.
  - a. Two regular and two supplementary examinations of I year.
  - b. Two regular and two supplementary examinations of II year I semester.
  - c. Two regular and one supplementary examinations of II year II semester.
  - d. One regular and one supplementation examination of III year I semester.
- 7.5 A student shall register and put up minimum attendance in all **226** credits and earn **218** credits. Marks obtained in the best 216 credits shall be considered for the calculation of percentage of marks.
- 7.6 Students who fail to earn **218** credits as indicated in the course structure within ten academic years (8 years of study + 2 years additionally for appearing for exams only) from the year of their admission, shall forfeit their seat in B.Tech. course and their admission stands cancelled.

## 8 **Course pattern**

- 8.1 The entire course of study is for four academic years. I year shall be on yearly pattern and II, III and IV years on semester pattern.
- 8.2 A student, eligible to appear for the end examination in a subject, but absent from it or has failed in the end semester examination, may write the exam in that subject during the period of supplementary exams.
- 8.3 When a student is <sup>4</sup>**detained in a semester/year due to shortage of attendance, he may be readmitted when the same semester/year is offered for the next academic year for fulfillment of academic requirements.** However, the academic regulations under which he was first admitted, shall continues to be applicable to him.
- 8.4 When a student is detained **due to lack of credits, he may be promoted to the next academic year only after acquiring the required academic credits.** However, the academic regulations under which he was first admitted, shall continues to be applicable to him.

<sup>3</sup> Procds No. A1/2557/XXI SCAS/2015 (1) dated 09.10.2015

<sup>4</sup> Procds No. A1/2557/XXI SCAS/2015 (1) dated 09.10.2015

## 9 Award of Class

After a student has satisfied the requirements prescribed for the completion of the program and is eligible for the award of B. Tech. Degree, he shall be placed in one of the following four classes:

Class Awarded	% of marks to be secured	
First Class with Distinction	70% and above	From the aggregate marks secured from 216 Credits.
First Class	Below 70 but not less than 60%	
Second Class	Below 60% but not less than 50%	
Pass Class	Below 50% but not less than 40%	

The marks obtained in internal evaluation and end semester / 1 year examination shall be shown separately in the memorandum of marks.

## 10 Minimum Instruction Days

The minimum instruction days for each semester/1 year shall be 90/180 days.

11 There shall be no branch transfers after the completion of the admission process.  
12 There shall be no transfer from one college/stream to another within the Constituent Colleges and Units of Jawaharlal Nehru Technological University Hyderabad.

## 13 WITHHOLDING OF RESULTS

If the student has not paid the dues, if any, to the university or if any case of indiscipline is pending against him, the result of the student will be withheld and he will not be allowed into the next semester. His degree will be withheld in such cases.

## 14. TRANSITORY REGULATIONS

14.1 Discontinued, detained, or failed candidates are eligible for readmission as and when next offered.  
14.2 After the revision of the regulations, the students of the previous batches will be given two chances for passing in their failed subjects, one supplementary and the other regular. If the students cannot clear the subjects in the given two chances, they shall be given equivalent subjects as per the revised regulations which they have to pass in order to obtain the required number of credits.  
14.3 In case of transferred students from other Universities, the credits shall be transferred to JNTUH as per the academic regulations and course structure of the JNTUH.

## 15. General

15.1 Wherever the words "he", "him", "his", occur in the regulations, they include "she", "her", "hers".  
15.2 The academic regulation should be read as a whole for the purpose of any interpretation.  
15.3 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.  
15.4 The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.  
15.5 The students seeking transfer to colleges affiliated to JNTUH from various other Universities/Institutions, have to pass the failed subjects which are equivalent to the subjects of JNTUH, and also pass the subjects of JNTUH which the candidates have not studied at the earlier Institution on their own without the right to sessional marks. Further, though the students have passed some of the subjects at the earlier institutions, if the same subjects are prescribed in different semesters of JNTUH, the candidates have to study those subjects in JNTUH in spite of the fact that those subjects are repeated.

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**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Andhra Pradesh Act No.30 of 2008)  
Kukatpally, Hyderabad - 500 085, Andhra Pradesh (India)

**REVISED ACADEMIC REGULATIONS R15 FOR B. TECH. (LATERAL ENTRY SCHEME)**

Applicable for the students admitted into II year B. Tech. (LES) from the Academic Year **2015-16** and onwards

**1. Eligibility for award of B. Tech. Degree (LES)**

- I. The LES candidates shall pursue a course of study for not less than three academic years and not more than six academic years.
- II. They shall be permitted to write the examinations for two more years after six academic years of course work.
2. The candidate shall register for 170 credits and secure 162 credits from II to IV year B.Tech. Program (LES). **The student can avail exemption of two subjects upto 8 credits, that is, one open elective and one elective subject or two elective subjects for the award of B.Tech. degree with compulsory subjects as listed in Table-1.**

Table 1: Compulsory Subjects

Serial Number	Subject Particulars
1	All practical subjects
2	Industry oriented mini project
3	Comprehensive Viva-Voce
4	Seminar
5	Project work

3. The students, who fail to fulfil the requirement for the award of the degree in 8 consecutive academic years (6 years of study + 2 years additionally for appearing exams only) from the year of admission, shall forfeit their seats.
4. The attendance regulations of B. Tech. (Regular) shall be applicable to B.Tech. (LES).

**5. Promotion Rule**

- 5.1 A student shall be promoted from II Year to III year only if he fulfills the academic requirement of 17 credits (excluding 2 credits of Gender Sensitization Course) from one regular and one supplementary examinations of II year I semester irrespective of whether or not the candidate takes the examination, and secures prescribed minimum attendance in II Year II Semester.
- 5.2 A student shall be promoted from III year to IV year only if he fulfills the academic requirements of 50 credits (excluding 2 credits of Gender Sensitization Course) from the following examinations, whether the candidate takes the examinations or not, and secures prescribed minimum attendance in III Year II Semester.
  - a. Two regular and two supplementary examinations of II year I semester.
  - b. Two regular and one supplementary examinations of II year II semester.
  - c. One regular and one supplementation examination of III year I semester.

**6. Award of Class**

After a student has satisfied the requirement prescribed for the completion of the program and is eligible for the award of B. Tech. Degree, he shall be placed in one of the following four classes:

Class Awarded	% of marks to be secured	From the aggregate marks secured from 160 Credits from II year to IV year.
First Class with Distinction	70% and above	
First Class	Below 70% but not less than 60%	
Second Class	Below 60% but not less than 50%	
Pass Class	Below 50% but not less than 40%	

The marks obtained in the internal evaluation and the end semester examination shall be shown separately in the marks memorandum.

7. All the other regulations as applicable to B. Tech. 4-year degree course (Regular) will hold good for B. Tech. (Lateral Entry Scheme).

### MALPRACTICES RULES

#### DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS

Nature of Malpractices/Improper conduct		Punishment
If the candidate:		
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the

	disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

#### Malpractices identified by squad or special invigilators

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions : (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.

- (ii) Impose a suitable fine on the college.
- (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year.

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Principal  
Vaagdevi College of Engineering  
KARIMNAGAR

# **JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

*(Established by an Act No.30 of 2008 of A.P. State Legislature)*

Kukatpally, Hyderabad – 500 085, Andhra Pradesh (India)

## **R 15 - ACADEMIC REGULATIONS (CBCS) FOR M. Tech. (REGULAR) DEGREE PROGRAMMES**

Applicable for the students of M. Tech. (Regular) programme from the Academic Year **2015-16** and onwards

The M. Tech. Degree of Jawaharlal Nehru Technological University Hyderabad shall be conferred on candidates who are admitted to the programme and who fulfill all the requirements for the award of the Degree.

### **1.0 ELIGIBILITY FOR ADMISSIONS**

Admission to the above programme shall be made subject to eligibility, qualification and specialization as prescribed by the University from time to time.

Admissions shall be made on the basis of merit/rank obtained by the candidates at the qualifying Entrance Test conducted by the University or on the basis of any other order of merit as approved by the University, subject to reservations as laid down by the Govt. from time to time.

### **2.0 AWARD OF M. Tech. DEGREE**

- 2.1 A student shall be declared eligible for the award of the M. Tech. Degree, if he pursues a course of study in not less than two and not more than four academic years. However, he is permitted to write the examinations for two more years after four academic years of course work, failing which he shall forfeit his seat in M. Tech. programme.
- 2.2 The student shall register for all 88 credits and secure all the 88 credits.
- 2.3 The minimum instruction days in each semester are 90.

### **3.0 COURSES OF STUDY**

The following specializations are offered at present for the M. Tech. programme of study.

1. Advanced Manufacturing Systems
2. Aerospace Engineering/ Aeronautical Engineering
3. Automation
4. Biomedical Signal Processing and Instrumentation
5. Bio-Technology
6. GAD/GAM
7. Chemical Engineering
8. Communication Systems
9. Computer Networks

10. Computer Networks and Information Security
11. Computer Science
12. Computer Science and Engineering
13. Computers and Communication Engineering.
14. Construction Management
15. Control Engineering
16. Control Systems
17. Cyber Forensic / Cyber Security & Information Technology
18. Design for Manufacturing/ Design and Manufacturing
19. Digital Electronics and Communication Engineering.
20. Digital Electronics and Communication Systems
21. Digital Systems and Computer Electronics
22. Electrical Power Engineering
23. Electrical Power Systems
24. Electronics & Instrumentation
25. Electronics and Communication Engineering
26. Embedded Systems
27. Embedded Systems and VLSI Design
28. Energy Systems
29. Engineering Design
30. Environmental Engineering
31. Geoinformatics and Surveying Technology
32. Geotechnical Engineering.
33. Heating Ventilation & Air Conditioning.
34. Highway Engineering
35. Image Processing
36. Industrial Engineering and Management
37. Information Technology
38. Infrastructure Engineering
39. Machine Design
40. Mechatronics.
41. Microwave & Radar Engineering
42. Nano Technology
43. Neural Networks
44. Parallel Computing
45. Power and Industrial Drives
46. Power Electronics
47. Power Electronics and Electrical Drives
48. Power Engineering and Energy Systems
49. Power Plant Engineering & Energy Management
50. Power System Control and Automation
51. Power System with Emphasis H.V. Engineering / H.V. Engineering
52. Production Engineering.
53. Real Time Systems
54. Software Engineering
55. Structural Engineering
56. Systems & Signal Processing
57. Thermal Engineering.
58. Transportation Engineering
59. VLSI
60. VLSI and Embedded System/ Electronics Design Technology
61. VLSI Design

62. VLSI System Design  
 63. Web Technologies  
 64. Wireless and Mobile Communication  
 and any other programme as approved by the University from time to time.

**3.1 Departments offering M. Tech. Programmes with specializations are noted below:**

<b>Civil Engg.</b>	Construction Management Environmental Engineering Geoinformatics and Surveying Technology Geotechnical Engineering Highway Engineering Infrastructure Engineering Structural Engineering Transportation Engineering
<b>EEE</b>	Control Engineering Control Systems Electrical Power Engineering Electrical Power Systems Power and Industrial Drives Power Electronics Power Electronics and Electrical Drives Power Engineering and Energy Systems Power Plant Engineering & Energy Management Power System Control and Automation Power System with Emphasis H.V. Engineering / H.V. Engineering
<b>ME</b>	Energy Systems Engineering Design Heating Ventilation & Air Conditioning Machine Design Power Plant Engineering & Energy Management Thermal Engineering.
<b>ME (Manufacturing)</b>	Advanced Manufacturing Systems Automation CAD/CAM Design for Manufacturing/ Design and Manufacturing Industrial Engineering and Management Production Engineering
<b>ME (MECHATRONICS)</b>	Mechatronics.
<b>BME &amp; EIE</b>	Biomedical Signal Processing and Instrumentation Electronics & Instrumentation
<b>ECE</b>	Communication Systems Computers and Communication Engineering. Digital Electronics and Communication Engineering. Digital Electronics and Communication Systems Digital Systems and Computer Electronics Electronics and Communication Engineering Embedded Systems Embedded Systems and VLSI Design Microwave & Radar Engineering

	Systems & Signal Processing VLSI VLSI and Embedded System/ Electronics Design Technology VLSI Design VLSI System Design Wireless and Mobile Communication
<b>CSE</b>	Computer Networks Computer Networks and Information Security Computer Science Computer Science and Engineering Cyber Forensic / Cyber Security & Information Technology Image Processing Information Technology Neural Networks Parallel Computing Real Time Systems Software Engineering Web Technologies
<b>Aeronautical Engg.</b>	Aerospace Engineering
<b>Bio-technology</b>	Bio-Technology
<b>Chemical Engg.</b>	Chemical Engineering
<b>Nano Technology</b>	Nano Technology

#### 4 Course Registration

- 4.1 A 'Faculty Advisor or Counselor' shall be assigned to each student, who will advise him on the Post Graduate Programme (PGP), its Course Structure and Curriculum, Choice/Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.
- 4.2 Academic Section of the College invites 'Registration Forms' from students within 15 days from the commencement of classwork through 'ON-LINE SUBMISSIONS', ensuring 'DATE and TIME Stamping'. The ON-LINE Registration Requests for any 'CURRENT SEMESTER' shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the 'PRECEDING SEMESTER'.
- 4.3 A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it being retained with Head of Department, Faculty Advisor and the Student).
- 4.4 If the Student submits ambiguous choices or multiple options or erroneous entries - during ON-LINE Registration for the Subject(s) / Course(s) under a given/ specified Course Group/ Category as listed in the Course Structure, only the first mentioned Subject/ Course in that Category will be taken into consideration.
- 4.5 Subject/ Course Options exercised through ON-LINE Registration are final and CANNOT be changed, nor can they be inter-changed; further, alternate choices will also not be considered. However, if the Subject/ Course that has already been listed for Registration (by the Head of Department) in a Semester could not be offered due to any unforeseen or unexpected reasons, then the Student shall be allowed to have alternate choice - either for a new Subject (subject to offering of such a Subject), or for another existing Subject (subject to availability of seats), which may be considered. Such alternate

arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the FIRST WEEK from the commencement of Class-work for that Semester.

## 5 **ATTENDANCE**

The programmes are offered on a unit basis with each subject being considered a unit.

- 5.1 Attendance in all classes (Lectures/Laboratories etc.) is compulsory. The minimum required attendance in each theory / Laboratory etc. is 75% including the days of attendance in sports, games, NCC and NSS activities for appearing for the End Semester examination. A student shall not be permitted to appear for the Semester End Examinations (SEE) if his attendance is less than 75%.
- 5.2 Condonation of shortage of attendance in each subject up to 10% (65% and above and below 75%) in each semester shall be granted by the College Academic Committee.
- 5.3 Shortage of Attendance below 65% in each subject shall not be condoned.
- 5.4 Students whose shortage of attendance is not condoned in any subject are not eligible to write their end semester examination of that subject and their registration shall stand cancelled.
- 5.5 A prescribed fee shall be payable towards condonation of shortage of attendance.
- 5.6 A Candidate shall put in a minimum required attendance at least three (3) theory subjects in I Year I semester for promoting to I Year II Semester. In order to qualify for the award of the M.Tech. Degree, the candidate shall complete all the academic requirements of the subjects, as per the course structure.
- 5.7 A student shall not be promoted to the next semester unless he satisfies the attendance requirement of the present Semester, as applicable. They may seek readmission into that semester when offered next. If any candidate fulfills the attendance requirement in the present semester, he shall not be eligible for readmission into the same class.

## 6 **EVALUATION**

The performance of the candidate in each semester shall be evaluated subject-wise, with a maximum of 100 marks for theory and 100 marks for practicals, on the basis of Internal Evaluation and End Semester Examination.

- 6.1 For the theory subjects 75 marks shall be awarded for the performance in the Semester End Examination and 25 marks shall be awarded for Continuous Internal Evaluation (CIE). The Continuous Internal Evaluation shall be made based on the average of the marks secured in the two Mid Term-Examinations conducted, one in the middle of the Semester and the other, immediately after the completion of Semester instructions. Each mid-term examination shall be conducted for a total duration of 120 minutes with Part A as compulsory question (10 marks) consisting of 5 sub-questions carrying 2 marks each, and Part B with 3 questions to be answered out of 5 questions, each question carrying 5 marks. The details of the Question Paper pattern for End Examination (Theory) are given below:

- The Semester End Examination will be conducted for 75 marks. It consists of two parts. i).Part-A for 25 marks, ii). Part-B for 50 marks.
- Part-A is a compulsory question consisting of 5 questions, one from each unit and carries 5 marks each.
- Part-B to be answered 5 questions carrying 10 marks each. There will be two questions from each unit and only one should be answered.

6.2 For practical subjects, 75 marks shall be awarded for performance in the Semester End Examinations and 25 marks shall be awarded for day-to-day performance as Internal Marks.

6.3 For conducting laboratory end examinations of all PG Programmes, one internal examiner and one external examiner are to be appointed by the Principal of the College and the same to be informed to the Director of Evaluation in two weeks before for commencement of the lab end examinations. The external examiner should be selected from outside the College concerned but within the cluster. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management.

6.4 There shall be two seminar presentations during I year I semester and II semester. For seminar, a student under the supervision of a faculty member, shall collect the literature on a topic and critically review the literature and submit it to the department in a report form and shall make an oral presentation before the Departmental Academic Committee consisting of Head of the Department, Supervisor and two other senior faculty members of the department. For each Seminar there will be only internal evaluation of 50 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to fulfill minimum marks, he has to reappear during the supplementary examinations.

6.5 There shall be a Comprehensive Viva-Voce in II year I Semester. The Comprehensive Viva-Voce is intended to assess the students' understanding of various subjects he has studied during the M. Tech. course of study. The Head of the Department shall be associated with the conduct of the Comprehensive Viva-Voce through a Committee. The Committee consisting of Head of the Department, one senior faculty member and an external examiner. The external examiner shall be appointed by the Director of Evaluation. For this, the Principal of the College shall submit a panel of 3 examiners. There are no internal marks for the Comprehensive Viva-Voce and evaluates for maximum of 100 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to fulfill minimum marks, he has to reappear during the supplementary examinations.

6.6 A candidate shall be deemed to have secured the minimum academic requirement in a subject if he secures a minimum of 40% of marks in the Semester End Examination and a minimum aggregate of 50% of the total marks in the Semester End Examination and Continuous Internal Evaluation taken together.

6.7 *In case the candidate does not secure the minimum academic requirement in any subject (as specified in 6.6) he has to reappear for the Semester End Examination in that subject.*

6.8 A candidate shall be given one chance to re-register for the subjects if the internal

marks secured by a candidate is less than 50% and failed in that subject for maximum of two subjects and should register within four weeks of commencement of the class work. In such a case, the candidate must re-register for the subjects and secure the required minimum attendance. The candidate's attendance in the re-registered subject(s) shall be calculated separately to decide upon his eligibility for writing the Semester End Examination in those subjects. In the event of the student taking another chance, his Continuous Internal Evaluation (internal) marks and Semester End Examination marks obtained in the previous attempt stands cancelled.

6.9 In case the candidate secures less than the required attendance in any subject, he shall not be permitted to write the Semester End Examination in that subject. He shall re-register for the subject when next offered.

## 7 Examinations and Assessment - The Grading System

7.1 Marks will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, or Seminar, or Project, etc., based on the % marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 6 above, and a corresponding Letter Grade shall be given.

7.2 As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:

% of Marks Secured (Class Intervals)	Letter Grade (UGC Guidelines)	Grade Points
80% and above ( $\geq 80\%$ , $\leq 100\%$ )	O (Outstanding)	10
Below 80% but not less than 70% ( $\geq 70\%$ , $< 80\%$ )	A <sup>+</sup> (Excellent)	9
Below 70% but not less than 60% ( $\geq 60\%$ , $< 70\%$ )	A (Very Good)	8
Below 60% but not less than 55% ( $\geq 55\%$ , $< 60\%$ )	B <sup>+</sup> (Good)	7
Below 55% but not less than 50% ( $\geq 50\%$ , $< 55\%$ )	B (above Average)	6
Below 50% ( $< 50\%$ )	F (FAIL)	0
<b>Absent</b>	<b>Ab</b>	<b>0</b>

7.3 A student obtaining F Grade in any Subject shall be considered 'failed' and is be required to reappear as 'Supplementary Candidate' in the Semester End Examination (SEE), as and when offered. In such cases, his Internal Marks (CIE Marks) in those Subjects will remain the same as those he obtained earlier.

7.4 A student not appeared for examination then 'Ab' Grade will be allocated in any Subject shall be considered 'failed' and will be required to reappear as 'Supplementary Candidate' in the Semester End Examination (SEE), as and when offered.

7.5 A Letter Grade does not imply any specific Marks percentage and it will be the range of marks percentage.

7.6 In general, a student shall not be permitted to repeat any Subject/ Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.

7.7 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

**Credit Points (CP) = Grade Point (GP) x Credits .... For a Course**

7.8 The Student passes the Subject/ Course only when he **gets GP  $\geq$  6 (B Grade or above)**.

7.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\Sigma$ CP) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

$$\text{SGPA} = \{ \sum_{i=1}^N C_i G_i \} / \{ \sum_{i=1}^N C_i \} \dots \text{For each Semester,}$$

where 'i' is the Subject indicator index (takes into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i^{\text{th}}$  Subject, and  $G_i$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i^{\text{th}}$  Subject.

7.10 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the I Year Second Semester onwards, at the end of each Semester, as per the formula

$$\text{CGPA} = \{ \sum_{j=1}^M C_j G_j \} / \{ \sum_{j=1}^M C_j \} \dots \text{for all S Semesters registered} \\ (\text{ie., upto and inclusive of S Semesters, } S \geq 2),$$

where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' from the 1<sup>st</sup> Semester onwards upto and inclusive of the Semester S ( obviously M > N ), 'j' is the Subject indicator index (takes into account all Subjects from 1 to S Semesters),  $C_j$  is the no. of Credits allotted to the  $j^{\text{th}}$  Subject, and  $G_j$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $j^{\text{th}}$  Subject. After registration and completion of I Year I Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.

7.11 For Calculations listed in Item 7.6 – 7.10, performance in failed Subjects/ Courses (securing F Grade) will also be taken into account, and the Credits of such Subjects/ Courses will also be included in the multiplications and summations.

**e. EVALUATION OF PROJECT/DISSERTATION WORK**

Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.

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- 8.1 A Project Review Committee (PRC) shall be constituted with Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Departments offering the M. Tech. programme.
- 8.2 Registration of Project Work: A candidate is permitted to register for the project work after satisfying the attendance requirement of all the subjects, both theory and practical.
- 8.3 After satisfying 8.2, a candidate has to submit, in consultation with his Project Supervisor, the title, objective and plan of action of his project work to the PRC for approval. Only after obtaining the approval of the PRC the student can initiate the Project work.
- 8.4 If a candidate wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.
- 8.5 A candidate shall submit his project status report in two stages at least with a gap of 3 months between them.
- 8.6 The work on the project shall be initiated at the beginning of the II year and the duration of the project is two semesters. A candidate is permitted to submit Project Thesis only after successful completion of all theory and practical courses with the approval of PRC not earlier than 40 weeks from the date of registration of the project work. For the approval of PRC the candidate shall submit the draft copy of thesis to the Head of the Department and make an oral presentation before the PRC.
- 8.7 After approval from the PRC, the soft copy of the thesis should be submitted to the University for ANTI-PLAGIARISM for the quality check and the plagiarism report should be included in the final thesis. If the copied information is less than 24%, then only thesis will be accepted for submission.
- 8.8 Three copies of the Project Thesis certified by the supervisor shall be submitted to the College/School/Institute.
- 8.9 For Project work Review I in II Year I Sem. there is an internal marks of 50, the evaluation should be done by the PRC for 25 marks and Supervisor will evaluate for 25 marks. The Supervisor and PRC will examine the Problem Definition, Objectives, Scope of Work, Literature Survey in the same domain. A candidate has to secure a minimum of 50% of marks to be declared successful for Project Work Review I. If he fails to fulfill minimum marks, he has to reappear during the supplementary examination.
- 8.10 For Project work Review II in II Year II Sem. there is an internal marks of 50, the evaluation should be done by the PRC for 25 marks and Supervisor will evaluate for 25 marks. The PRC will examine the overall progress of the Project Work and decide the Project is eligible for final submission or not. A candidate has to secure a minimum of 50% of marks to be declared successful for Project Work Review II. If he fails to fulfill minimum marks, he has to reappear during the supplementary examination.
- 8.11 For Project Evaluation (Viva Voce) in II Year II Sem. there is an external marks of 150 and the same evaluated by the External examiner appointed by the University. The

candidate has to secure minimum of 50% marks in Project Evaluation (Viva-Voce) examination.

- 8.12 If he fails to fulfill as specified in 8.11, he will reappear for the Viva-Voce examination only after three months. In the reappeared examination also, fails to fulfill, he will not be eligible for the award of the degree.
- 8.13 The thesis shall be adjudicated by one examiner selected by the University. For this, the Principal of the College shall submit a panel of 3 examiners, eminent in that field, with the help of the guide concerned and Head of the Department.
- 8.14 If the report of the examiner is not favourable, the candidate shall revise and resubmit the Thesis. If the report of the examiner is unfavourable again, the thesis shall be summarily rejected.
- 8.15 If the report of the examiner is favourable, Project Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis.
- 8.16 The Head of the Department shall coordinate and make arrangements for the conduct of Project Viva- Voce examination.

## **9. AWARD OF DEGREE AND CLASS**

- 9.1 A Student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secures the required number of **88** Credits (with CGPA  $\geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the M.Tech. Degree in the chosen Branch of Engineering and Technology with specialization as he admitted.

### **9.2 Award of Class**

After a student has satisfied the requirements prescribed for the completion of the programme and is eligible for the award of M. Tech. Degree, he shall be placed in one of the following three classes based on the CGPA:

<b>Class Awarded</b>	<b>CGPA</b>
First Class with Distinction	$\geq 7.75$
First Class	$6.75 \leq \text{CGPA} < 7.75$
Second Class	$6.00 \leq \text{CGPA} < 6.75$

- 9.3 A student with final CGPA (at the end of the PGP)  $< 6.00$  will not be eligible for the Award of Degree.

## **10. WITHHOLDING OF RESULTS**

If the student has not paid the dues, if any, to the University or if any case of indiscipline is pending against him, the result of the student will be withheld and he will not be allowed into the next semester. His degree will be withheld in such cases.

## **11. TRANSITORY REGULATIONS**

- 11.1 If any candidate is detained due to shortage of attendance in one or more subjects, they are eligible for re-registration to maximum of two earlier or equivalent subjects at a time as and when offered.
- 11.2 The candidate who fails in any subject will be given two chances to pass the same subject; otherwise, he has to identify an equivalent subject as per R15 Academic Regulations.

## **12 GENERAL**

- 12.1 **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
- 12.2 **Credit Point:** It is the product of grade point and number of credits for a course.
- 12.3 Wherever the words "he", "him", "his", occur in the regulations, they include "she", "her".
- 12.4 The academic regulation should be read as a whole for the purpose of any interpretation.
- 12.5 In the case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.
- 12.6 The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.

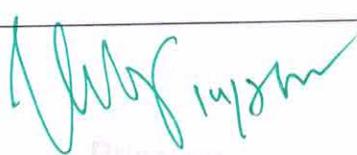


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## MALPRACTICES RULES

### DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS

Nature of Malpractices/Improper conduct		Punishment
<i>If the candidate:</i>		
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
	(b) Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.

  
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	or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

#### Malpractices identified by squad or special invigilators

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year.



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# **JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

*(Established by an Act No.30 of 2008 of A.P. State Legislature)*

Kukatpally, Hyderabad – 500 085, Andhra Pradesh (India)

## **R 15 - ACADEMIC REGULATIONS (CBCS) FOR MBA (REGULAR) DEGREE PROGRAMME**

Applicable for the students of Master of Business Administration (MBA) (Regular) programme from the Academic Year **2015-16** and onwards

The MBA Degree of Jawaharlal Nehru Technological University Hyderabad shall be conferred on candidates who are admitted to the programme and who fulfill all the requirements for the award of the Degree.

### **1 ELIGIBILITY FOR ADMISSIONS**

Admission to the above programme shall be made subject to eligibility and qualification as prescribed by the University from time to time.

Admissions shall be made on the basis of merit/rank obtained by the candidate qualified at ICET or Entrance Test conducted by the University or on the basis of any other order of merit as approved by the University, subject to reservations as laid down by the Govt. from time to time.

### **2 AWARD OF MBA DEGREE**

- 2.1 A student shall be declared eligible for the award of the MBA Degree, if he pursues a course of study in not less than two and not more than four academic years. However, he is permitted to write the examinations for two more years after four academic years of course work, failing which he shall forfeit his seat in MBA programme.
- 2.2 The student shall register for all 88 credits and secure all the 88 credits.
- 2.3 The minimum instruction days in each semester are 90.

### **3 COURSE REGISTRATION**

- 3.1 A 'Faculty Advisor or Counselor' shall be assigned to each student, who will advise him on the Post Graduate Programme (PGP), its Course Structure and Curriculum, Choice/Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.
- 3.2 Academic Section of the College invites 'Registration Forms' from students within 15 days from the commencement of classwork through 'ON-LINE SUBMISSIONS', ensuring 'DATE and TIME Stamping'. The ON-LINE Registration Requests for any 'CURRENT SEMESTER' shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the 'PRECEDING SEMESTER'.
- 3.3 A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it being retained with Head of Department, Faculty Advisor and the Student).

**3.4** If the Student submits ambiguous choices or multiple options or erroneous entries - during ON-LINE Registration for the Subject(s) / Course(s) under a given/ specified Course Group/ Category as listed in the Course Structure, only the first mentioned Subject/ Course in that Category will be taken into consideration.

**3.5** Subject/ Course Options exercised through ON-LINE Registration are final and CANNOT be changed, nor can they be inter-changed; further, alternate choices will also not be considered. However, if the Subject/ Course that has already been listed for Registration (by the Head of Department) in a Semester could not be offered due to any unforeseen (or unexpected reasons, then the Student shall be allowed to have alternate choice - either for a new Subject (subject to offering of such a Subject), or for another existing Subject (subject to availability of seats), which may be considered. Such alternate arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the FIRST WEEK from the commencement of Class-work for that Semester.

#### **4 ATTENDANCE:**

The programme offered on a unit basis with each subject being considered a unit.

**4.1** Attendance in all classes (Lectures/Laboratories etc.) is compulsory. The minimum required attendance in each theory / Laboratory etc. is 75% including the days of attendance in sports, games, NCC and NSS activities for appearing for the End Semester examination. A student shall not be permitted to appear for the Semester End Examinations (SEE) if his attendance is less than 75%.

**4.2** Condonation of shortage of attendance in each subject up to 10% (65% and above and below 75%) in each semester shall be granted by the College Academic Committee.

**4.3** Shortage of Attendance below 65% in each subject shall not be condoned.

**4.4** Students whose shortage of attendance is not condoned in any subject are not eligible to write their end semester examination of that subject and their registration shall stand cancelled.

**4.5** A prescribed fee shall be payable towards condonation of shortage of attendance.

**4.6** A Candidate shall put in a minimum required attendance at least three (3) theory subjects in each semester for promoting to next Semester. In order to qualify for the award of the MBA Degree, the candidate shall complete all the academic requirements of the subjects, as per the course structure.

**4.7** A student shall not be promoted to the next semester unless he satisfies the attendance requirement of the present Semester, as applicable. They may seek readmission into that semester when offered next. If any candidate fulfills the attendance requirement in the present semester, he shall not be eligible for readmission into the same class.

#### **5. EVALUATION**

The performance of the candidate in each semester shall be evaluated subject-wise, with a maximum of 100 marks for theory and 100 marks for practicals, on the basis of Internal Evaluation and End Semester Examination.

5.1 For the theory subjects 75 marks shall be awarded for the performance in the Semester End Examination and 25 marks shall be awarded for Continuous Internal Evaluation (CIE). The Continuous Internal Evaluation shall be made based on the average of the marks secured in the two Mid Term-Examinations conducted, one in the middle of the Semester and the other, immediately after the completion of Semester instructions. Each mid-term examination shall be conducted for a total duration of 120 minutes with Part A as compulsory question (10 marks) consisting of 5 sub-questions carrying 2 marks each, and Part B with 3 questions to be answered out of 5 questions, each question carrying 5 marks. The details of the Question Paper pattern for End Examination (Theory) are given below:

- The Semester End Examination will be conducted for 75 marks. It consists of two parts.
  - i).Part-A for 25 marks, ii). Part-B for 50 marks.
- Part-A is a compulsory question consisting of 5 questions, one from each unit and carries 5 marks each.
- Part-B to be answered 5 questions carrying 10 marks each. There will be two questions from each unit and only one should be answered.

5.2 For practical subjects, 75 marks shall be awarded for performance in the Semester End Examinations and 25 marks shall be awarded for day-to-day performance as Internal Marks.

5.3 For conducting laboratory end examinations of MBA Programmes, one internal examiner and one external examiner are to be appointed by the Principal of the College and the same to be informed to the Director of Evaluation in two weeks before for commencement of the lab end examinations. The external examiner should be selected from outside the College concerned but within the cluster. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management.

5.4 There shall be five seminar presentations during MBA program. For seminar, a student under the supervision of a faculty member, shall collect the literature on a topic and critically review the literature and submit it to the department in a report form and shall make an oral presentation before the Departmental Academic Committee consisting of Head of the Department, Supervisor and two other senior faculty members of the department. For each Seminar there will be only internal evaluation of 50 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to fulfill minimum marks, he has to reappear during the supplementary examinations.

5.4 There shall be a Comprehensive Viva-Voce in II year II Semester. The Comprehensive Viva-Voce is intended to assess the students' understanding of various subjects he has studied during the MBA course of study. The Head of the Department shall be associated with the conduct of the Comprehensive Viva-Voce through a Committee. The Committee consisting of Head of the Department, one senior faculty member and an external examiner. The external examiner shall be appointed by the Director of Evaluation. For this, the Principal of the College shall submit a panel of 3 examiners. There are no internal marks for the Comprehensive Viva-Voce and evaluates for maximum of 100 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to fulfill minimum marks, he has to reappear during the supplementary examinations.



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5.5 A candidate shall be deemed to have secured the minimum academic requirement in a subject if he secures a minimum of 40% of marks in the Semester End Examination and a minimum aggregate of 50% of the total marks in the Semester End Examination and Continuous Internal Evaluation taken together.

5.6 In case the candidate does not secure the minimum academic requirement in any subject (as specified in 5.5) he has to reappear for the Semester End Examination in that subject.

5.7 A candidate shall be given one chance to re-register for the subjects if the internal marks secured by a candidate is less than 50% and failed in that subject for maximum of two subjects and should register within four weeks of commencement of the class work. In such a case, the candidate must re-register for the subjects and secure the required minimum attendance. The candidate's attendance in the re-registered subject(s) shall be calculated separately to decide upon his eligibility for writing the Semester End Examination in those subjects. In the event of the student taking another chance, his Continuous Internal Evaluation (internal) marks and Semester End Examination marks obtained in the previous attempt stands cancelled.

5.8 In case the candidate secures less than the required attendance in any subject, he shall not be permitted to write the Semester End Examination in that subject. He shall re-register for the subject when next offered.

## 6 Examinations and Assessment - The Grading System

61 Marks will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, or Seminar, or Project, etc., based on the % marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 6 above, and a corresponding Letter Grade shall be given.

62 As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:

% of Marks Secured (Class Intervals)	Letter Grade (UGC Guidelines)	Grade Points
80% and above ( $\geq 80\%$ , $\leq 100\%$ )	O (Outstanding)	10
Below 80% but not less than 70% ( $\geq 70\%$ , $< 80\%$ )	A <sup>+</sup> (Excellent)	9
Below 70% but not less than 60% ( $\geq 60\%$ , $< 70\%$ )	A (Very Good)	8
Below 60% but not less than 55% ( $\geq 55\%$ , $< 60\%$ )	B <sup>+</sup> (Good)	7
Below 55% but not less than 50% ( $\geq 50\%$ , $< 55\%$ )	B (above Average)	6
Below 50% ( $< 50\%$ )	F (FAIL)	0
<b>Absent</b>	<b>Ab</b>	<b>0</b>

6.3 A student obtaining F Grade in any Subject shall be considered 'failed' and is be required to reappear as 'Supplementary Candidate' in the Semester End Examination (SEE), as and when offered. In such cases, his Internal Marks (CIE Marks) in those Subjects will remain the same as those he obtained earlier.



6.4 A student not appeared for examination then 'Ab' Grade will be allocated in any Subject shall be considered 'failed' and will be required to reappear as 'Supplementary Candidate' in the Semester End Examination (SEE), as and when offered.

6.5 A Letter Grade does not imply any specific Marks percentage and it will be the range of marks percentage.

6.6 In general, a student shall not be permitted to repeat any Subject/ Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.

6.7 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

**Credit Points (CP) = Grade Point (GP) x Credits .... For a Course**

6.8 The Student passes the Subject/ Course only when he gets **GP  $\geq$  6 (B Grade or above)**.

6.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\Sigma$ CP) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

$$\text{SGPA} = \{ \sum_{i=1}^N C_i G_i \} / \{ \sum_{i=1}^N C_i \} \dots \text{For each Semester,}$$

where 'i' is the Subject indicator index (takes into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i^{\text{th}}$  Subject, and  $G_i$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i^{\text{th}}$  Subject.

6.10 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the 1 Year Second Semester onwards, at the end of each Semester, as per the formula

$$\text{CGPA} = \{ \sum_{j=1}^M C_j G_j \} / \{ \sum_{j=1}^M C_j \} \dots \text{for all S Semesters registered (ie., upto and inclusive of S Semesters, } S \geq 2 \text{ ),}$$

where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' from the 1<sup>st</sup> Semester onwards upto and inclusive of the Semester S ( obviously M  $>$  N ), 'j' is the Subject indicator index (takes into account all Subjects from 1 to S Semesters),  $C_j$  is the no. of Credits allotted to the  $j^{\text{th}}$  Subject, and  $G_j$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $j^{\text{th}}$  Subject. After registration and completion of 1 Year 1 Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.



6.11 For Calculations listed in Item 7.6 – 7.10, performance in failed Subjects/ Courses (securing F Grade) will also be taken into account, and the Credits of such Subjects/ Courses will also be included in the multiplications and summations.

## 7. EVALUATION OF PROJECT/DISSERTATION WORK

Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.

- 7.1 A Project Review Committee (PRC) shall be constituted with Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Departments offering the MBA programme.
- 7.2 Registration of Project Work: A candidate is permitted to register for the project work after satisfying the attendance requirement of all the subjects, both theory and practical.
- 7.3 After satisfying 7.2, a candidate has to submit, in consultation with his Project Supervisor, the title, objective and plan of action of his project work to the PRC for approval. Only after obtaining the approval of the PRC the student can initiate the Project work.
- 7.4 If a candidate wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.
- 7.5 A candidate shall submit his project status report in two stages at least with a gap of 3 months between them.
- 7.6 The work on the project shall be initiated at the beginning of the II year II Semester and the duration of the project is one semester. A candidate is permitted to submit Project dissertation only after successful completion of all theory and practical courses with the approval of PRC not earlier than the Academic Calendar of the Semester from the date of registration of the project work. For the approval of PRC the candidate shall submit the draft copy of the dissertation to the Head of the Department and make an oral presentation before the PRC.
- 7.7 After approval from the PRC, the soft copy of the dissertation should be submitted to the University for ANTI-PLAGIARISM for the quality check and the plagiarism report should be included in the final dissertation. If the copied information is less than 24%, then only dissertation will be accepted for submission.
- 7.8 Three copies of the dissertation certified by the supervisor shall be submitted to the College/School/Institute.
- 7.9 For Project Evaluation (Viva Voce) there is an internal marks of 25, the evaluation should be done by the PRC for 15 marks and Supervisor will evaluate for 10 marks. The Supervisor and PRC will examine the Problem Definition, Objectives, Scope of Work, Literature Survey in the same domain.
- 7.10 For Project Evaluation (Viva Voce) there is an external marks of 75 and the same evaluated by the External examiner appointed by the University. The candidate has to

secure minimum of 50 marks out of 100 marks in the Project Evaluation (Viva-Voce) examination.

- 7.11 If he fails to fulfill as specified in 7.10, he will reappear for the Viva-Voce examination only after three months. In the reappeared examination also, fails to fulfill, he will not be eligible for the award of the degree.
- 7.12 The dissertation shall be adjudicated by one examiner selected by the University. For this, the Principal of the College shall submit a panel of 3 examiners, eminent in that field, with the help of the guide concerned and Head of the Department.
- 7.13 If the report of the examiner is not favourable, the candidate shall revise and resubmit the Dissertation. If the report of the examiner is unfavourable again, the dissertation shall be summarily rejected.
- 7.14 If the report of the examiner is favourable, Project Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the dissertation.
- 7.15 The Head of the Department shall coordinate and make arrangements for the conduct of Project Viva- Voce examination.

## **8. AWARD OF DEGREE AND CLASS**

- 8.1 A Student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secures the required number of 88 Credits (with  $CGPA \geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the MBA Degree as he admitted.

### **8.2 Award of Class**

After a student has satisfied the requirements prescribed for the completion of the programme and is eligible for the award of MBA Degree, he shall be placed in one of the following three classes based on the CGPA:

Class Awarded	CGPA
First Class with Distinction	$\geq 7.75$
First Class	$6.75 \leq CGPA < 7.75$
Second Class	$6.00 \leq CGPA < 6.75$

- 8.3 A student with final CGPA (at the end of the PGP)  $< 6.00$  will not be eligible for the Award of Degree.

## **9. WITHHOLDING OF RESULTS**

If the student has not paid the dues, if any, to the University or if any case of indiscipline is pending against him, the result of the student will be withheld and he will not be allowed into the next semester. His degree will be withheld in such cases.



## **10. TRANSITORY REGULATIONS**

- 10.1 If any candidate is detained due to shortage of attendance in one or more subjects, they are eligible for re-registration to maximum of two earlier or equivalent subjects at a time as and when offered.
- 10.2 The candidate who fails in any subject will be given two chances to pass the same subject; otherwise, he has to identify an equivalent subject as per R15 Academic Regulations.

## **11 GENERAL**

- 11.1 **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
- 11.2 **Credit Point:** It is the product of grade point and number of credits for a course.
- 11.3 Wherever the words "he", "him", "his", occur in the regulations, they include "she", "her".
- 11.4 The academic regulation should be read as a whole for the purpose of any interpretation.
- 11.5 In the case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.
- 11.6 The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.



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## MALPRACTICES RULES

### DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS

	Nature of Malpractices/Improper conduct <i>If the candidate:</i>	Punishment
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in- charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.

	or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

#### Malpractices identified by squad or special invigilators

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year



Principal  
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# **JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**

*(Established by an Act No.30 of 2008 of A.P. State Legislature)*

Kukatpally, Hyderabad – 500 085, Andhra Pradesh (India)

## **R 15 - ACADEMIC REGULATIONS (CBCS) FOR MCA (REGULAR) DEGREE PROGRAMME**

Applicable for the students of MCA (Regular) programme from the Academic Year **2015-16** and onwards

The MCA Degree of Jawaharlal Nehru Technological University Hyderabad shall be conferred on candidates who are admitted to the programme and who fulfill all the requirements for the award of the Degree.

### **1 ELIGIBILITY FOR ADMISSIONS**

Admission to the above programme shall be made subject to eligibility and qualification as prescribed by the University from time to time.

Admissions shall be made on the basis of merit/rank obtained by the candidate qualified at ICET or Entrance Test conducted by the University or on the basis of any other order of merit as approved by the University, subject to reservations as laid down by the Govt. from time to time.

### **2 AWARD OF MCA DEGREE**

- 2.1 A student shall be declared eligible for the award of the MCA Degree, if he pursues a course of study in not less than three and not more than six academic years. However, he is permitted to write the examinations for two more years after four academic years of course work, failing which he shall forfeit his seat in MCA programme.
- 2.2 The student shall register for all 148 credits and secure all the 148 credits.
- 2.3 The minimum instruction days in each semester are 90.

### **3 COURSE REGISTRATION**

- 3.1 A 'Faculty Advisor or Counselor' shall be assigned to each student, who will advise him on the Post Graduate Programme (PGP), its Course Structure and Curriculum, Choice/Option for Subjects/ Courses, based on his competence, progress, pre-requisites and interest.
- 3.2 Academic Section of the College invites 'Registration Forms' from students with in 15 days from the commencement of classwork through 'ON-LINE SUBMISSIONS', ensuring 'DATE and TIME Stamping'. The ON-LINE Registration Requests for any 'CURRENT SEMESTER' shall be completed BEFORE the commencement of SEEs (Semester End Examinations) of the 'PRECEDING SEMESTER'.



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- 3.3 A Student can apply for ON-LINE Registration, ONLY AFTER obtaining the 'WRITTEN APPROVAL' from his Faculty Advisor, which should be submitted to the College Academic Section through the Head of Department (a copy of it being retained with Head of Department, Faculty Advisor and the Student).
- 3.4 If the Student submits ambiguous choices or multiple options or erroneous entries - during ON-LINE Registration for the Subject(s) / Course(s) under a given/ specified Course Group/ Category as listed in the Course Structure, only the first mentioned Subject/ Course in that Category will be taken into consideration.
- 3.5 Subject/ Course Options exercised through ON-LINE Registration are final and CANNOT be changed, nor can they be inter-changed; further, alternate choices will also not be considered. However, if the Subject/ Course that has already been listed for Registration (by the Head of Department) in a Semester could not be offered due to any unforeseen or unexpected reasons, then the Student shall be allowed to have alternate choice - either for a new Subject (subject to offering of such a Subject), or for another existing Subject (subject to availability of seats), which may be considered. Such alternate arrangements will be made by the Head of Department, with due notification and time-framed schedule, within the FIRST WEEK from the commencement of Class-work for that Semester.

#### **4 ATTENDANCE**

The programme offered on a unit basis with each subject being considered a unit.

- 4.1 Attendance in all classes (Lectures/Laboratories etc.) is compulsory. The minimum required attendance in each theory / Laboratory etc. is 75% including the days of attendance in sports, games, NCC and NSS activities for appearing for the End Semester examination. A student shall not be permitted to appear for the Semester End Examinations (SEE) if his attendance is less than 75%.
- 4.2 Condonation of shortage of attendance in each subject up to 10% (65% and above and below 75%) in each semester shall be granted by the College Academic Committee.
- 4.3 Shortage of Attendance below 65% in each subject shall not be condoned.
- 4.4 Students whose shortage of attendance is not condoned in any subject are not eligible to write their end semester examination of that subject and their registration shall stand cancelled.
- 4.5 A prescribed fee shall be payable towards condonation of shortage of attendance.
- 4.6 A Candidate shall put in a minimum required attendance at least three (3) theory subjects in each semester for promoting to next Semester. In order to qualify for the award of the MCA Degree, the candidate shall complete all the academic requirements of the subjects, as per the course structure.
- 4.7 A student shall not be promoted to the next semester unless he satisfies the attendance requirement of the present Semester, as applicable. They may seek

readmission into that semester when offered next. If any candidate fulfills the attendance requirement in the present semester, he shall not be eligible for readmission into the same class.

## 5 EVALUATION

The performance of the candidate in each semester shall be evaluated subject-wise, with a maximum of 100 marks for theory and 100 marks for practicals, on the basis of Internal Evaluation and End Semester Examination.

5.1 For the theory subjects 75 marks shall be awarded for the performance in the Semester End Examination and 25 marks shall be awarded for Continuous Internal Evaluation (CIE). The Continuous Internal Evaluation shall be made based on the average of the marks secured in the two Mid Term-Examinations conducted, one in the middle of the Semester and the other, immediately after the completion of Semester instructions. Each mid-term examination shall be conducted for a total duration of 120 minutes with Part A as compulsory question (10 marks) consisting of 5 sub-questions carrying 2 marks each, and Part B with 3 questions to be answered out of 5 questions, each question carrying 5 marks. The details of the Question Paper pattern for End Examination (Theory) are given below:

- The Semester End Examination will be conducted for 75 marks. It consists of two parts.  
i).Part-A for 25 marks, ii). Part-B for 50 marks.
- Part-A is a compulsory question consisting of 5 questions, one from each unit and carries 5 marks each.
- Part-B to be answered 5 questions carrying 10 marks each. There will be two questions from each unit and only one should be answered.

5.2 For practical subjects, 75 marks shall be awarded for performance in the Semester End Examinations and 25 marks shall be awarded for day-to-day performance as Internal Marks.

5.3 For conducting laboratory end examinations of MCA Programmes, one internal examiner and one external examiner are to be appointed by the Principal of the College and the same to be informed to the Director of Evaluation in two weeks before for commencement of the lab end examinations. The external examiner should be selected from outside the College concerned but within the cluster. No external examiner should be appointed from any other College in the same cluster/any other cluster which is run by the same Management.

5.4 There shall be a Comprehensive Viva-Voce in III year II Semester. The Comprehensive Viva-Voce is intended to assess the students' understanding of various subjects he has studied during the MCA course of study. The Head of the Department shall be associated with the conduct of the Comprehensive Viva-Voce through a Committee. The Committee consisting of Head of the Department, one senior faculty member and an external examiner. The external examiner shall be appointed by the Director of Evaluation. For this, the Principal of the College shall submit a panel of 3 examiners. There are no internal marks for the Comprehensive Viva-Voce and evaluates for

maximum of 100 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. If he fails to fulfill minimum marks, he has to reappear during the supplementary examinations.

- 5.5 A candidate shall be deemed to have secured the minimum academic requirement in a subject if he secures a minimum of 40% of marks in the Semester End Examination and a minimum aggregate of 50% of the total marks in the Semester End Examination and Continuous Internal Evaluation taken together.
- 5.6 In case the candidate does not secure the minimum academic requirement in any subject (as specified in 5.5) he has to reappear for the Semester End Examination in that subject.
- 5.7 A candidate shall be given one chance to re-register for the subjects if the internal marks secured by a candidate is less than 50% and failed in that subject for maximum of two subjects and should register within four weeks of commencement of the class work. In such a case, the candidate must re-register for the subjects and secure the required minimum attendance. The candidate's attendance in the re-registered subject(s) shall be calculated separately to decide upon his eligibility for writing the Semester End Examination in those subjects. In the event of the student taking another chance, his Continuous Internal Evaluation (internal) marks and Semester End Examination marks obtained in the previous attempt stands cancelled.
- 5.8 In case the candidate secures less than the required attendance in any subject, he shall not be permitted to write the Semester End Examination in that subject. He shall re-register for the subject when next offered.

## **6 EXAMINATIONS AND ASSESSMENT - THE GRADING SYSTEM**

- 61 Marks will be awarded to indicate the performance of each student in each Theory Subject, or Lab/Practicals, or Seminar, or Project, etc., based on the % marks obtained in CIE + SEE (Continuous Internal Evaluation + Semester End Examination, both taken together) as specified in Item 6 above, and a corresponding Letter Grade shall be given.
- 62 As a measure of the student's performance, a 10-point Absolute Grading System using the following Letter Grades (UGC Guidelines) and corresponding percentage of marks shall be followed:

<i>% of Marks Secured (Class Intervals)</i>	<i>Letter Grade (UGC Guidelines)</i>	<i>Grade Points</i>
80% and above ( $\geq 80\%$ , $\leq 100\%$ )	O (Outstanding)	10
Below 80% but not less than 70% ( $\geq 70\%$ , $< 80\%$ )	A <sup>+</sup> (Excellent)	9
Below 70% but not less than 60% ( $\geq 60\%$ , $< 70\%$ )	A (Very Good)	8
Below 60% but not less than 55% ( $\geq 55\%$ , $< 60\%$ )	B <sup>+</sup> (Good)	7
Below 55% but not less than 50%	B	6

( $\geq 50\%$ , $< 55\%$ )	(above Average)	
Below 50% ( $< 50\%$ )	F (FAIL)	0
<b>Absent</b>	<b>Ab</b>	<b>0</b>

6.3 A student obtaining F Grade in any Subject shall be considered 'failed' and is required to reappear as 'Supplementary Candidate' in the Semester End Examination (SEE), as and when offered. In such cases, his Internal Marks (CIE Marks) in those Subjects will remain the same as those he obtained earlier.

6.4 A student not appeared for examination then 'Ab' Grade will be allocated in any Subject shall be considered 'failed' and will be required to reappear as 'Supplementary Candidate' in the Semester End Examination (SEE), as and when offered.

6.5 A Letter Grade does not imply any specific Marks percentage and it will be the range of marks percentage.

6.6 In general, a student shall not be permitted to repeat any Subject/ Course (s) only for the sake of 'Grade Improvement' or 'SGPA/ CGPA Improvement'.

6.7 A student earns Grade Point (GP) in each Subject/ Course, on the basis of the Letter Grade obtained by him in that Subject/ Course. The corresponding 'Credit Points' (CP) are computed by multiplying the Grade Point with Credits for that particular Subject/ Course.

**Credit Points (CP) = Grade Point (GP) x Credits .... For a Course**

6.8 The Student passes the Subject/ Course only when he gets **GP  $\geq 6$  (B Grade or above)**.

6.9 The Semester Grade Point Average (SGPA) is calculated by dividing the Sum of Credit Points ( $\Sigma CP$ ) secured from ALL Subjects/ Courses registered in a Semester, by the Total Number of Credits registered during that Semester. SGPA is rounded off to TWO Decimal Places. SGPA is thus computed as

**SGPA =  $\{ \sum_{i=1}^N C_i G_i \} / \{ \sum_{i=1}^N C_i \}$  .... For each Semester,**

where 'i' is the Subject indicator index (takes into account all Subjects in a Semester), 'N' is the no. of Subjects 'REGISTERED' for the Semester (as specifically required and listed under the Course Structure of the parent Department),  $C_i$  is the no. of Credits allotted to the  $i^{th}$  Subject, and  $G_i$  represents the Grade Points (GP) corresponding to the Letter Grade awarded for that  $i^{th}$  Subject.

6.10 The Cumulative Grade Point Average (CGPA) is a measure of the overall cumulative performance of a student over all Semesters considered for registration. The CGPA is the ratio of the Total Credit Points secured by a student in ALL registered Courses in ALL Semesters, and the Total Number of Credits registered in ALL the Semesters. CGPA is rounded off to TWO Decimal Places. CGPA is thus computed from the 1 Year Second Semester onwards, at the end of each Semester, as per the formula

$$CGPA = \{ \sum_{j=1}^M C_j G_j \} / \{ \sum_{j=1}^M C_j \} \dots \text{for all } S \text{ Semesters registered} \\ (\text{ie., upto and inclusive of } S \text{ Semesters, } S \geq 2),$$

where 'M' is the TOTAL no. of Subjects (as specifically required and listed under the Course Structure of the parent Department) the Student has 'REGISTERED' from the 1<sup>st</sup> Semester onwards upto and inclusive of the Semester S ( obviously M > N ), 'j' is the Subject indicator index (takes into account all Subjects from 1 to S Semesters), C<sub>j</sub> is the no. of Credits allotted to the j<sup>th</sup> Subject, and G<sub>j</sub> represents the Grade Points (GP) corresponding to the Letter Grade awarded for that j<sup>th</sup> Subject. After registration and completion of I Year I Semester however, the SGPA of that Semester itself may be taken as the CGPA, as there are no cumulative effects.

**6.11** For Calculations listed in Item 7.6 – 7.10, performance in failed Subjects/ Courses (securing F Grade) will also be taken into account, and the Credits of such Subjects/ Courses will also be included in the multiplications and summations.

## 7. EVALUATION OF PROJECT/DISSERTATION WORK

Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.

- 7.1 A Project Review Committee (PRC) shall be constituted with Head of the Department as Chairperson, Project Supervisor and one senior faculty member of the Departments offering the MCA programme.
- 7.2 Registration of Project Work: A candidate is permitted to register for the project work after satisfying the attendance requirement of all the subjects, both theory and practical.
- 7.3 After satisfying 7.2, a candidate has to submit, in consultation with his Project Supervisor, the title, objective and plan of action of his project work to the PRC for approval. Only after obtaining the approval of the PRC the student can initiate the Project work.
- 7.4 If a candidate wishes to change his supervisor or topic of the project, he can do so with the approval of the PRC. However, the PRC shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.
- 7.5 A candidate shall submit his project status report in two stages at least with a gap of 3 months between them.
- 7.6 The work on the project shall be initiated at the beginning of the III year II Semester and the duration of the project is one semester. A candidate is permitted to submit Project Thesis only after successful completion of all theory and practical courses with the approval of PRC not earlier than 20 weeks from the date of registration of the project work. For the approval of PRC the candidate shall submit the draft copy of thesis to the Head of the Department and make an oral presentation before the PRC.

- 7.7 After approval from the PRC, the soft copy of the thesis should be submitted to the University for ANTI-PLAGIARISM for the quality check and the plagiarism report should be included in the final thesis. If the copied information is less than 24%, then only thesis will be accepted for submission.
- 7.8 Three copies of the Project Thesis certified by the supervisor shall be submitted to the College/School/Institute.
- 7.9 For Project work Review in III Year II Sem. there is an internal marks of 50, the evaluation should be done by the PRC for 25 marks and Supervisor will evaluate for 25 marks. The Supervisor and PRC will examine the Problem Definition, Objectives, Scope of Work, Literature Survey in the same domain. A candidate has to secure a minimum of 50% of marks to be declared successful for Project Work Review. If he fails to fulfill minimum marks, he has to reappear during the supplementary examination.
- 7.10 For Project Evaluation (Viva Voce) in III Year II Sem. there is an external marks of 150 and the same evaluated by the External examiner appointed by the University. The candidate has to secure minimum of 50% marks in Project Evaluation (Viva-Voce) examination.
- 7.11 If he fails to fulfill as specified in 7.10, he will reappear for the Viva-Voce examination only after three months. In the reappeared examination also, fails to fulfill, he will not be eligible for the award of the degree.
- 7.12 The thesis shall be adjudicated by one examiner selected by the University. For this, the Principal of the College shall submit a panel of 3 examiners, eminent in that field, with the help of the guide concerned and Head of the Department.
- 7.13 If the report of the examiner is not favourable, the candidate shall revise and resubmit the Thesis. If the report of the examiner is unfavourable again, the thesis shall be summarily rejected.
- 7.14 If the report of the examiner is favourable, Project Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the external examiner who adjudicated the Thesis.
- 7.15 The Head of the Department shall coordinate and make arrangements for the conduct of Project Viva- Voce examination.

#### **8. AWARD OF DEGREE AND CLASS**

- 8.1 A Student who registers for all the specified Subjects/ Courses as listed in the Course Structure, satisfies all the Course Requirements, and passes the examinations prescribed in the entire PG Programme (PGP), and secures the required number of 148 Credits (with CGPA  $\geq 6.0$ ), shall be declared to have 'QUALIFIED' for the award of the MCA Degree as he admitted.

## 8.2 **Award of Class**

After a student has satisfied the requirements prescribed for the completion of the programme and is eligible for the award of MCA Degree, he shall be placed in one of the following three classes based on the CGPA:

Class Awarded	CGPA
First Class with Distinction	$\geq 7.75$
First Class	$6.75 \leq \text{CGPA} < 7.75$
Second Class	$6.00 \leq \text{CGPA} < 6.75$

8.3 A student with final CGPA (at the end of the PGP)  $< 6.00$  will not be eligible for the Award of Degree.

## 9. **WITHHOLDING OF RESULTS**

If the student has not paid the dues, if any, to the University or if any case of indiscipline is pending against him, the result of the student will be withheld and he will not be allowed into the next semester. His degree will be withheld in such cases.

## 10. **TRANSITORY REGULATIONS**

- 10.1 If any candidate is detained due to shortage of attendance in one or more subjects, they are eligible for re-registration to maximum of two earlier or equivalent subjects at a time as and when offered.
- 10.2 The candidate who fails in any subject will be given two chances to pass the same subject; otherwise, he has to identify an equivalent subject as per R15 Academic Regulations.

## 11. **GENERAL**

- 11.1 **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
- 11.2 **Credit Point:** It is the product of grade point and number of credits for a course.
- 11.3 Wherever the words "he", "him", "his", occur in the regulations, they include "she", "her".
- 11.4 The academic regulation should be read as a whole for the purpose of any interpretation.
- 11.5 In the case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.
- 11.6 The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.

## MALPRACTICES RULES

### DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS

Nature of Malpractices/Improper conduct		Punishment
<i>If the candidate:</i>		
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.

	visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

#### Malpractices identified by squad or special invigilators

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions: (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year





JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by State Act No. 30 of 2008)

Kukatpally, Hyderabad, Telangana (India).

**ACADEMIC REGULATIONS FOR B.TECH. REGULAR STUDENTS**  
**WITH EFFECT FROM**  
**ACADEMIC YEAR 2016-17 (R-16)**

**1.0 Under-Graduate Degree Programme in Engineering & Technology (UGP in E&T)**  
**1.1** JNTUH offers a 4-year (8 semesters) Bachelor of Technology (B.Tech.) degree programme, under Choice Based Credit System (CBCS) at its non-autonomous constituent and affiliated colleges with effect from the academic year 2016-17 in the following branches of Engineering:

Branch
Civil Engineering
Electrical and Electronics Engineering
Mechanical Engineering
Electronics and Communication Engineering
Computer Science and Engineering
Chemical Engineering
Electronics and Instrumentation Engineering
Bio-Medical Engineering
Information Technology
Mechanical Engineering (Mechatronics)
Electronics and Telematics Engineering
Metallurgy and Material Technology
Electronics and Computer Engineering
Mechanical Engineering (Production)
Aeronautical Engineering
Instrumentation and Control Engineering
Biotechnology
Automobile Engineering
Mining Engineering
Petroleum Engineering
Civil and Environmental Engineering
Mechanical Engineering (Nano Technology)
Computer Science & Technology
Pharmaceutical Engineering

## **2.0 Eligibility for admission**

**2.1** Admission to the under graduate programme shall be made either on the basis of the merit rank obtained by the qualified student in entrance test conducted by the Telangana State Government (EAMCET) or the University or on the basis of any other order of merit approved by the University, subject to reservations as prescribed by the government from time to time.

**2.2** The medium of instructions for the entire under graduate programme in E&T will be **English only**.

## **3.0 B.Tech. Programme structure**

**3.1** A student after securing admission shall pursue the under graduate programme in B.Tech. in a minimum period of **four** academic years (8 semesters), and a maximum period of **eight** academic years (16 semesters) starting from the date of commencement of first year first semester, failing which student shall forfeit seat in B.Tech course.

Each semester is structured to provide 24 credits, totaling to 192 credits for the entire B.Tech. programme.

Each student shall secure 192 credits (with CGPA  $\geq 5$ ) required for the completion of the under graduate programme and award of the B.Tech. degree.

**3.2** **UGC/ AICTE** specified definitions/ descriptions are adopted appropriately for various terms and abbreviations used in these academic regulations/ norms, which are listed below.

### **3.2.1 Semester scheme**

Each under graduate programme is of 4 academic years (8 semesters) with the academic year being divided into two semesters of 22 weeks ( $\geq 90$  instructional days) each, each semester having - 'Continuous Internal Evaluation (CIE)' and 'Semester End Examination (SEE)'. Choice Based Credit System (CBCS) and Credit Based Semester System (CBSS) as indicated by UGC and curriculum / course structure as suggested by AICTE are followed.

### **3.2.2 Credit courses**

All subjects/ courses are to be registered by the student in a semester to earn credits which shall be assigned to each subject/ course in an L: T: P: C (lecture periods: tutorial periods: practical periods: credits) structure based on the following general pattern.

- One credit for one hour/ week/ semester for theory/ lecture (L) courses.
- One credit for two hours/ week/ semester for laboratory/ practical (P) courses or Tutorials (T).

Courses like Environmental Science, Professional Ethics, Gender Sensitization lab and other student activities like NCC/NSO and NSS are identified as mandatory courses. These courses will not carry any credits.

### 3.2.3 Subject Course Classification

All subjects/ courses offered for the under graduate programme in E&T (B.Tech. degree programmes) are broadly classified as follows. The university has followed almost all the guidelines issued by AICTE/UGC.

S. No.	Broad Course Classification	Course Group/ Category	Course Description
1	Foundation Courses (FnC)	BS – Basic Sciences	Includes mathematics, physics and chemistry subjects
2		ES - Engineering Sciences	Includes fundamental engineering subjects
3		HS – Humanities and Social sciences	Includes subjects related to humanities, social sciences and management
4	Core Courses (CoC)	PC – Professional Core	Includes core subjects related to the parent discipline/ department/ branch of Engineering.
5	Elective Courses (EℓC)	PE – Professional Electives	Includes elective subjects related to the parent discipline/ department/ branch of Engineering.
6		OE – Open Electives	Elective subjects which include interdisciplinary subjects or subjects in an area outside the parent discipline/ department/ branch of Engineering.
7	Core Courses	Project Work	B.Tech. project or UG project or UG major project
8		Industrial training/ Mini- project	Industrial training/ Internship/ UG Mini-project/ Mini-project
9		Seminar	Seminar/ Colloquium based on core contents related to parent discipline/ department/ branch of Engineering.
10	Minor courses	-	1 or 2 Credit courses (subset of HS)
11	Mandatory Courses (MC)	-	Mandatory courses (non-credit)

#### 4.0 Course registration

4.1 A 'faculty advisor or counselor' shall be assigned to a group of 15 students, who will advise student about the under graduate programme, its course structure and curriculum, choice/option for subjects/ courses, based on their competence, progress, pre-requisites and interest.

4.2 The academic section of the college invites 'registration forms' from students before the beginning of the semester through 'on-line registration', ensuring 'date and time stamping'. The on-line registration requests for any 'current semester' shall be **completed before the commencement of SEEs (Semester End Examinations) of the 'preceding semester'.**

4.3 A student can apply for **on-line** registration, **only after** obtaining the '**written approval**' from faculty advisor/counselor, which should be submitted to the college academic section through the Head of the Department. A copy of it shall be retained with Head of the Department, faculty advisor/ counselor and the student.

4.4 A student may be permitted to register for the subjects/ courses of **choice** with a total of 24 credits per semester (minimum of 20 credits and maximum of 28 credits per semester and permitted deviation of  $\pm 17\%$ ), based on **progress** and SGPA/ CGPA, and completion of the '**pre-requisites**' as indicated for various subjects/ courses, in the department course structure and syllabus contents. However, a **minimum** of 20 credits per semester must be registered to ensure the '**studentship**' in any semester.

4.5 Choice for '**additional subjects/ courses**' to reach the maximum permissible limit of 28 credits (above the typical 24 credit norm) must be clearly indicated, which needs the specific approval and signature of the faculty advisor/ counselor.

4.6 If the student submits ambiguous choices or multiple options or erroneous entries during **on-line** registration for the subject(s) / course(s) under a given/ specified course group/ category as listed in the course structure, only the first mentioned subject/ course in that category will be taken into consideration.

4.7 Subject/ course options exercised through **on-line** registration are final and **cannot** be changed or inter-changed; further, alternate choices also will not be considered. However, if the subject/ course that has already been listed for registration by the Head of the Department in a semester could not be offered due to any unforeseen or unexpected reasons, then the student shall be allowed to have alternate choice either for a new subject (subject to offering of such a subject), or for another existing subject (subject to availability of seats). Such alternate arrangements will be made by the head of the department, with due notification and time-framed schedule, within the **first week** after the commencement of class-work for that semester.

**4.8** Dropping of subjects/ courses may be permitted, only after obtaining prior approval from the faculty advisor/ counselor (subject to retaining a minimum of 20 credits), ‘**within a period of 15 days**’ from the beginning of the current semester.

**4.9** **Open electives:** The students have to choose one open elective (OE-I) during III year I semester, one (OE-II) during III year II semester, and one (OE-III) in IV year II semester, from the list of open electives given. However, the student cannot opt for an open elective subject offered by their own (parent) department, if it is already listed under any category of the subjects offered by parent department in any semester.

**4.10** **Professional electives:** students have to choose professional elective (PE-I) in III year II semester, Professional electives II, III, and IV (PE-II, III and IV) in IV year I semester, Professional electives V, and VI (PE-V and VI) in IV year II semester, from the list of professional electives given. However, the students may opt for professional elective subjects offered in the related area.

**5.0 Subjects/ courses to be offered**

**5.1** A typical section (or class) strength for each semester shall be 60.

**5.2** A subject/ course may be offered to the students, **only if** a minimum of 20 students ( $1/3$  of the section strength) opt for it. The maximum strength of a section is limited to 80 ( $60 + 1/3$  of the section strength).

**5.3** More than **one faculty member** may offer the **same subject** (lab/ practical may be included with the corresponding theory subject in the same semester) in any semester. However, selection of choice for students will be based on - ‘**first come first serve** basis and CGPA criterion’ (i.e. the first focus shall be on early **on-line entry** from the student for registration in that semester, and the second focus, if needed, will be on CGPA of the student).

**5.4** If more entries for registration of a subject come into picture, then the Head of Department concerned shall decide, whether or not to offer such a subject/ course for **two (or multiple) sections**.

**5.5** In case of options coming from students of other departments/ branches/ disciplines (not considering **open electives**), first **priority** shall be given to the student of the ‘**parent department**’.

**6.0 Attendance requirements:**

**6.1** A student shall be eligible to appear for the semester end examinations, if student acquires a minimum of 75% of attendance in aggregate of all the subjects/ courses (excluding attendance in mandatory courses Environmental Science, Professional Ethics, Gender Sensitization Lab, NCC/NSO and NSS) for that semester.

**6.2** Shortage of attendance in aggregate up to 10% (65% and above, and below 75%) in each semester may be condoned by the college academic committee on genuine and valid grounds, based on the student's representation with supporting evidence.

**6.3** A stipulated fee shall be payable towards condoning of shortage of attendance.

**6.4** Shortage of attendance below 65% in aggregate shall in **no** case be condoned.

**6.5** **Students whose shortage of attendance is not condoned in any semester are not eligible to take their end examinations of that semester. They get detained and their registration for that semester shall stand cancelled. They will not be promoted to the next semester.** They may seek re-registration for all those subjects registered in that semester in which student was detained, by seeking re-admission into that semester as and when offered; in case if there are any professional electives and/ or open electives, the same may also be re-registered if offered. However, if those electives are not offered in later semesters, then alternate electives may be chosen from the **same** set of elective subjects offered under that category.

**6.6** A student fulfilling the attendance requirement in the present semester shall not be eligible for readmission into the same class.

#### **7.0 Academic requirements**

The following academic requirements have to be satisfied, in addition to the attendance requirements mentioned in item no.6.

**7.1** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to each subject/ course, if student secures not less than 35% marks (26 out of 75 marks) in the semester end examination, and a minimum of 40% of marks in the sum total of the CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together; in terms of letter grades, this implies securing 'C' grade or above in that subject/ course.

**7.2** A student shall be deemed to have satisfied the academic requirements and earned the credits allotted to UG Mini Project and seminar, if student secures not less than 40% marks (i.e. 40 out of 100 allotted marks) in each of them. The student would be treated as failed, if student (i) does not submit a report on UG Mini Project, or does not make a presentation of the same before the evaluation committee as per schedule, or (ii) does not present the seminar as required in the IV year I Semester, or (iii) secures less than 40% marks in industry UG Mini Project / seminar evaluations.

Student may reappear once for each of the above evaluations, when they are scheduled again; if student fails in such 'one reappearance' evaluation also, student has to reappear for the same in the next subsequent semester, as and when it is scheduled.

#### **7.3 Promotion Rules**

S. No.	Promotion	Conditions to be fulfilled
1	First year first semester to first year second semester	Regular course of study of first year first semester.
2	First year second semester to second year first semester	(i) Regular course of study of first year second semester.  (ii) Must have secured at least 24 credits out of 48 credits i.e., 50% credits up to first year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
3.	Second year first semester to second year second semester	Regular course of study of second year first semester.
4	Second year second semester to third year first semester	(i) Regular course of study of second year second semester.  (ii) Must have secured at least 58 credits out of 96 credits i.e., 60% credits up to second year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
5	Third year first semester to third year second semester	Regular course of study of third year first semester.
6	Third year second semester to fourth year first semester	(i) Regular course of study of third year second semester.  (ii) Must have secured at least 86 credits out of 144 credits i.e., 60% credits up to third year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
7	Fourth year first semester to fourth year second semester	Regular course of study of fourth year first semester.

7.4 A student shall register for all subjects covering 192 credits as specified and listed in the course structure, fulfills all the attendance and academic requirements for 192 credits,



‘earn all 192 credits by securing SGPA  $\geq 5.0$  (in each semester), and CGPA (at the end of each successive semester)  $\geq 5.0$ , to successfully complete the under graduate programme.

7.5 After securing the necessary 192 credits as specified for the successful completion of the entire under graduate programme, the student can avail exemption of two subjects up to 6 credits, that is, one open elective and one professional elective subject or two professional elective subjects for optional drop out from these 192 credits earned; resulting in 186 credits for under graduate programme performance evaluation, i.e., the performance of the student in these 186 credits shall alone be taken into account for the calculation of ‘the final CGPA (at the end of under graduate programme, which takes the SGPA of the IV year II semester into account)’, and shall be indicated in the grade card of IV year II semester. However, the performance of student in the earlier individual semesters, with the corresponding SGPA and CGPA for which grade cards have already been given will not be altered.

7.6 If a student registers for some more ‘**extra subjects**’ (in the parent department or other departments/branches of engg.) other than those listed subjects totaling to 192 credits as specified in the course structure of his department, the performances in those ‘**extra subjects**’ (although evaluated and graded using the same procedure as that of the required 192 credits) will not be taken into account while calculating the SGPA and CGPA. For such ‘**extra subjects**’ registered, % of marks and letter grade alone will be indicated in the grade card as a performance measure, subject to completion of the attendance and academic requirements as stated in regulations 6 and 7.1 – 7.5 above.

7.7 A student eligible to appear in the end semester examination for any subject/ course, but absent from it or failed (thereby failing to secure ‘C’ grade or above) may reappear for that subject/ course in the supplementary examination as and when conducted. In such cases, internal marks (CIE) assessed earlier for that subject/ course will be carried over, and added to the marks to be obtained in the SEE supplementary examination for evaluating performance in that subject.

7.8 A student **detained in a semester due to shortage of attendance may be re-admitted when the same semester is offered in the next academic year for fulfillment of academic requirements.** The academic regulations under which student has been readmitted shall be applicable. However, no grade allotments or SGPA/ CGPA calculations will be done for the entire semester in which student has been detained.

7.9 A student detained **due to lack of credits, shall be promoted to the next academic year only after acquiring the required academic credits.** The academic regulations under which student has been readmitted shall be applicable to him.

#### 8.0 **Evaluation - Distribution and Weightage of marks**

8.1 The performance of a student in every subject/course (including practicals and UG major project) will be evaluated for 100 marks each, with 25 marks allotted for CIE (Continuous Internal Evaluation) and 75 marks for SEE (Semester End-Examination).

8.2 For theory subjects, during a semester, there shall be two mid-term examinations. Each mid-term examination consists of one objective paper, one descriptive paper and one assignment. The objective paper and the descriptive paper shall be for 10 marks each with a total duration of 1 hour 20 minutes (20 minutes for objective and 60 minutes for descriptive paper). The objective paper is set with 20 bits of multiple choice, fill-in the blanks and matching type of questions for a total of 10 marks. The descriptive paper shall contain 4 full questions out of which, the student has to answer 2 questions, each carrying 5 marks. While the first mid-term examination shall be conducted on 50% of the syllabus, the second mid-term examination shall be conducted on the remaining 50% of the syllabus. Five marks are allocated for assignments (as specified by the subject teacher concerned). The first assignment should be submitted before the conduct of the first mid-examination, and the second assignment should be submitted before the conduct of the second mid-examination. The total marks secured by the student in each mid-term examination are evaluated for 25 marks, and the average of the two mid-term examinations shall be taken as the final marks secured by each student in internals/sessionals. If any student is absent from any subject of a mid-term examination, an on-line test will be conducted for him by the university. The details of the question paper pattern are as follows,

- The end semester examinations will be conducted for 75 marks consisting of two parts viz. i) **Part- A** for 25 marks, ii) **Part - B** for 50 marks.
- Part-A is compulsory question which consists of ten sub-questions. The first five sub-questions are from each unit and carry 2 marks each. The next five sub-questions are one from each unit and carry 3 marks each.
- Part-B consists of five questions (numbered from 2 to 6) carrying 10 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there will be an “either” “or” choice, which means that there will be two questions from each unit and the student should answer either of the two questions.

8.3 For practical subjects there shall be a continuous internal evaluation during the semester for 25 sessional marks and 75 semester end examination marks. Out of the 25 marks for internal evaluation, day-to-day work in the laboratory shall be evaluated for 15 marks and internal practical examination shall be evaluated for 10 marks conducted by the laboratory teacher concerned. The semester end examination shall be conducted with an external examiner and the laboratory teacher. The external examiner shall be appointed

from the clusters of colleges which are decided by the examination branch of the university.

- 8.4 For the subject having design and/or drawing, (such as engineering graphics, engineering drawing, machine drawing) and estimation, the distribution shall be 25 marks for continuous internal evaluation (15 marks for day-to-day work and 10 marks for internal tests) and 75 marks for semester end examination. There shall be two internal tests in a semester and the average of the two shall be considered for the award of marks for internal tests.
- 8.5 There shall be an UG mini-project, in collaboration with an industry of their specialization. Students will register for this immediately after III year II semester examinations and pursue it during summer vacation. The UG mini-project shall be submitted in a report form and presented before the committee in IV year I semester. It shall be evaluated for 100 marks. The committee consists of an external examiner, Head of the Department, supervisor of the UG mini-project and a senior faculty member of the department. There shall be no internal marks for UG mini-project.
- 8.6 There shall be a seminar presentation in IV year I semester. For the seminar, the student shall collect the information on a specialized topic, prepare a technical report, and submit it to the department. It shall be evaluated by the departmental committee consisting of Head of the Department, seminar supervisor and a senior faculty member. The seminar report shall be evaluated for 100 marks. There shall be no semester end examination for the seminar.
- 8.7 Out of a total of 100 marks for the UG major Project, 25 marks shall be allotted for internal evaluation and 75 marks for the end semester examination (viva voce). The end semester examination of the UG major Project shall be conducted by the same committee as appointed for the UG mini-project. In addition, the UG major Project supervisor shall also be included in the committee. The topics for UG mini project, seminar and UG major Project shall be different from one another. The evaluation of UG major Project shall be made at the end of IV year II semester. The internal evaluation shall be on the basis of two seminars given by each student on the topic of UG major Project.
- 8.8 The laboratory marks and the sessional marks awarded by the college are subject to scrutiny and scaling by the university wherever necessary. In such cases, the sessional and laboratory marks awarded by the college will be referred to a committee. The committee will arrive at a scaling factor and the marks will be scaled accordingly. The recommendations of the committee are final and binding. The laboratory records and internal test papers shall be preserved in the respective institutions as per the university rules and produced before the committees of the university as and when asked for.

8.9 For mandatory courses Environmental Science, Professional Ethics and gender sensitization lab, a student has to secure 40 marks out of 100 marks (i.e. 40% of the marks allotted) in the continuous internal evaluation for passing the subject/course.

8.10 For mandatory courses NCC/ NSO and NSS, a 'satisfactory participation certificate' shall be issued to the student from the authorities concerned, only after securing  $\geq 65\%$  attendance in such a course.

8.11 No marks or letter grade shall be allotted for all mandatory/non-credit courses.

#### 9.0 **Grading procedure**

9.1 Marks will be awarded to indicate the performance of student in each theory subject, laboratory / practicals, seminar, UG mini project, UG major project. Based on the percentage of marks obtained (Continuous Internal Evaluation plus Semester End Examination, both taken together) as specified in item 8 above, a corresponding letter grade shall be given.

9.2 As a measure of the performance of student, a 10-point absolute grading system using the following letter grades (as per UGC/AICTE guidelines) and corresponding percentage of marks shall be followed:

% of Marks Secured in a Subject/Course (Class Intervals)	Letter Grade (UGC Guidelines)	Grade Points
Greater than or equal to 90%	O (Outstanding)	10
80 and less than 90%	A <sup>+</sup> (Excellent)	9
70 and less than 80%	A (Very Good)	8
60 and less than 70%	B <sup>+</sup> (Good)	7
50 and less than 60%	B (Average)	6
40 and less than 50%	C (Pass)	5
Below 40%	F (FAIL)	0
Absent	Ab	0

9.3 A student obtaining 'F' grade in any subject shall be deemed to have 'failed' and is required to reappear as a 'supplementary student' in the semester end examination, as and

when offered. In such cases, internal marks in those subjects will remain the same as those obtained earlier.

- 9.4 A student who has not appeared for examination in any subject, 'Ab' grade will be allocated in that subject, and student shall be considered 'failed'. Student will be required to reappear as a 'supplementary student' in the semester end examination, as and when offered.
- 9.5 A letter grade does not indicate any specific percentage of marks secured by the student, but it indicates only the range of percentage of marks.
- 9.6 A student earns grade point (GP) in each subject/ course, on the basis of the letter grade secured in that subject/ course. The corresponding 'credit points' (CP) are computed by multiplying the grade point with credits for that particular subject/ course.

**Credit points (CP) = grade point (GP) x credits .... For a course**

- 9.7 The student passes the subject/ course only when  $GP \geq 5$  ('C' grade or above)
- 9.8 The semester grade point average (SGPA) is calculated by dividing the sum of credit points ( $\Sigma CP$ ) secured from all subjects/ courses registered in a semester, by the total number of credits registered during that semester. SGPA is rounded off to **two** decimal places. SGPA is thus computed as

$$SGPA = \{ \sum_{i=1}^N C_i G_i \} / \{ \sum_{i=1}^N C_i \} \dots \text{For each semester},$$

where 'i' is the subject indicator index (takes into account all subjects in a semester), 'N' is the no. of subjects '**registered**' for the semester (as specifically required and listed under the course structure of the parent department),  $C_i$  is the no. of credits allotted to the  $i^{\text{th}}$  subject, and  $G_i$  represents the grade points (GP) corresponding to the letter grade awarded for that  $i^{\text{th}}$  subject.

- 9.9 The cumulative grade point average (CGPA) is a measure of the overall cumulative performance of a student in all semesters considered for registration. The CGPA is the ratio of the total credit points secured by a student in **all** registered courses in **all** semesters, and the total number of credits registered in **all** the semesters. CGPA is rounded off to **two** decimal places. CGPA is thus computed from the I year II semester onwards at the end of each semester as per the formula

$$CGPA = \{ \sum_{j=1}^M C_j G_j \} / \{ \sum_{j=1}^M C_j \} \dots \text{for all S semesters registered}$$

(i.e., up to and inclusive of S semesters,  $S \geq 2$ ),

where '**M**' is the **total** no. of subjects (as specifically required and listed under the course structure of the parent department) the student has '**registered**' i.e., from the 1<sup>st</sup> semester onwards up to and inclusive of the 8<sup>th</sup> semester, 'j' is the subject indicator index (takes into account all subjects from 1 to 8 semesters),  $C_j$  is the no. of credits allotted to the  $j^{\text{th}}$

subject, and  $G_j$  represents the grade points (GP) corresponding to the letter grade awarded for that  $j^{\text{th}}$  subject. After registration and completion of 1 year I semester, the SGPA of that semester itself may be taken as the CGPA, as there are no cumulative effects.

#### Illustration of calculation of SGPA

Course/Subject	Credits	Letter Grade	Grade Points	Credit Points
Course 1	4	A	8	$4 \times 8 = 32$
Course 2	4	O	10	$4 \times 10 = 40$
Course 3	4	C	5	$4 \times 5 = 20$
Course 4	3	B	6	$3 \times 6 = 18$
Course 5	3	A+	9	$3 \times 9 = 27$
Course 6	3	C	5	$3 \times 5 = 15$
	21			152

$$\text{SGPA} = 152/21 = 7.23$$

#### Illustration of calculation of CGPA:

Semester	Credits	SGPA	Credits x SGPA
Semester I	24	7	$24 \times 7 = 168$
Semester II	24	6	$24 \times 6 = 144$
Semester III	24	6.5	$24 \times 6.5 = 156$
Semester IV	24	6	$24 \times 6 = 144$
Semester V	24	7.5	$24 \times 7.5 = 180$
Semester VI	24	8	$24 \times 8 = 192$
Semester VII	24	8.5	$24 \times 8.5 = 204$
Semester VIII	24	8	$24 \times 8 = 192$
	192		1380

$$\text{CGPA} = 1380/192 = 7.18$$

- 9.10 For merit ranking or comparison purposes or any other listing, **only the 'rounded off' values of the CGPAs will be used.**
- 9.11 For calculations listed in regulations 9.6 to 9.9, performance in failed subjects/ courses (securing F grade) will also be taken into account, and the credits of such subjects/ courses will also be included in the multiplications and summations. After passing the failed subject(s) newly secured letter grades will be taken into account for calculation of SGPA and CGPA. However, mandatory courses will not be taken into consideration.

## 10.0 Passing standards

10.1 A student shall be declared successful or 'passed' in a semester, if student secures a GP  $\geq$  5 ('C' grade or above) in every subject/course in that semester (i.e. when student gets an SGPA  $\geq$  5.00 at the end of that particular semester); and a student shall be declared successful or 'passed' in the entire under graduate programme, only when gets a CGPA  $\geq$  5.00 for the award of the degree as required.

10.2 After the completion of each semester, a grade card or grade sheet (or transcript) shall be issued to all the registered students of that semester, indicating the letter grades and credits earned. It will show the details of the courses registered (course code, title, no. of credits, and grade earned etc.), credits earned, SGPA, and CGPA.

## 11.0 Declaration of results

11.1 Computation of SGPA and CGPA are done using the procedure listed in 9.6 to 9.9.

11.2 For final percentage of marks equivalent to the computed final CGPA, the following formula may be used.

$$\% \text{ of Marks} = (\text{final CGPA} - 0.5) \times 10$$

## 12.0 Award of degree

12.1 A student who registers for all the specified subjects/ courses as listed in the course structure and secures the required number of 192 credits (with CGPA  $\geq$  5.0), within 8 academic years from the date of commencement of the first academic year, shall be declared to have '**qualified**' for the award of the B.Tech. degree in the chosen branch of Engineering as selected at the time of admission.

12.2 A student who qualifies for the award of the degree as listed in item 12.1 shall be placed in the following classes.

12.3 Students with final CGPA (at the end of the under graduate programme)  $\geq$  8.00, and fulfilling the following conditions -

- (i) Should have passed all the subjects/courses in '**first appearance**' within the first 4 academic years (or 8 sequential semesters) from the date of commencement of first year first semester.
- (ii) Should have secured a CGPA  $\geq$  8.00, at the end of each of the 8 sequential semesters, starting from I year I semester onwards.
- (iii) Should not have been detained or prevented from writing the end semester examinations in any semester due to shortage of attendance or any other reason, shall be placed in '**first class with distinction**'.

12.4 Students with final CGPA (at the end of the under graduate programme)  $\geq$  6.50 but  $<$  8.00, shall be placed in '**first class**'.



- 12.5 Students with final CGPA (at the end of the under graduate programme)  $\geq 5.50$  but  $< 6.50$ , shall be placed in 'second class'.
- 12.6 All other students who qualify for the award of the degree (as per item 12.1), with final CGPA (at the end of the under graduate programme)  $\geq 5.00$  but  $< 5.50$ , shall be placed in 'pass class'.
- 12.7 A student with final CGPA (at the end of the under graduate programme)  $< 5.00$  will not be eligible for the award of the degree.
- 12.8 Students fulfilling the conditions listed under item 12.3 alone will be eligible for award of 'university rank' and 'gold medal'.

#### **13.0 Withholding of results**

- 13.1 If the student has not paid the fees to the university/ college at any stage, or has dues pending due to any reason whatsoever, or if any case of indiscipline is pending, the result of the student may be withheld, and student will not be allowed to go into the next higher semester. The award or issue of the degree may also be withheld in such cases.

#### **14.0 Transitory regulations**

##### **A. For students detained due to shortage of attendance:**

1. A Student who has been detained in I year of R09/R13/R15 Regulations due to lack of attendance, shall be permitted to join I year I Semester of R16 Regulations and he is required to complete the study of B.Tech./B. Pharmacy programme within the stipulated period of eight academic years from the date of first admission in I Year.
2. A student who has been detained in any semester of II, III and IV years of R09/R13/R15 regulations for want of attendance, shall be permitted to join the corresponding semester of R16 regulations and is required to complete the study of B.Tech./B. Pharmacy within the stipulated period of eight academic years from the date of first admission in I Year. The R16 Academic Regulations under which a student has been readmitted shall be applicable to that student from that semester.

See rule (C) for further Transitory Regulations.

##### **B. For students detained due to shortage of credits:**

3. A student of R09/R13/R15 Regulations who has been detained due to lack of credits, shall be promoted to the next semester of R16 Regulations only after acquiring the required credits as per the corresponding regulations of his/her first admission. The student is required to complete the study of B.Tech./B. Pharmacy within the stipulated period of eight academic years from the year of first admission. The R16 Academic Regulations are applicable to a student from the year of readmission onwards.

See rule (C) for further Transitory Regulations.

**C. For readmitted students in R16 Regulations:**

4. A student who has failed in any subject under any regulation has to pass those subjects in the same regulations.
5. The maximum credits that a student acquires for the award of degree, shall be the sum of the total number of credits secured in all the regulations of his/her study including R16 Regulations. The performance evaluation of the student will be done after the exemption of two subjects if total credits acquired are  $\leq 206$ , three subjects if total credits acquired are  $> 206$  (see R16 Regulations for exemption details).
6. If a student readmitted to R16 Regulations, has any subject with 80% of syllabus common with his/her previous regulations, that particular subject in R16 Regulations will be substituted by another subject to be suggested by the University.

**Note:** If a student readmitted to R16 Regulations, has not studied any subjects/topics in his/her earlier regulations of study which is prerequisite for further subjects in R16 Regulations, the College Principals concerned shall conduct remedial classes to cover those subjects/topics for the benefit of the students.

**15.0 Student transfers**

- 15.1 There shall be no branch transfers after the completion of admission process.
- 15.2 There shall be no transfers from one college/stream to another within the constituent colleges and units of Jawaharlal Nehru Technological University Hyderabad.
- 15.3 The students seeking transfer to colleges affiliated to JNTUH from various other Universities/institutions have to pass the failed subjects which are equivalent to the subjects of JNTUH, and also pass the subjects of JNTUH which the students have not studied at the earlier institution. Further, though the students have passed some of the subjects at the earlier institutions, if the same subjects are prescribed in different semesters of JNTUH, the students have to study those subjects in JNTUH in spite of the fact that those subjects are repeated.
- 15.4 The transferred students from other Universities/institutions to JNTUH affiliated colleges who are on rolls to be provide one chance to write the CBT (internal marks) in the **failed subjects and/or subjects not studied** as per the clearance letter issued by the university.
- 15.5 The autonomous affiliated colleges have to provide one chance to write the internal examinations in the **failed subjects and/or subjects not studied**, to the students transferred from other universities/institutions to JNTUH autonomous affiliated colleges who are on rolls, as per the clearance (equivalence) letter issued by the University.

**16.0 Scope**

- 16.1 The academic regulations should be read as a whole, for the purpose of any interpretation.

- 16.2 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the vice-chancellor is final.
- 16.3 The university may change or amend the academic regulations, course structure or syllabi at any time, and the changes or amendments made shall be applicable to all students with effect from the dates notified by the university authorities.



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD  
(Established by State Act No. 30 of 2008)  
Kukatpally, Hyderabad, Telangana (India).

Academic Regulations for B.Tech. (Lateral Entry Scheme) from the AY 2017-18

**1. Eligibility for award of B. Tech. Degree (LES)**

The LES students after securing admission shall pursue a course of study for not less than three academic years and not more than six academic years.

2. The student shall register for 144 credits and secure 144 credits with  $CGPA \geq 5$  from II year to IV year B.Tech. programme (LES) for the award of B.Tech. degree. **Out of the 144 credits secured, the student can avail exemption up to 6 credits**, that is, one open elective subject and one professional elective subject or two professional elective subjects resulting in 138 credits for B.Tech programme performance evaluation.

3. The students, who fail to fulfil the requirement for the award of the degree in six academic years from the year of admission, shall forfeit their seat in B.Tech.

4. The attendance requirements of B. Tech. (Regular) shall be applicable to B.Tech. (LES).

**5. Promotion rule**

S. No	Promotion	Conditions to be fulfilled
1	Second year first semester to second year second semester	Regular course of study of second year first semester.
2	Second year second semester to third year first semester	(i) Regular course of study of second year second semester. (ii) Must have secured at least 29 credits out of 48 credits i.e., 60% credits up to second year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
3	Third year first semester to third year second semester	Regular course of study of third year first semester.
4	Third year second semester to fourth year first semester	(i) Regular course of study of third year second semester. (ii) Must have secured at least 58 credits out of 96 credits i.e., 60% credits up to

		third year second semester from all the relevant regular and supplementary examinations, whether the student takes those examinations or not.
5	Fourth year first semester to fourth year second semester	Regular course of study of fourth year first semester.

6. All the other regulations as applicable to B. Tech. 4-year degree course (Regular) will hold good for B. Tech. (Lateral Entry Scheme).

**MALPRACTICES RULES**  
**DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS**

	Nature of Malpractices/Improper conduct	Punishment
	If the student:	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which student is appearing but has not made use of (material shall include any marks on the body of the student which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other student orally or by any other body language methods or communicates through cell phones with any student or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the students involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the student is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year.

		The hall ticket of the student is to be cancelled and sent to the university.
3.	Impersonates any other student in connection with the examination.	The student who has impersonated shall be expelled from examination hall. The student is also debarred and forfeits the seat. The performance of the original student who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all university examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all university examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the chief superintendent/assistant – superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the student(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The students also are debarred

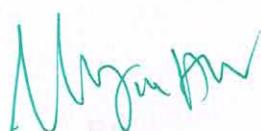
	in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the college campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred for two consecutive semesters from class work and all university examinations. The continuation of the course by the student is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and forfeits the seat.
9.	If student of the college, who is not a student for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The student is also debarred and

		forfeits the seat. Person(s) who do not belong to the college will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the student has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the student has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the university for further action to award suitable punishment.	

#### **Malpractices identified by squad or special invigilators**

1. Punishments to the students as per the above guidelines.
2. Punishment for institutions : (if the squad reports that the college is also involved in encouraging malpractices)
  - a. A show cause notice shall be issued to the college.
  - b. Impose a suitable fine on the college.
  - c. Shifting the examination centre from the college to another college for a specific period of not less than one year.

\* \* \* \* \*





**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Andhra Pradesh Act No.30 of 2008)  
Kukatpally, Hyderabad - 500 085, Andhra Pradesh (India)

**ACADEMIC REGULATIONS R13 FOR B. TECH. (REGULAR)**

Applicable for the students of B. Tech. (Regular) from the Academic Year 2013-14 and onwards

**1. Award of B. Tech. Degree**

A student will be declared eligible for the award of B. Tech. Degree if he fulfils the following academic regulations:

- 1.1 The candidate shall pursue a course of study for not less than four academic years and not more than eight academic years.
- 1.2 After eight academic years of course of study, the candidate is permitted to write the examinations for two more years.
- 1.3 The candidate shall register for 224 credits and secure 216 credits with compulsory subjects as listed in Table-1.

Table 1: Compulsory Subjects

Serial Number	Subject Particulars
1	All practical subjects
2	Industry oriented mini project
3	Comprehensive Viva-Voce
4	Seminar
5	Project work

- 2 The students, who fail to fulfill all the academic requirements for the award of the degree within ten academic years from the year of their admission, shall forfeit their seats in B. Tech. course.

**3 Courses of study**

The following courses of study are offered at present as specializations for the B. Tech. Course:

Branch Code	Branch
01	Civil Engineering
02	Electrical and Electronics Engineering
03	Mechanical Engineering
04	Electronics and Communication Engineering
05	Computer Science and Engineering
08	Chemical Engineering
10	Electronics and Instrumentation Engineering
11	Bio-Medical Engineering
12	Information Technology
14	Mechanical Engineering (Mechatronics)
17	Electronics and Telematics Engineering
18	Metallurgy and Material Technology
19	Electronics and Computer Engineering
20	Mechanical Engineering (Production)
21	Aeronautical Engineering
22	Instrumentation and Control Engineering
23	Biotechnology
24	Automobile Engineering
25	Mining Engineering
26	Mining Machinery
27	Petroleum Engineering
28	Civil and Environmental Engineering
29	Mechanical Engineering (Nano Technology)
30	Agricultural Engineering
31	Computer Science & Technology

**Credits**

	I Year		Semester	
	Periods / Week	Credits	Periods / Week	Credits
Theory	03+1/03	06	04	04
	02	04	--	--
Practical	03	04	03	02
Drawing	02+03	06	03	02
			06	04
Mini Project	--	--	--	02
Comprehensive Viva Voce	--	--	--	02
Seminar	--	--	6	02
Project	--	--	15	10

**Distribution and Weightage of Marks**

5.1 The performance of a student in each semester or I year shall be evaluated subject-wise for a maximum of 100 marks for a theory and 75 marks for a practical subject. In addition, industry-oriented mini-project, seminar and project work shall be evaluated for 50, 50 and 200 marks, respectively.

5.2 For theory subjects the distribution shall be 25 marks for Internal Evaluation and 75 marks for the End-Examination.

5.3 For theory subjects, during a semester there shall be 2 mid-term examinations. Each mid-term examination consists of one objective paper, one essay paper and one assignment. The objective paper and the essay paper shall be for 10 marks each with a total duration of 1 hour 20 minutes (20 minutes for objective and 60 minutes for essay paper). The Objective paper is set with 20 bits of multiple choice, fill-in the blanks and matching type of questions for a total of 10 marks. The essay paper shall contain 4 full questions (one from each unit) out of which, the student has to answer 2 questions, each carrying 5 marks. While the first mid-term examination shall be conducted on 1 to 2.5 units of the syllabus, the second mid-term examination shall be conducted on 2.5 to 5 units. Five (5) marks are allocated for Assignments (as specified by the subject teacher concerned). The first Assignment should be submitted before the conduct of the first mid-examination, and the second Assignment should be submitted before the conduct of the second mid-examination. The total marks secured by the student in each mid-term examination are evaluated for 25 marks, and the average of the two mid-term examinations shall be taken as the final marks secured by each candidate. However, in the I year, there shall be 3 mid term examinations, each for 25 marks, along with 3 assignments in a similar pattern as above (1<sup>st</sup> mid shall be from Unit-I, 2<sup>nd</sup> mid shall be 2 & 3 Units and 3<sup>rd</sup> mid shall be 4 & 5 Units) and the average marks of the examinations secured (each evaluated for a total of 25 marks) in each subject shall be considered to be final marks for the internals/sessionals. If any candidate is absent from any subject of a mid-term examination, an on-line test will be conducted for him by the University.

***The details of the Question Paper pattern without deviating from the R13 regulations as notified in the website is as follows:***

- ***The End semesters Examination will be conducted for 75 marks which consists of two parts viz. i). Part-A for 25 marks, ii). Part -B for 50 marks.***
- ***Part-A is compulsory question which consists of ten sub-questions. The first five sub-questions are from each unit and carries 2 marks each. The next five sub-questions are one from each unit and carries 3 marks each.***
- ***Part-B consists of five Questions (numbered from 2 to 6) carrying 10 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there will be an “either” “or” choice (that means there will be two questions from each unit and the student should answer any one question)***

5.4 For practical subjects there shall be a continuous evaluation during a semester for 25 sessional marks and 50 end semester examination marks. Out of the 25 marks for internal evaluation, day-to-day work in the laboratory shall be evaluated for 15 marks and internal practical examination shall be evaluated for 10 marks conducted by the laboratory teacher concerned. The end semester examination shall be conducted with an external examiner and the laboratory teacher. The external examiner shall be appointed from the clusters of colleges which are decided by the examination branch of the University.

5.5 For the subject having design and/or drawing, (such as Engineering Graphics, Engineering Drawing, Machine Drawing) and Estimation, the distribution shall be 25 marks for internal evaluation (15 marks for day-to-day work and 10 marks for internal tests) and 75 marks for end semester examination. There shall be two internal tests in a Semester and the average of the two shall be considered for the award of marks for internal tests. However, in the I year class, there shall be three tests and the average will be taken into consideration.

5.6 There shall be an industry-oriented Mini-Project, in collaboration with an industry of their specialization, to be taken up during the vacation after III year II Semester examination. However, the mini-project and its report shall be evaluated along with the project work in IV year II Semester. The industry oriented mini-project shall be submitted in a report form and presented before the committee. It shall be evaluated for 50 marks. The committee consists of an external examiner, head of the department, the supervisor of the mini-project and a senior faculty member of the department. There shall be no internal marks for industry-oriented mini-project.

5.7 There shall be a seminar presentation in IV year II Semester. For the seminar, the student shall collect the information on a specialized topic and prepare a technical report, showing his understanding of the topic, and submit it to the department. It shall be evaluated by the departmental committee consisting of head of the department, seminar supervisor and a senior faculty member. The seminar report shall be evaluated for 50 marks. There shall be no external examination for the seminar.

5.8 There shall be a Comprehensive Viva-Voce in IV year II semester. The Comprehensive Viva-Voce will be conducted by a Committee consisting of Head of the Department and two Senior Faculty members of the Department. The Comprehensive Viva-Voce is intended to assess the student's understanding of the subjects he studied during the B. Tech. course of study. The Comprehensive Viva-Voce is evaluated for 100 marks by the Committee. There are no internal marks for the Comprehensive Viva-Voce.

5.9 Out of a total of 200 marks for the project work, 50 marks shall be allotted for Internal Evaluation and 150 marks for the End Semester Examination (Viva Voce). The End Semester Examination of the project work shall be conducted by the same committee as appointed for the industry-oriented mini-project. In addition, the project supervisor shall also be included in the committee. The topics for industry oriented mini project, seminar and project work shall be different from one another. The evaluation of project work shall be made at the end of the IV year. The Internal Evaluation shall be on the basis of two seminars given by each student on the topic of his project.

5.10 The Laboratory marks and the sessional marks awarded by the College are subject to scrutiny and scaling by the University wherever necessary. In such cases, the sessional and laboratory marks awarded by the College will be referred to a Committee. The Committee will arrive at a scaling factor and the marks will be scaled accordingly. The recommendations of the Committee are final and binding. The laboratory records and internal test papers shall be preserved in the respective institutions as per the University rules and produced before the Committees of the University as and when asked for.

## 6 Attendance Requirements

6.1 A student is eligible to write the University examinations only if he acquires a minimum of 75% of attendance in aggregate of all the subjects.

6.2 Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester or I year may be granted by the College Academic Committee.

6.3 Shortage of Attendance below 65% in aggregate shall not be condoned.

6.4 A student who is short of attendance in semester / I year may seek re-admission into that semester/I year when offered within 4 weeks from the date of the commencement of class work.

6.5 Students whose shortage of attendance is not condoned in any semester/I year are not eligible to write their end semester examination of that class and their registration stands cancelled.

6.6 A stipulated fee shall be payable towards condonation of shortage of attendance.

6.7 A student will be promoted to the next semester if he satisfies the attendance requirement of the present semester/I year, as applicable, including the days of attendance in sports, games, NCC and NSS activities.

6.8 If any candidate fulfills the attendance requirement in the present semester or I year, he shall not be eligible for readmission into the same class.

## 7 Minimum Academic Requirements

The following academic requirements have to be satisfied in addition to the attendance requirements mentioned in item no.6.

7.1 A student is deemed to have satisfied the minimum academic requirements if he has earned the credits allotted to each theory/practical design/drawing subject/project and secures not less than 35% of marks in the end semester exam, and minimum 40% of marks in the sum total of the mid-term and end semester exams.

7.2 A student shall be promoted from first year to second year if he fulfills the minimum attendance requirement.

7.3 A student will not be promoted from II year to III year unless he fulfills the academic requirement of 34 credits up to II year I semester from all the examinations, whether or not the candidate takes the examinations and secures prescribed minimum attendance in II year II semester.

- 7.4 A student shall be promoted from III year to IV year only if he fulfils the academic requirements of 56 credits up to III year I semester from all the examinations, whether or not the candidate takes the examinations and secures prescribed minimum attendance in III year II semester.
- 7.5 A student shall register and put up minimum attendance in all 224 credits and earn 216 credits. Marks obtained in the best 216 credits shall be considered for the calculation of percentage of marks.
- 7.6 Students who fail to earn 216 credits as indicated in the course structure within ten academic years (8 years of study + 2 years additionally for appearing for exams only) from the year of their admission, shall forfeit their seat in B.Tech. course and their admission stands cancelled.

## **8 Course pattern**

- 8.1 The entire course of study is for four academic years. I year shall be on yearly pattern and II, III and IV years on semester pattern.
- 8.2 A student, eligible to appear for the end examination in a subject, but absent from it or has failed in the end semester examination, may write the exam in that subject during the period of supplementary exams.
- 8.3 When a student is detained for lack of credits/shortage of attendance, he may be re-admitted into the next semester/year. However, the academic regulations under which he was first admitted, shall continue to be applicable to him.

## **9 Award of Class**

After a student has satisfied the requirements prescribed for the completion of the program and is eligible for the award of B. Tech. Degree, he shall be placed in one of the following four classes:

<b>Class Awarded</b>	<b>% of marks to be secured</b>	<b>From the aggregate marks secured from 216 Credits.</b>
First Class with Distinction	70% and above	
First Class	Below 70 but not less than 60%	
Second Class	Below 60% but not less than 50%	
Pass Class	Below 50% but not less than 40%	

The marks obtained in internal evaluation and end semester / I year examination shall be shown separately in the memorandum of marks.

## **10 Minimum Instruction Days**

The minimum instruction days for each semester/I year shall be 90/180 days.

- 11 There shall be no branch transfers after the completion of the admission process.
- 12 There shall be no transfer from one college/stream to another within the Constituent Colleges and Units of Jawaharlal Nehru Technological University Hyderabad.

## **13 WITHHOLDING OF RESULTS**

If the student has not paid the dues, if any, to the university or if any case of indiscipline is pending against him, the result of the student will be withheld and he will not be allowed into the next semester. His degree will be withheld in such cases.

## **14. TRANSITORY REGULATIONS**

- 14.1 Discontinued, detained, or failed candidates are eligible for readmission as and when next offered.
- 14.2 After the revision of the regulations, the students of the previous batches will be given two chances for passing in their failed subjects, one supplementary and the other regular. If the students cannot clear the subjects in the given two chances, they shall be given equivalent subjects as per the revised regulations which they have to pass in order to obtain the required number of credits.
- 14.3 In case of transferred students from other Universities, the credits shall be transferred to JNTUH as per the academic regulations and course structure of the JNTUH.

## **15. General**

- 15.1 Wherever the words "he", "him", "his", occur in the regulations, they include "she", "her", "hers".
- 15.2 The academic regulation should be read as a whole for the purpose of any interpretation.
- 15.3 In case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.

15.4 The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.

15.5 The students seeking transfer to colleges affiliated to JNTUH from various other Universities/Institutions, have to pass the failed subjects which are equivalent to the subjects of JNTUH, and also pass the subjects of JNTUH which the candidates have not studied at the earlier Institution on their own without the right to sessional marks. Further, though the students have passed some of the subjects at the earlier institutions, if the same subjects are prescribed in different semesters of JNTUH, the candidates have to study those subjects in JNTUH in spite of the fact that those subjects are repeated.

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Mr. S. Venkateshwaran

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Principal  
Vaagdevi College of Engineering  
KARIMNAGAR



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Andhra Pradesh Act No.30 of 2008)  
Kukatpally, Hyderabad - 500 085, Andhra Pradesh (India)

**ACADEMIC REGULATIONS R13 FOR B. TECH. (LATERAL ENTRY SCHEME)**

Applicable for the students admitted into II year B. Tech. (LES) from the Academic Year 2013-14 and onwards

**1. Eligibility for award of B. Tech. Degree (LES)**

- I. The LES candidates shall pursue a course of study for not less than three academic years and not more than six academic years.
- II. They shall be permitted to write the examinations for two more years after six academic years of course work.
2. The candidate shall register for 168 credits and secure 160 credits from II to IV year B.Tech. Program (LES) for the award of B.Tech. degree with compulsory subjects as listed in Table-1.

Table 1: Compulsory Subjects

Serial Number	Subject Particulars
1	All practical subjects
2	Industry oriented mini project
3	Comprehensive Viva-Voce
4	Seminar
5	Project work

3. The students, who fail to fulfil the requirement for the award of the degree in 8 consecutive academic years (6 years of study + 2 years additionally for appearing exams only) from the year of admission, shall forfeit their seats.
4. The attendance regulations of B. Tech. (Regular) shall be applicable to B.Tech. (LES).

**5. Promotion Rule**

A student shall be promoted from second year to third year if he fulfills the minimum attendance requirement.

A student shall be promoted from III year to IV year only if he fulfills the academic requirements of 34 credits up to III year I semester from all the examinations, whether or not the candidate takes the examinations.

**6. Award of Class**

After a student has satisfied the requirement prescribed for the completion of the program and is eligible for the award of B. Tech. Degree, he shall be placed in one of the following four classes:

Class Awarded	% of marks to be secured	From the aggregate marks secured from 160 Credits from II year to IV year.
First Class with Distinction	70% and above	
First Class	Below 70% but not less than 60%	
Second Class	Below 60% but not less than 50%	
Pass Class	Below 50% but not less than 40%	

The marks obtained in the internal evaluation and the end semester examination shall be shown separately in the marks memorandum.

7. All the other regulations as applicable to B. Tech. 4-year degree course (Regular) will hold good for B. Tech. (Lateral Entry Scheme).

**MALPRACTICES RULES**

**DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS**

<b>Nature of Malpractices/Improper conduct</b>		<b>Punishment</b>
<i>If the candidate:</i>		
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.

	words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

#### Malpractices identified by squad or special invigilators

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions : (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year.

\* \* \* \* \*



Principal  
Vasgeshwan College of Engineering  
KARIMNAGAR



## JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by an Act No.30 of 2008 of A.P. State Legislature)  
Kukatpally, Hyderabad – 500 085, Andhra Pradesh (India)

### ACADEMIC REGULATIONS R13 FOR M. TECH. (REGULAR) DEGREE COURSE

Applicable for the students of M. Tech. (Regular) Course from the Academic Year 2013-14 and onwards

The M. Tech. Degree of Jawaharlal Nehru Technological University Hyderabad shall be conferred on candidates who are admitted to the program and who fulfil all the requirements for the award of the Degree.

#### 1.0 ELIGIBILITY FOR ADMISSIONS

Admission to the above program shall be made subject to eligibility, qualification and specialization as prescribed by the University from time to time.

Admissions shall be made on the basis of merit/rank obtained by the candidates at the qualifying Entrance Test conducted by the University or on the basis of any other order of merit as approved by the University, subject to reservations as laid down by the Govt. from time to time.

#### 2.0 AWARD OF M. TECH. DEGREE

- 2.1 A student shall be declared eligible for the award of the M. Tech. Degree, if he pursues a course of study in not less than two and not more than four academic years. However, he is permitted to write the examinations for two more years after four academic years of course work.
- 2.2 A student, who fails to fulfill all the academic requirements for the award of the degree within four academic years from the year of his admission, shall forfeit his seat in M. Tech. course.
- 2.3 The student shall register for all 88 credits and secure all the 88 credits.
- 2.4 The minimum instruction days in each semester are 90.

#### 3.0 A. COURSES OF STUDY

The following specializations are offered at present for the M. Tech. course of study.

1. Advanced Manufacturing Systems
2. Aerospace Engineering/ Aeronautical Engineering
3. Automation
4. Biomedical Signal Processing and Instrumentation
5. Bio-Technology
6. CAD/CAM
7. Chemical Engineering
8. Communication Systems
9. Computer Networks
10. Computer Networks and Information Security
11. Computer Science
12. Computer Science and Engineering
13. Computers and Communication Engineering.
14. Construction Management
15. Control Engineering
16. Control Systems
17. Cyber Forensic / Cyber Security & Information Technology
18. Design for Manufacturing/ Design and Manufacturing
19. Digital Electronics and Communication Engineering.
20. Digital Electronics and Communication Systems
21. Digital Systems and Computer Electronics
22. Electrical Power Engineering
23. Electrical Power Systems
24. Electronics & Instrumentation
25. Electronics and Communication Engineering
26. Embedded Systems

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27. Embedded Systems and VLSI Design
28. Energy Systems
29. Engineering Design
30. Environmental Engineering
31. Geoinformatics and Surveying Technology
32. Geotechnical Engineering.
33. Heating Ventilation & Air Conditioning.
34. Highway Engineering
35. Image Processing
36. Industrial Engineering and Management
37. Information Technology
38. Infrastructure Engineering
39. Machine Design
40. Mechatronics.
41. Microwave & Radar Engineering
42. Nano Technology
43. Neural Networks
44. Parallel Computing
45. Power and Industrial Drives
46. Power Electronics
47. Power Electronics and Electrical Drives
48. Power Engineering and Energy Systems
49. Power Plant Engineering & Energy Management
50. Power System Control and Automation
51. Power System with Emphasis H.V. Engineering / H.V. Engineering
52. Production Engineering.
53. Real Time Systems
54. Software Engineering
55. Structural Engineering
56. Systems & Signal Processing
57. Thermal Engineering.
58. Transportation Engineering
59. VLSI
60. VLSI and Embedded System/ Electronics Design Technology
61. VLSI Design
62. VLSI System Design
63. Web Technologies
64. Wireless and Mobile Communication

and any other course as approved by the University from time to time.

**3.0 B. Departments offering M. Tech. Programmes with specializations are noted below:**

<b>Civil Engg.</b>	Construction Management Environmental Engineering Geoinformatics and Surveying Technology Geotechnical Engineering Highway Engineering Infrastructure Engineering Structural Engineering Transportation Engineering
<b>EEE</b>	Control Engineering Control Systems Electrical Power Engineering Electrical Power Systems Power and Industrial Drives Power Electronics Power Electronics and Electrical Drives Power Engineering and Energy Systems Power Plant Engineering & Energy Management Power System Control and Automation Power System with Emphasis H.V. Engineering / H.V. Engineering
<b>ME</b>	Advanced Manufacturing Systems Automation CAD/CAM Design for Manufacturing/ Design and Manufacturing

	Energy Systems Engineering Design Heating Ventilation & Air Conditioning Industrial Engineering and Management Machine Design Mechatronics. Power Plant Engineering & Energy Management Production Engineering Thermal Engineering.
<b>ECE</b>	Biomedical Signal Processing and Instrumentation Communication Systems Computers and Communication Engineering. Digital Electronics and Communication Engineering. Digital Electronics and Communication Systems Digital Systems and Computer Electronics Electronics & Instrumentation Electronics and Communication Engineering Embedded Systems Embedded Systems and VLSI Design Microwave & Radar Engineering Systems & Signal Processing VLSI VLSI and Embedded System/ Electronics Design Technology VLSI Design VLSI System Design Wireless and Mobile Communication
<b>CSE</b>	Computer Networks Computer Networks and Information Security Computer Science Computer Science and Engineering Cyber Forensic / Cyber Security & Information Technology Image Processing Information Technology Neural Networks Parallel Computing Real Time Systems Software Engineering Web Technologies
<b>Aeronautical Engg.</b>	Aerospace Engineering
<b>Bio-technology</b>	Bio-Technology
<b>Chemical Engg.</b>	Chemical Engineering
<b>Nano Technology</b>	Nano Technology

#### **4.0 ATTENDANCE**

The programs are offered on a unit basis with each subject being considered a unit.

- 4.1 A student shall be eligible to write University examinations if he acquires a minimum of 75% of attendance in aggregate of all the subjects.
- 4.2 Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester shall be granted by the College Academic Committee.
- 4.3 Shortage of Attendance below 65% in aggregate shall not be condoned.
- 4.4 Students whose shortage of attendance is not condoned in any semester are not eligible to write their end semester examination of that class and their registration shall stand cancelled.
- 4.5 A prescribed fee shall be payable towards condonation of shortage of attendance.
- 4.6 A student shall not be promoted to the next semester unless he satisfies the attendance requirement of the present semester, as applicable. They may seek readmission into that semester when offered next. If any candidate fulfills the attendance requirement in the present semester, he shall not be eligible for readmission into the same class.
- 4.7 A candidate shall put in a minimum required attendance at least in three (3) theory subjects in the present semester to get promoted to the next semester. In order to qualify for the award of the M. Tech. Degree, the candidate shall complete all the academic requirements of the subjects, as per the course structure.
- 4.8 A student shall not be promoted to the next semester unless he satisfies the attendance requirements of the previous semester including the days of attendance in sports, games, NCC and NSS activities.

## 5.0 EVALUATION

The performance of the candidate in each semester shall be evaluated subject-wise, with a maximum of 100 marks for theory and 100 marks for practicals, on the basis of Internal Evaluation and End Semester Examination.

5.1 For the theory subjects 60 marks shall be awarded based on the performance in the End Semester Examination and 40 marks shall be awarded based on the Internal Evaluation. The internal evaluation shall be made based on the average of the marks secured in the two Mid Term-Examinations conducted-one in the middle of the Semester and the other immediately after the completion of instruction. Each mid term examination shall be conducted for a total duration of 120 minutes with Part A as compulsory question (16 marks) which consists of four sub-questions and carries 4 marks each and Part B with 3 questions to be answered out of 5 questions each question for 8 marks. If any candidate is absent from any subject of a mid-term examination, an on-line test will be conducted for him by the University. The details of the Question Paper pattern for End Examination (Theory) is given below.

- The End semesters Examination will be conducted for 60 marks which consists of two parts viz.
  - i). Part-A for 20 marks, ii). Part-B for 40 marks.
- Part-A is compulsory question where it consists of five questions one from each unit and carries four marks each. This will be treated as Question 1.
- Part-B consists of five Questions (numbered from 2 to 6) carries 8 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there will be an "either" "or" choice (that means there will be two questions from each unit and the student should answer only one question)

5.2 For practical subjects, 75 marks shall be awarded based on the performance in the End Semester Examinations and 25 marks shall be awarded based on the day-to-day performance as Internal Marks.

5.3 There shall be two seminar presentations during I year I semester and II semester. For seminar, a student under the supervision of a faculty member, shall collect the literature on a topic and critically review the literature and submit it to the department in a report form and shall make an oral presentation before the Departmental Academic Committee consisting of Head of the Department, Supervisor and two other senior faculty members of the department. For each Seminar there will be only internal evaluation of 50 marks. A candidate has to secure a minimum of 50% of marks to be declared successful.

5.4 There shall be a Comprehensive Viva-Voce in II year I Semester. The Comprehensive Viva-Voce will be conducted by a Committee consisting of Head of the Department and two Senior Faculty members of the Department. The Comprehensive Viva-Voce is intended to assess the students' understanding of various subjects he has studied during the M. Tech. course of study. The Comprehensive Viva-Voce is evaluated for 100 marks by the Committee. There are no internal marks for the Comprehensive Viva-Voce.

5.5 A candidate shall be deemed to have secured the minimum academic requirement in a subject if he secures a minimum of 40% of marks in the End semester Examination and a minimum aggregate of 50% of the total marks in the End Semester Examination and Internal Evaluation taken together.

5.6 In case the candidate does not secure the minimum academic requirement in any subject (as specified in 5.5) he has to reappear for the End semester Examination in that subject. A candidate shall be given one chance to re-register for each subject provided the internal marks secured by a candidate are less than 50% and so has failed in the end examination. In such a case, the candidate must re-register for the subject(s) and secure the required minimum attendance. The candidate's attendance in the re-registered subject(s) shall be calculated separately to decide upon his eligibility for writing the end examination in those subject(s). In the event of the student taking another chance, his internal marks and end examination marks obtained in the previous attempt stand cancelled.

5.7 In case the candidate secures less than the required attendance in any subject, he shall not be permitted to write the End Examination in that subject. He shall re-register the subject when next offered.

5.8 Laboratory examination for M. Tech. courses must be conducted with two Examiners, one of them being the Laboratory Class Teacher and the second examiner shall be another Laboratory Teacher.

## 6.0 EVALUATION OF PROJECT/DISSERTATION WORK

Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.

6.1 A Project Review Committee (PRC) shall be constituted with Principal as Chairperson, Heads

of all the Departments offering the M. Tech. programs and two other senior faculty members.

6.2 Registration of Project Work: A candidate is permitted to register for the project work after satisfying the attendance requirement of all the subjects, both theory and practical.

6.3 After satisfying 6.2, a candidate has to submit, in consultation with his project supervisor, the title, objective and plan of action of his project work to the Departmental Academic Committee for approval. Only after obtaining the approval of the Departmental Academic Committee can the student initiate the Project work.

6.4 If a candidate wishes to change his supervisor or topic of the project, he can do so with the approval of the Departmental Academic Committee. However, the Departmental Academic Committee shall examine whether or not the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work starts from the date of change of Supervisor or topic as the case may be.

6.5 A candidate shall submit his status report in a bound-form in two stages at least with a gap of 3 months between them.

6.6 The work on the project shall be initiated at the beginning of the II year and the duration of the project is two semesters. A candidate is permitted to submit Project Thesis only after successful completion of theory and practical course with the approval of PRC not earlier than 40 weeks from the date of registration of the project work. For the approval of PRC the candidate shall submit the draft copy of thesis to the Principal through Head of the Department and make an oral presentation before the PRC.

6.7 Three copies of the Project Thesis certified by the supervisor shall be submitted to the College/School/Institute.

6.8 The thesis shall be adjudicated by one examiner selected by the University. For this, the Principal of the College shall submit a panel of 5 examiners, eminent in that field, with the help of the guide concerned and head of the department.

6.9 If the report of the examiner is not favourable, the candidate shall revise and resubmit the Thesis, in the time frame as decided by the PRC. If the report of the examiner is unfavourable again, the thesis shall be summarily rejected.

6.10 If the report of the examiner is favourable, Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the examiner who adjudicated the Thesis. The Board shall jointly report the candidate's work as one of the following:

- A. Excellent
- B. Good
- C. Satisfactory
- D. Unsatisfactory

The Head of the Department shall coordinate and make arrangements for the conduct of Viva-Voce examination.

If the report of the Viva-Voce is unsatisfactory, the candidate shall retake the Viva-Voce examination only after three months. If he fails to get a satisfactory report at the second Viva-Voce examination, he will not be eligible for the award of the degree.

#### **7.0 AWARD OF DEGREE AND CLASS**

After a student has satisfied the requirements prescribed for the completion of the program and is eligible for the award of M. Tech. Degree he shall be placed in one of the following four classes:

Class Awarded	% of marks to be secured
First Class with Distinction	70% and above
First Class	Below 70% but not less than 60%
Second Class	Below 60% but not less than 50%
Pass Class	Below 50% but not less than 40%

The marks in internal evaluation and end examination shall be shown separately in the memorandum of marks.

#### **8.0 WITHHOLDING OF RESULTS**

If the student has not paid the dues, if any, to the university or if any case of indiscipline is pending against him, the result of the student will be withheld and he will not be allowed into the next semester. His degree will be withheld in such cases.

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## 9.0 TRANSITORY REGULATIONS

- 9.1 Discontinued, detained, or failed candidates are eligible for admission to two earlier or equivalent subjects at a time as and when offered.
- 9.2 The candidate who fails in any subject will be given two chances to pass the same subject; otherwise, he has to identify an equivalent subject as per R13 academic regulations.

## 10. GENERAL

- 10.1 Wherever the words "he", "him", "his", occur in the regulations, they include "she", "her", "hers".
- 10.2 The academic regulation should be read as a whole for the purpose of any interpretation.
- 10.3 In the case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.
- 10.4 The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.



**MALPRACTICES RULES**  
**DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS**

	<b>Nature of Malpractices/Improper conduct</b>	<b>Punishment</b>
	<i>If the candidate:</i>	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is

*Abdul Karim* 7

		subject to the academic regulations in connection with forfeiture of seat. Cancellation of the performance in that subject.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a

		police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

#### Malpractices identified by squad or special invigilators

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions : (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year.

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## JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by an Act No.30 of 2008 of A.P. State Legislature)

Kukatpally, Hyderabad – 500 085, Andhra Pradesh (India)

### ACADEMIC REGULATIONS R13 FOR MCA (REGULAR)

Applicable for the students of MCA (Regular) Course from the Academic Year 2013-14 onwards

The MCA Degree of Jawaharlal Nehru Technological University Hyderabad shall be conferred on the students who are admitted to the program and fulfil all the requirements for the award of the Degree.

#### **1.0 ELIGIBILITY FOR ADMISSIONS**

Admission to the above program shall be made subject to the eligibility, qualifications and specialization prescribed by the University from time to time.

Admissions shall be made on the basis of merit/rank obtained by the candidate qualified at ICET or an Entrance Test conducted by the University subject to reservations as laid down by the Govt from time to time.

#### **2.0 AWARD OF MCA DEGREE**

- 2.1 A student shall be declared eligible for the award of MCA degree, if he pursues a course of study in not less than three and not more than six academic years.
- 2.2 If a candidate fails to complete MCA course within six academic years from the year of admission, he shall forfeit his seat in that course.
- 2.3 After six academic years of course work, the candidate is permitted to write the examinations for two more years.
- 2.4 The minimum instruction days in each semester are 90.
- 2.5 The student shall register for 119 credits and secure all the 119 credits.

#### **3.0 ATTENDANCE**

- 3.1 A student shall be eligible to write University examinations if he acquires a minimum of 75% of attendance in aggregate of all the subjects.
- 3.2 Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester may be granted by the College Academic Committee.
- 3.3 Shortage of attendance below 65% in aggregate shall not be condoned.
- 3.4 Students whose shortage of attendance is not condoned in any semester are not eligible to write their end semester examinations of that class and their registration shall stand cancelled.
- 3.5 A prescribed fee shall be payable towards condonation of shortage of attendance.
- 3.6 A student will not be promoted to the next semester unless he satisfies the attendance requirement of the present semester, as applicable. They may seek re-admission into that semester when offered next. If any candidate does not fulfill the attendance requirement in the present semester, he shall not be eligible for readmission into the same class.
- 3.7 A student shall not be promoted to the next semester unless he satisfies the attendance requirements of the previous semester including the days of attendance in sports, games, NCC and NSS activities.

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#### **4.0 EVALUATION AND ACADEMIC REQUIREMENTS**

The performance of the student in each semester shall be evaluated subject-wise, for a maximum of 100 marks for theory and 100 marks for practicals, on the basis of Internal Evaluation and End Semester Examination.

4.1 While 60 marks shall be awarded for theory subjects based on the performance in the External Examination, 40 marks shall be awarded based on the Internal Evaluation. Internal Evaluation shall be made based on the average of the marks secured in the two Mid-Term Examinations conducted, one in the middle of the Semester and the other immediately after the completion of instruction. Each mid term examination shall be conducted for a total duration of 120 minutes with Part A as compulsory question (16 Marks) which consists of four sub questions and carries 4 marks each and Part B with 3 questions to be answered out of 5 questions each question for 8 marks. If any candidate is absent from any subject of a mid-term examination, an on-line test will be conducted for him by the University. **The details of the Question Paper pattern for End Examination (Theory) is given below:**

- The End semesters Examination will be conducted for 60 marks which consists of two parts viz. i).Part-A for 20 marks, ii). Part –B for 40 marks.
- Part-A is compulsory question where it consists of five questions one from each unit and carries four marks each. This will be treated as Question 1.
- Part-B consists of five Questions (numbered from 2 to 6) carries 8 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there will be an "either" "or" choice (that means there will be two questions from each unit and the student should answer only one question)

4.2 In practical subjects, 60 marks shall be awarded based on the performance in the End Semester Examinations and 40 marks shall be awarded based on the day-to-day performance as Internal Marks.

4.3 There shall be a seminar presentation in the VI Semester. For Seminar there shall be only internal evaluation for 50 marks. A student has to secure a minimum of 50% of marks to be declared successful. The assessment will be made by a board consisting of Head of the Department and two other internal staff members of the department.

4.4 A student shall be deemed to have secured the minimum academic requirement in a subject if he secures a minimum of 40% of marks in the End semester Examination and a minimum aggregate of 50% of the total marks in the End Semester Examination and Internal Evaluation taken together.

4.5 A student shall be promoted from II year to III year, only if he earns 40 credits upto II year I semester from all the examinations, whether or not the candidate takes the examinations.

4.6 In case the candidate does not secure the minimum academic requirement in any subject (as specified in 4.4) he has to write the End semester Examination again in that subject. A candidate shall be given one chance to re-register for each subject provided the internal marks secured by him are less than 50%, and so failed in the end examination. In such a case the candidate must re-register for the subject(s) and secure the minimum required attendance. The attendance in re-registered subject(s) shall be calculated separately to decide the eligibility for writing the end examination in those subject(s). In the event of taking another chance, the internal marks and end examination marks already obtained in the previous attempt will stand cancelled.

4.7 A student shall be allowed to submit the project report only after fulfilling the attendance requirements of all the semesters. The Viva-Voce examination shall be conducted at the end of the course work and after the completion of the End Semester examination of the final semester.

4.8 The Laboratory examination for MCA course must be conducted with two Examiners. One of them is the Laboratory Class Teacher, and the second examiner shall be other than the Class Teacher.

4.9 i) A student shall register and put up a minimum attendance for all 119 credits and earn all the 119 credits. Marks obtained for all 103 credits (excluding PG Project/Dissertation) shall be considered for the calculation of percentage of marks.

ii) Students who fail to earn 119 credits as indicated in the course structure within six academic years from the year of their admission, shall forfeit their seat in MCA course and their admission shall stand cancelled.

#### Conditions to avail the benefit of Improvement of Internal Marks

(i) The candidate should have completed the course work in the College.

(ii) The candidate should pass all the subjects in which the internal marks secured are more than 50%, before availing the benefit of Improvement of Internal Marks.

(iii) The candidate will be given only one chance for each subject for improvement of internal marks for a maximum of three subjects, provided the internal marks secured are less than 50% in each subject and so the candidate has failed in the end examination.

(iv) In the event of availing the chance of improvement of internal marks, the internal marks and the end semester examination marks secured in the previous attempt stand cancelled.  
For each subject, the candidate has to pay a fee equivalent to one-third of the semester fee, and the amount is to be paid in the form of a DD in favour of the Registrar, JNTUH, payable at Hyderabad.

#### 5.0 EVALUATION OF PROJECT WORK

Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.

5.1 A Project Review Committee (PRC) shall be constituted with the Principal as the Chairperson, Heads of all the Departments that are offering the PG programs, and two other senior faculty members.

5.2 Registration of Project Work: A candidate is permitted to register for the project work after satisfying the attendance requirement in all the subjects, both theory and practical.

5.3 After satisfying 5.2, a candidate has to submit, in consultation with his project supervisor, the title, objective and plan of action of his project work to the Departmental Committee for its approval. Only after obtaining the approval of the Departmental Committee, can the student initiate the Project work.

5.4 If a candidate wishes to change his supervisor or the topic of the project he can do so with the approval of the Departmental Committee. However, the Departmental Committee shall examine whether the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work shall be the date of change of Supervisor or topic.

5.5 A candidate shall submit his status report in a bound-form in two stages at least with a gap of 3 months between them.

5.6 The work on the project shall be initiated at the beginning of the **III year second semester** and the duration of the project is **one** semester. A candidate is eligible to submit his/her PG Project Work/Thesis/Dissertation, only after successful completion of the theory and practical courses, after getting the approval of PRC, and not earlier than 20 weeks from the date of registration of such PG Project work. For the approval of PRC, the candidate shall submit the draft copy of the thesis to the Principal/Director through the Head of the Department and shall then give an oral presentation before the PRC.

5.7 Three copies of the Project Thesis certified by the supervisor shall be submitted to the College/School/Institute.

5.8 The thesis shall be adjudicated by an examiner selected by the University. For this, the Principal of the College shall submit a panel of 5 eminent examiners in the field with the help of the guide and the head of the department.

5.9 If the report of the examiner is not favourable, the candidate shall revise and resubmit the Thesis within the time frame as prescribed by PRC. If the report of the examiner is unfavourable again, the thesis shall be summarily rejected.

5.10 If the report of the examiner is favourable, the Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and

the examiner who adjudicated the Thesis. The Board shall jointly report the candidate's work as one of the following:

- A. Excellent
- B. Good
- C. Satisfactory
- D. Unsatisfactory

The Head of the Department shall coordinate and make arrangements for the conduct of Viva-Voce examination.

If the report of the Viva-Voce is unsatisfactory, the candidate shall retake the Viva-Voce examination only after three months. If he fails to get a satisfactory report at the second Viva-Voce examination also, he will not be eligible for the award of the degree.

#### **6.0 AWARD OF DEGREE AND CLASS**

After a student has satisfied the requirements prescribed for the completion of the program and is eligible for the award of MCA Degree he shall be placed in one of the following four classes:

<b>Class Awarded</b>	<b>% of marks to be secured</b>
First Class with Distinction	70% and above
First Class	Below 70% but not less than 60%
Second Class	Below 60% but not less than 50%
Pass Class	Below 50% but not less than 40%

The marks obtained in internal evaluation and the end examination shall be shown separately in the memorandum of marks.

#### **7.0 WITHHOLDING OF RESULTS**

If the student has not paid the dues, if any, to the university or if any case of indiscipline is pending against him, the result of the student will be withheld and he will not be allowed into the next semester. His degree will be withheld in such cases.

#### **8.0 TRANSITORY REGULATIONS**

- 8.1 Discontinued, detained, or failed candidates are eligible for admission to two earlier or equivalent subjects at a time as and when offered.
- 8.2 The candidate who fails in any subject will be given two chances to pass the same subject; otherwise, he has to identify an equivalent subject as per R13 academic regulations.

#### **9.0 GENERAL**

- 9.1 Wherever the words "he", "him", "his", occur in the regulations, they include "she", "her", "hers".
- 9.2 The academic regulation should be read as a whole for the purpose of any interpretation.
- 9.3 In the case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.
- 9.4 The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.
- 9.5 The students seeking transfer to colleges affiliated to JNTUH from various other Universities/Institutions, have to pass the failed subjects which are equivalent to the subjects of JNTUH, and also pass the subjects of JNTUH which the candidates have not studied at the earlier Institution, on their own without the right to sessional marks. Further, though the students have passed some of the subjects at the earlier institutions, if the same subjects are prescribed in different semesters of JNTUH, the candidates have to study those subjects in JNTUH in spite of the fact that those subjects are repeated.

**MALPRACTICES RULES**

**DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS**

Nature of Malpractices/Improper conduct		Punishment
If the candidate:		
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	(b) Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for

  
 Principal  
 Vaageshwari College of Engineering  
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	walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the colleges expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.
10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	



Principal  
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KARIMNAGAR

**Malpractices identified by squad or special invigilators**

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions : (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year.



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## JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by an Act No.30 of 2008 of A.P. State Legislature)

Kukatpally, Hyderabad – 500 085, Andhra Pradesh (India)

### ACADEMIC REGULATIONS R13 FOR MBA (REGULAR)

Applicable for the students of MBA (Regular) Course from the Academic Year 2013-14 onwards

The MBA Degree of Jawaharlal Nehru Technological University Hyderabad shall be conferred on candidates who are admitted to the program and fulfil all the requirements for the award of the Degree:

#### **1.0 ELIGIBILITY FOR ADMISSIONS**

Admission to the above program shall be made subject to the eligibility, qualifications and specialization prescribed by the University from time to time.

Admissions shall be made on the basis of merit/rank obtained by the candidate qualified at ICET or at an Entrance Test conducted by the University subject to reservations as laid down by the Govt from time to time.

#### **2.0 AWARD OF MBA DEGREE**

- 2.1 A student shall be declared eligible for the award of MBA degree, if he pursues a course of study in not less than two and not more than four academic years.
- 2.2 If a candidate fails to complete MBA course within four academic years from the year of admission, he shall forfeit his seat in that course.
- 2.3 After four academic years of course work, the candidate is permitted to write the examinations for two more years.
- 2.4 The student shall register for all 88 credits and secure all the 88 credits.
- 2.5 The minimum instruction days in each semester are 90.

#### **3.0 ATTENDANCE**

- 3.1 A student shall be eligible to write University examinations if he acquires a minimum of 75% of attendance in aggregate of all the subjects.
- 3.2 Condonation of shortage of attendance in aggregate up to 10% (65% and above and below 75%) in each semester may be granted by the College Academic Committee.
- 3.3 Shortage of attendance below 65% in aggregate shall not be condoned.
- 3.4 Students whose shortage of attendance is not condoned in any semester are not eligible to write their end semester examination of that class and their registration shall stand cancelled.
- 3.5 A prescribed fee shall be payable towards condonation of shortage of attendance.
- 3.6 A student will not be promoted to the next semester unless he satisfies the attendance requirement of the present semester, as applicable including the days of attendance in sports, games, NCC and NSS activities. They may seek re-admission into that semester when offered next.
- 3.7 If any candidate does not fulfil the attendance requirement in the present semester, he shall not be eligible for readmission into the same class.

#### **4.0 EVALUATION**

The performance of the candidate in each semester shall be evaluated subject-wise, for a maximum of 100 marks for theory and 100 marks for practicals, on the basis of Internal Evaluation and End Examination.

- 4.1 While **60** marks shall be awarded for theory subjects based on the performance in the End Examination, **40** marks shall be awarded based on the Internal Evaluation. Internal Evaluation shall be made basis of on the average of the marks secured in the two Mid-Term Examinations conducted one in the middle of the Semester and the other immediately after the completion of instruction. Each mid term examination shall be conducted for a total

duration of 120 minutes with Part A as compulsory question (16 marks) which consists of four sub questions and carries 4 marks each and Part B with 3 questions to be answered out of 5 questions each question for 8 marks. If any candidate is absent from any subject of a mid-term examination, an on-line test will be conducted for him by the University. The details of the Question Paper pattern for End Examination (Theory) is given below:

- The End semesters Examination will be conducted for 60 marks which consists of two parts viz. i).Part-A for 20 marks, ii). Part –B for 40 marks.
- Part-A is compulsory question where it consists of five questions one from each unit and carries four marks each. This will be treated as Question 1.
- Part-B consists of five Questions (numbered from 2 to 6) carries 8 marks each. Each of these questions is from one unit and may contain sub-questions. For each question there will be an "either" "or" choice (that means there will be two questions from each unit and the student should answer only one question)

4.2 In practical subjects, **60** marks shall be awarded based on the performance in the End Semester Examinations and **40** marks shall be awarded based on the day-to- day performance as Internal Marks.

4.3 There shall be seminar presentations as per the course structure. For seminar there shall be only internal evaluation for 50 marks. A candidate has to secure a minimum of 50% of marks to be declared successful. The assessment will be made by a board consisting of Head of the Department and two other internal staff members of the department.

4.4 A candidate shall be deemed to have secured the minimum academic requirement in a subject if he secures a minimum of 40% of marks in the End semester Examination and a minimum aggregate of 50% of the total marks in the End Semester Examination and Internal Evaluation taken together.

4.5 In case the candidate does not secure the minimum academic requirement in any subject (as specified in 4.4) he has to write the End semester Examination again in that subject. A candidate shall be given one chance to re-register for each subject provided the internal marks secured by him are less than 50% and so failed in the end examination. In such a case the candidate must re-register for the subject(s) and secure the minimum required attendance. The attendance in re-registered subject(s) shall be calculated separately to decide his eligibility for writing the end examination in those subject(s). In the event of taking another chance, the internal marks and end examination marks obtained in the previous attempt are cancelled.

#### **Conditions to avail the benefit of improvement of internal marks**

- (i) The candidate should have completed the course work in the College.
- (ii) The candidate should pass all the subjects in which the internal marks secured are more than 50%, before availing the benefit of Improvement of Internal Marks.
- (iii) The candidate will be given only one chance for each subject for the improvement of internal marks for a maximum of three subjects, provided the internal marks secured are less than 50% in each subject and so the candidate has failed in the end examination.
- (iv) In the event of availing the chance of improvement of internal marks, the internal marks and the end semester examination marks secured in the previous attempt, are cancelled.
- (v) For each subject, the candidate has to pay a fee equivalent to one-third of the semester fee, and the amount is to be paid in the form of a DD in favour of the Registrar, JNTUH, payable at Hyderabad.

4.6 A candidate shall be allowed to submit the project report only after fulfilling the attendance requirements of all the semesters. The Viva-Voce examination shall be conducted at the end of the course work and after the completion of the end semester examination of the final semester.

4.7 The Laboratory examination for MBA course must be conducted with two Examiners. One of them is the Laboratory Class Teacher, and the second examiner shall be other than the Class Teacher.

#### **5.0 EVALUATION OF PROJECT WORK**

Every candidate shall be required to submit a thesis or dissertation on a topic approved by the Project Review Committee.

5.1 A Project Review Committee (PRC) shall be constituted with the Principal as the

Chairperson, Heads of all the Departments that are offering the PG programs, and two other senior faculty members.

- 5.2 Registration of Project Work: A candidate is permitted to register for the project work after satisfying the attendance requirement in all the subjects, both theory and practical.
- 5.3 After satisfying 5.2, a candidate has to submit, in consultation with his project supervisor, the title, objective and plan of action of his project work to the Departmental Academic Committee for its approval. Only after obtaining the approval of the Departmental Academic Committee can the student initiate the Project work.
- 5.4 If a candidate wishes to change his supervisor or the topic of the project, he can do so with the approval of the Departmental Academic Committee. However, the Departmental Academic Committee shall examine whether the change of topic/supervisor leads to a major change of his initial plans of project proposal. If yes, his date of registration for the project work shall be the date of change of Supervisor or topic.
- 5.5 A candidate shall submit his status report in a bound form in two stages at least with a gap of 3 months between them.
- 5.6 The work on the project shall be initiated at the beginning of the **IV semester** and the duration of the project is **one** semester. A candidate is permitted to submit his Project Thesis only after the successful completion of theory and practical courses with the approval of PRC not earlier than 40 weeks from the date of registration of the project work. For the approval of PRC the candidate shall submit the draft copy of the thesis to the Principal through the Head of the Department and shall then give an oral presentation before the PRC.
- 5.7 Three copies of the Project Thesis certified by the supervisor shall be submitted to the College/School/Institute.
- 5.8 The thesis shall be adjudicated by an examiner selected by the University. For this, the Principal of the College shall submit a panel of 5 eminent examiners in the field with the help of the guide and the head of the department.
- 5.9 If the report of the examiner is not favourable, the candidate shall revise and resubmit the Thesis within the time frame as prescribed by PRC. If the report of the examiner is unfavourable again, the thesis shall be summarily rejected.
- 5.10 If the report of the examiner is favourable, the Viva-Voce examination shall be conducted by a board consisting of the Supervisor, Head of the Department and the examiner who adjudicated the Thesis. The Board shall jointly report the candidate's work as one of the following:
  - A. Excellent
  - B. Good
  - C. Satisfactory
  - D. Unsatisfactory

The Head of the Department shall coordinate and make arrangements for the conduct of the Viva-Voce examination.

If the report of the Viva-Voce is unsatisfactory, the candidate will retake the Viva-Voce examination after three months. If he fails to get a satisfactory report at the second Viva-Voce examination also, he will not be eligible for the award of the degree.

#### **6.0 AWARD OF CLASS**

After a student has satisfied the requirements prescribed for the completion of the program and is eligible for the award of MBA Degree he shall be placed in one of the following four classes:

<b>Class Awarded</b>	<b>% of marks to be secured</b>
First Class with Distinction	70% and above
First Class	Below 70% but not less than 60%
Second Class	Below 60% but not less than 50%
Pass Class	Below 50% but not less than 40%

The marks in internal evaluation and the end examination shall be shown separately in the memorandum of marks.

**7.0 WITHHOLDING OF RESULTS**

If the student has not paid the dues, if any, to the university or if any case of indiscipline is pending against him, the result of the student will be withheld and he will not be allowed into the next semester. His degree will be withheld in such cases.

**8.0 TRANSITORY REGULATIONS**

- 8.1 Discontinued, detained, or failed candidates are eligible for admission to two earlier or equivalent subjects at a time as and when offered.
- 8.2 The candidate who fails in any subject will be given two chances to pass the same subject; otherwise, he has to identify an equivalent subject as per R13 academic regulations.

**9.0 GENERAL**

- 9.1 Wherever the words "he," "him," "his," occur in the regulations, they include "she," "her," "hers."
- 9.2 The academic regulation should be read as a whole for the purpose of any interpretation.
- 9.3 In the case of any doubt or ambiguity in the interpretation of the above rules, the decision of the Vice-Chancellor is final.
- 9.4 The University may change or amend the academic regulations or syllabi at any time and the changes or amendments made shall be applicable to all the students with effect from the dates notified by the University.



Principal  
Vasgeshwari College of Engineering  
KARIMNAGAR

**MALPRACTICES RULES**

**DISCIPLINARY ACTION FOR / IMPROPER CONDUCT IN EXAMINATIONS**

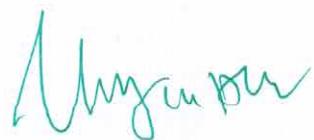
	<b>Nature of Malpractices/Improper conduct</b>	<b>Punishment</b>
	<i>If the candidate:</i>	
1. (a)	Possesses or keeps accessible in examination hall, any paper, note book, programmable calculators, Cell phones, pager, palm computers or any other form of material concerned with or related to the subject of the examination (theory or practical) in which he is appearing but has not made use of (material shall include any marks on the body of the candidate which can be used as an aid in the subject of the examination)	Expulsion from the examination hall and cancellation of the performance in that subject only.
(b)	Gives assistance or guidance or receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter.	Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved. In case of an outsider, he will be handed over to the police and a case is registered against him.
2.	Has copied in the examination hall from any paper, book, programmable calculators, palm computers or any other form of material relevant to the subject of the examination (theory or practical) in which the candidate is appearing.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted to appear for the remaining examinations of the subjects of that Semester/year. The Hall Ticket of the candidate is to be cancelled and sent to the University.
3.	Impersonates any other candidate in connection with the examination.	The candidate who has impersonated shall be expelled from examination hall. The candidate is also debarred and forfeits the seat. The performance of the original candidate who has been impersonated, shall be cancelled in all the subjects of the examination (including practicals and project work) already appeared and shall not be allowed to appear for examinations of the remaining subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat. If the imposter is an outsider, he will be handed over to the police and a case is registered against him.
4.	Smuggles in the Answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet, during or after the examination.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The

		continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
5.	Uses objectionable, abusive or offensive language in the answer paper or in letters to the examiners or writes to the examiner requesting him to award pass marks.	Cancellation of the performance in that subject.
6.	Refuses to obey the orders of the Chief Superintendent/Assistant – Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in-charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the College campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt the orderly conduct of the examination.	In case of students of the college, they shall be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has (have) already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidates also are debarred and forfeit their seats. In case of outsiders, they will be handed over to the police and a police case is registered against them.
7.	Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall.	Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and all University examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of seat.
8.	Possess any lethal weapon or firearm in the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat.
9.	If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 6 to 8.	Student of the college's expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits the seat. Person(s) who do not belong to the College will be handed over to police and, a police case will be registered against them.

10.	Comes in a drunken condition to the examination hall.	Expulsion from the examination hall and cancellation of the performance in that subject and all other subjects the candidate has already appeared including practical examinations and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year.
11.	Copying detected on the basis of internal evidence, such as, during valuation or during special scrutiny.	Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations.
12.	If any malpractice is detected which is not covered in the above clauses 1 to 11 shall be reported to the University for further action to award suitable punishment.	

**Malpractices identified by squad or special invigilators**

1. Punishments to the candidates as per the above guidelines.
2. Punishment for institutions (if the squad reports that the college is also involved in encouraging malpractices)
  - (i) A show cause notice shall be issued to the college.
  - (ii) Impose a suitable fine on the college.
  - (iii) Shifting the examination centre from the college to another college for a specific period of not less than one year.



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